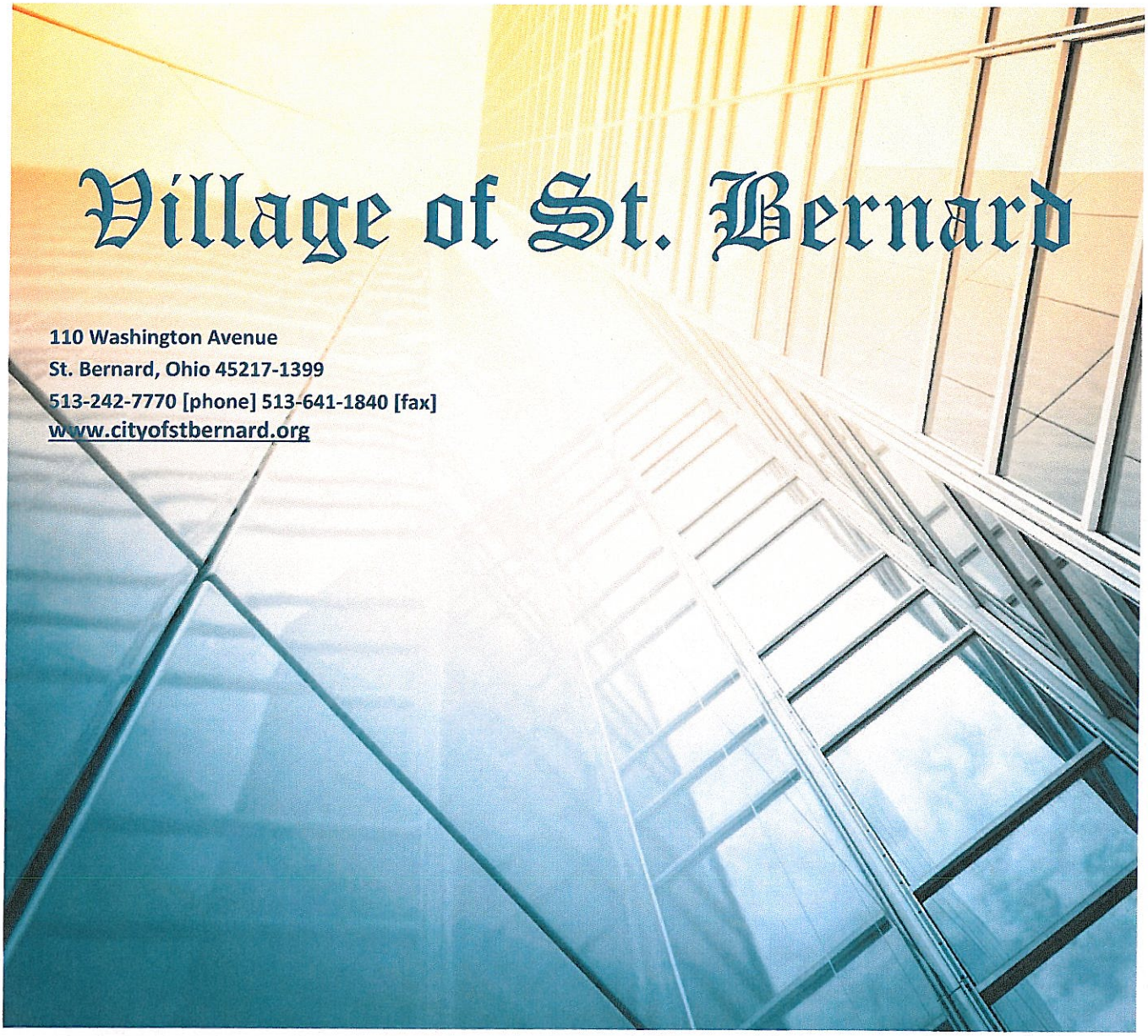


# Village of St. Bernard

110 Washington Avenue
St. Bernard, Ohio 45217-1399
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www.cityofstbernard.org

# ANNUAL REPORT

## FY 2015

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# AUDITOR'S REPORTS

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| GENERAL FUND | | | | | | |
| COUNCIL | | | | | | |
| COUNCIL MEMBERS | 46,567.92 | 0.00 | 3,880.66 | 46,567.92 | 0.00 | 0.00 |
| 01-1-A-1 | 0.00 | 46,567.92 | | | | |
| COUNCIL PRESIDENT | 7,270.80 | 0.00 | 605.90 | 7,270.80 | 0.00 | 0.00 |
| 01-1-A-2 | 0.00 | 7,270.80 | | | | |
| COUNCIL INCS | 150.00 | 0.00 | 0.00 | 20.00 | 0.00 | 130.00 |
| 01-1-A-5 | 0.00 | 150.00 | | | | |
| COUNCIL CLERK | 6,652.56 | 0.00 | 554.38 | 6,652.56 | 0.00 | 0.00 |
| 01-1-B-1 | 0.00 | 6,652.56 | | | | |
| COUNCIL CLERK INCS | 50.00 | 0.00 | 0.00 | 21.99 | 0.00 | 28.01 |
| 01-1-B-5 | 0.00 | 50.00 | | | | |
| *** COUNCIL TOTAL | 60,691.28 | 0.00 | 5,040.94 | 60,533.27 | 0.00 | 158.01 |
| | 0.00 | 60,691.28 | | | | |
| MAYOR | | | | | | |
| MAYOR | 16,622.64 | 0.00 | 1,385.22 | 16,622.64 | 0.00 | 0.00 |
| 01-2-A-1 | 0.00 | 16,622.64 | | | | |
| SECRETARY | 42,233.00 | 0.00 | 3,219.05 | 42,232.73 | 0.00 | 0.27 |
| 01-2-A-2 | 0.00 | 42,233.00 | | | | |
| PROMOTIONS | 750.00 | 0.00 | 0.00 | 1,640.87 | 0.00 | 9.13 |
| 01-2-A-3A | 900.00 | 1,650.00 | | | | |
| STATIONERY & INCIDENTALS | 200.00 | 0.00 | 0.00 | 25.86 | 0.00 | 174.14 |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| 01-2-A-5 | 0.00 | 200.00 | | | | |
| MAYOR'S COURT | 75.00 | 0.00 | 0.00 | 75.00 | 0.00 | 0.00 |
| 01-2-A-6 | 0.00 | 75.00 | | | | |
| MAYOR'S COURT JAIL CONTRACT | 1,500.00 | 0.00 | 0.00 | 140.00 | 0.00 | 1,360.00 |
| 01-2-A-6A | 0.00 | 1,500.00 | | | | |
| MAGISTRATE | 7,200.00 | 0.00 | 900.00 | 6,600.00 | 0.00 | 600.00 |
| 01-2-A-7 | 0.00 | 7,200.00 | | | | |
| MAYOR'S COURT CLERK | 1,931.52 | 0.00 | 160.96 | 1,647.78 | 0.00 | 283.74 |
| 01-2-A-7A | 0.00 | 1,931.52 | | | | |
| *** MAYOR TOTAL | 70,512.16 | 0.00 | 5,665.23 | 68,984.88 | 0.00 | 2,427.28 |
| | 900.00 | 71,412.16 | | | | |
| AUDITOR | | | | | | |
| --- | | | | | | |
| AUDITOR | 70,653.00 | 0.00 | 5,434.82 | 70,652.63 | 0.00 | 0.37 |
| 01-2-B-1 | 0.00 | 70,653.00 | | | | |
| AUDITOR CLERK | 38,260.00 | 0.00 | 2,943.00 | 38,259.03 | 0.00 | 0.97 |
| 01-2-B-2 | 0.00 | 38,260.00 | | | | |
| STATIONERY | 750.00 | 0.00 | 23.75 | 85.70 | 0.00 | 664.30 |
| 01-2-B-4 | 0.00 | 750.00 | | | | |
| INCIDENTALS & SUPPLIES | 250.00 | 0.00 | 23.56 | 77.81 | 0.00 | 172.19 |
| 01-2-B-5 | 0.00 | 250.00 | | | | |
| EQUIPMENT OUTLAY | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 01-2-B-6 | 0.00 | 500.00 | | | | |
| BUREAU OF INSPECTION | 19,200.00 | 3,000.00 | 2,956.10 | 19,930.10 | 0.00 | 2,679.90 |
| 01-2-C-2 | 410.00 | 22,610.00 | | | | |
| COUNTY COLLECTION FEE | 23,000.00 | 0.00 | 0.00 | 14,621.41 | 0.00 | 8,378.59 |
| 01-2-C-3 | 0.00 | 23,000.00 | | | | |
| PROFESSIONAL SERVICES | 28,000.00 | 8,550.00 | 6,590.79 | 31,254.39 | 0.00 | 5,295.61 |
| 01-2-C-4 | 0.00 | 36,550.00 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| *** AUDITOR TOTAL | 180,613.00 | 11,550.00 | 17,972.02 | 174,881.07 | 0.00 | 17,691.93 |
| | 410.00 | 192,573.00 | | | | |
| TREASURER | | | | | | |
| --- | | | | | | |
| TREASURER | 6,861.48 | 0.00 | 571.79 | 6,861.48 | 0.00 | 0.00 |
| 01-2-D-1 | 0.00 | 6,861.48 | | | | |
| TREASURER STAT & INCIDENTALS | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 01-2-D-5 | 0.00 | 100.00 | | | | |
| *** TREASURER TOTAL | 6,961.48 | 0.00 | 571.79 | 6,861.48 | 0.00 | 100.00 |
| | 0.00 | 6,961.48 | | | | |
| TAX COMMISSIONER | | | | | | |
| --- | | | | | | |
| COMMISSIONER | 72,088.00 | 0.00 | 5,515.58 | 72,087.56 | 0.00 | 0.44 |
| 01-2-E-1 | 0.00 | 72,088.00 | | | | |
| TAX CLERK | 38,260.00 | 0.00 | 2,943.00 | 38,259.02 | 0.00 | 0.98 |
| 01-2-E-2 | 0.00 | 38,260.00 | | | | |
| REFUNDS | 100,000.00 | 190,000.00 | 17,451.21 | 283,656.22 | 0.00 | 6,343.78 |
| 01-2-E-3 | 0.00 | 290,000.00 | | | | |
| STATIONERY | 750.00 | 0.00 | 0.00 | 1,299.35 | 0.00 | 0.65 |
| 01-2-E-4 | 550.00 | 1,300.00 | | | | |
| SUPPLIES & INCIDENTALS | 2,000.00 | 0.00 | 35.42 | 1,606.66 | 0.00 | 343.34 |
| 01-2-E-5 | (50.00) | 1,950.00 | | | | |
| DEPUTY TAX COMMISSIONER | 45,385.00 | 0.00 | 3,461.53 | 45,384.77 | 0.00 | 0.23 |
| 01-2-E-8 | 0.00 | 45,385.00 | | | | |
| EQUIPMENT OUTLAY | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-2-E-13 | (500.00) | 0.00 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| *** TAX COMMISSIONER TOTAL | 258,983.00 | 190,000.00 | 29,406.74 | 442,293.58 | 0.00 | 6,689.42 |
| | 0.00 | 448,983.00 | | | | |
| MARKETING | | | | | | |
| DIRECTOR OF LAW | | | | | | |
| SOLICITOR | 22,439.28 | 0.00 | 1,869.94 | 22,439.28 | 0.00 | 0.00 |
| 01-2-I-1 | 0.00 | 22,439.28 | | | | |
| SOLICITOR STAT & INCS | 50.00 | 0.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| 01-2-I-4 | 0.00 | 50.00 | | | | |
| CITY LAW LIBRARY | 4,000.00 | 0.00 | 0.00 | 446.78 | 0.00 | 4,000.00 |
| 01-2-I-6 | 446.78 | 4,446.78 | | | | |
| COURT EXPENSES | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 | 0.00 |
| 01-2-I-7 | 0.00 | 300.00 | | | | |
| PROFESSIONAL SERVICES | 35,000.00 | 20,000.00 | 0.00 | 28,978.76 | 0.00 | 28,455.24 |
| 01-2-I-9 | 2,434.00 | 57,434.00 | | | | |
| CIVIL SERVICE LEGAL CONSULTING | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 01-2-I-9A | 0.00 | 500.00 | | | | |
| BANK AVE LITIGATION | 20,000.00 | 0.00 | 0.00 | 6,751.76 | 0.00 | 13,248.24 |
| 01-2-I-9B | 0.00 | 20,000.00 | | | | |
| CODIFIED ORDINANCE | 3,000.00 | 0.00 | 827.30 | 3,000.00 | 0.00 | 0.00 |
| 01-2-I-10 | 0.00 | 3,000.00 | | | | |
| *** TOTAL DIRECTOR OF LAW | 85,289.28 | 20,000.00 | 2,697.24 | 61,916.58 | 0.00 | 46,253.48 |
| | 2,880.78 | 108,170.06 | | | | |
| MISCELLANEOUS | | | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| ELECTIONS | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 0.00 | 12,000.00 |
| 01-2-K-1 | 0.00 | 12,000.00 | | | | |
| MISCELLANEOUS | 30,000.00 | 0.00 | 15,036.25 | 22,215.77 | 0.00 | 16,944.23 |
| 01-2-K-2 | 9,160.00 | 39,160.00 | | | | |
| PHONE SERVICE | 110,000.00 | 1,224.00 | 7,982.14 | 82,263.77 | 0.00 | 28,960.23 |
| 01-PS | 0.00 | 111,224.00 | | | | |
| INSURANCE | 105,000.00 | 5,000.00 | 5,554.04 | 103,062.04 | 0.00 | 6,937.96 |
| 01-2-K-6 | 0.00 | 110,000.00 | | | | |
| COMPUTER SYSTEM | 52,000.00 | 0.00 | 6,009.96 | 48,659.41 | 0.00 | 3,340.59 |
| 01-2-K-7 | 0.00 | 52,000.00 | | | | |
| UTILITIES | 330,500.00 | 0.00 | 24,818.67 | 266,275.60 | 0.00 | 64,224.40 |
| 01-2-K-8 | 0.00 | 330,500.00 | | | | |
| *** TOTAL MISCELLANEOUS | 633,500.00 | 12,224.00 | 59,401.06 | 522,476.59 | 0.00 | 132,407.41 |
| | 9,160.00 | 654,884.00 | | | | |
| CIVIL SERVICE | | | | | | |
| --- | | | | | | |
| CIVIL SERVICE MEMBERS | 7,918.92 | 0.00 | 659.91 | 7,918.92 | 0.00 | 0.00 |
| 01-2-L-1 | 0.00 | 7,918.92 | | | | |
| CIVIL SERVICE MEDICAL EXAMS | 750.00 | 3,000.00 | 600.00 | 2,717.00 | 0.00 | 1,033.00 |
| 01-2-L-3 | 0.00 | 3,750.00 | | | | |
| CIVIL SERVICE STAT & PRINT | 250.00 | 0.00 | 14.95 | 65.45 | 0.00 | 184.55 |
| 01-2-L-4 | 0.00 | 250.00 | | | | |
| CIVIL SERVICE INCS | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 | 0.00 |
| 01-2-L-5 | 0.00 | 250.00 | | | | |
| POLYGRAPH TESTS | 1,200.00 | 2,300.00 | 0.00 | 3,500.00 | 0.00 | 0.00 |
| 01-2-L-6 | 0.00 | 3,500.00 | | | | |
| PSYCHOLOGICAL TESTS | 1,200.00 | 0.00 | 0.00 | 700.00 | 0.00 | 500.00 |
| 01-2-L-8 | 0.00 | 1,200.00 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| ENTRY TESTS | 2,700.00 | 0.00 | 670.00 | 970.00 | 0.00 | 1,730.00 |
| 01-2-L-9 | 0.00 | 2,700.00 | | | | |
| PROMOTIONAL TESTS | 1,600.00 | 500.00 | 0.00 | 1,400.00 | 0.00 | 700.00 |
| 01-2-L-10 | 0.00 | 2,100.00 | | | | |
| *** TOTAL CIVIL SERVICE | 15,868.92 | 5,800.00 | 1,944.86 | 17,521.37 | 0.00 | 4,147.55 |
| | 0.00 | 21,668.92 | | | | |
| SAFETY ADMINSTRATION | | | | | | |
| ---------- | | | | | | |
| SAFETY DIRECTOR | 7,897.68 | 0.00 | 0.00 | 5,923.26 | 0.00 | 1,974.42 |
| 01-2-N-1 | 0.00 | 7,897.68 | | | | |
| SAFETY ADM INCS | 50.00 | 0.00 | 0.00 | 17.99 | 0.00 | 32.01 |
| 01-2-N-5 | 0.00 | 50.00 | | | | |
| *** TOTAL SAFETY DEPARTMENT | 7,947.68 | 0.00 | 0.00 | 5,941.25 | 0.00 | 2,006.43 |
| | 0.00 | 7,947.68 | | | | |
| POLICE DEPARTMENT | | | | | | |
| ---------- | | | | | | |
| POLICE CHIEF | 99,000.00 | 0.00 | 6,594.50 | 93,228.44 | 0.00 | 5,771.56 |
| 01-6-A | 0.00 | 99,000.00 | | | | |
| POLICE | 1,195,806.00 | 0.00 | 74,432.03 | 1,103,150.51 | 0.00 | 25,655.49 |
| 01-6-A-1 | (67,000.00) | 1,128,806.00 | | | | |
| POLICE OVERTIME | 114,000.00 | 0.00 | 22,275.38 | 155,421.35 | 0.00 | 8,578.65 |
| 01-6-A-1A | 50,000.00 | 164,000.00 | | | | |
| CLERK | 40,500.00 | 570.00 | 3,262.52 | 41,063.82 | 0.00 | 6.18 |
| 01-6-A-2 | 0.00 | 41,070.00 | | | | |
| POLICE DISPATCHERS | 120,000.00 | 0.00 | 6,753.46 | 94,733.72 | 0.00 | 25,266.28 |
| 01-6-A-3 | 0.00 | 120,000.00 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| POLICE STAT & PRINT | 6,500.00 | 0.00 | 1,967.46 | 7,080.85 | 0.00 | 2,148.15 |
| 01-6-A-4 | 2,729.00 | 9,229.00 | | | | |
| POLICE INCS | 2,000.00 | 0.00 | 73.31 | 960.91 | 0.00 | 1,039.09 |
| 01-6-A-5 | 0.00 | 2,000.00 | | | | |
| CROSSING GUARDS | 46,000.00 | 0.00 | 2,441.97 | 32,262.32 | 0.00 | 6,737.68 |
| 01-6-A-6 | (7,000.00) | 39,000.00 | | | | |
| POLICE MAINT OF EQUIPMT | 20,000.00 | 225.00 | 184.72 | 18,272.02 | 0.00 | 11,952.98 |
| 01-6-A-8 | 10,000.00 | 30,225.00 | | | | |
| EVIDENCE PROCESSING | 7,500.00 | 0.00 | 90.00 | 2,646.05 | 0.00 | 4,853.95 |
| 01-6-A-9 | 0.00 | 7,500.00 | | | | |
| RADIO EQUIPMENT & REPAIR | 21,978.00 | 1,840.00 | 3,663.00 | 23,643.00 | 0.00 | 175.00 |
| 01-6-A-10 | 0.00 | 23,818.00 | | | | |
| POLICE CLOTHING ALLOWANCE | 8,500.00 | 0.00 | 2,315.82 | 5,321.22 | 0.00 | 8,178.78 |
| 01-6-A-11 | 5,000.00 | 13,500.00 | | | | |
| POLICE LIBRARY | 700.00 | 0.00 | 0.00 | 597.00 | 0.00 | 103.00 |
| 01-6-A-12 | 0.00 | 700.00 | | | | |
| POLICE EQUIPMENT OUTLAY | 82,404.64 | 1,058.00 | 3,204.09 | 45,836.53 | 0.00 | 13,139.01 |
| 01-6-A-13 | (24,487.10) | 58,975.54 | | | | |
| POLICE TRAINING & TUITION | 11,000.00 | 0.00 | 1,089.00 | 4,263.39 | 0.00 | 6,736.61 |
| 01-6-A-14 | 0.00 | 11,000.00 | | | | |
| POLICE LIFE INSURANCE | 6,500.00 | 0.00 | 768.00 | 4,512.00 | 0.00 | 1,988.00 |
| 01-6-A-15 | 0.00 | 6,500.00 | | | | |
| SUSTENANCE OF PRISONERS | 25.00 | 0.00 | 0.00 | 25.00 | 0.00 | 0.00 |
| 01-6-A-17 | 0.00 | 25.00 | | | | |
| POLICE PENSION | 270,000.00 | 0.00 | 21,314.76 | 236,518.30 | 0.00 | 33,481.70 |
| 01-6-A-20 | 0.00 | 270,000.00 | | | | |
| POLICE ACCRUED LIABILITY | 18,821.04 | 0.00 | 0.00 | 18,821.04 | 0.00 | 0.00 |
| 01-6-A-23 | 0.00 | 18,821.04 | | | | |
| FURNITURE & FIXTURES | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 01-6-A-24 | 0.00 | 1,000.00 | | | | |
| PARKING FEES | 1,250.00 | 0.00 | 63.00 | 806.00 | 0.00 | 444.00 |
| 01-6-A-25 | 0.00 | 1,250.00 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| *** TOTAL POLICE DEPARTMENT | 2,073,484.68 | 3,693.00 | 150,493.02 | 1,889,163.47 | 0.00 | 157,256.11 |
| | (30,758.10) | 2,046,419.58 | | | | |
| FIRE DEPARTMENT | | | | | | |
| --- | | | | | | |
| FIRE CHIEF | 92,146.00 | 0.00 | 6,513.74 | 84,678.63 | 0.00 | 7,467.37 |
| 01-7-A | 0.00 | 92,146.00 | | | | |
| FIREMEN | 1,819,688.08 | 0.00 | 135,729.85 | 1,773,115.57 | 0.00 | 36,572.51 |
| 01-7-A-1 | (10,000.00) | 1,809,688.08 | | | | |
| FIREMEN OVERTIME | 100,000.00 | 70,000.00 | 24,788.42 | 170,266.75 | 0.00 | 9,733.25 |
| 01-7-A-1A | 10,000.00 | 180,000.00 | | | | |
| PARAMEDIC & FIREFIGHTER TRAIN. | 28,000.00 | 0.00 | 3,519.34 | 19,478.16 | 0.00 | 8,521.84 |
| 01-7-A-2 | 0.00 | 28,000.00 | | | | |
| TUITION AND TRAINING | 20,000.00 | 45.34 | 3,388.87 | 13,875.25 | 0.00 | 4,170.09 |
| 01-7-A-2A | (2,000.00) | 18,045.34 | | | | |
| AMBULANCE SUPPLIES | 24,000.00 | 0.00 | 1,192.87 | 22,076.85 | 0.00 | 2,511.74 |
| 01-7-A-3 | 588.59 | 24,588.59 | | | | |
| MEDICAL DIRECTOR | 10,000.00 | 0.00 | 833.33 | 9,999.96 | 0.00 | 0.04 |
| 01-7-A-3A | 0.00 | 10,000.00 | | | | |
| FIRE DEPT STATIONERY & PRINT | 500.00 | 0.00 | 0.00 | 487.58 | 0.00 | 12.42 |
| 01-7-A-4 | 0.00 | 500.00 | | | | |
| FIRE DEPT INCIDENTALS | 7,500.00 | 604.50 | 1,429.76 | 6,362.56 | 0.00 | 1,741.94 |
| 01-7-A-5 | 0.00 | 8,104.50 | | | | |
| FIRE DEPT LIBRARY | 500.00 | 0.00 | 0.00 | 70.54 | 0.00 | 429.46 |
| 01-7-A-6 | 0.00 | 500.00 | | | | |
| FIRE DEPT MAINT OF EQUIPMENT | 24,000.00 | 430.26 | 10,074.89 | 25,177.20 | 0.00 | 2,772.96 |
| 01-7-A-8 | 3,519.90 | 27,950.16 | | | | |
| FIRE PREVENTION & EDUCATION | 3,500.00 | 0.00 | 132.65 | 3,176.01 | 0.00 | 323.99 |
| 01-7-A-9 | 0.00 | 3,500.00 | | | | |
| FIRE HYDRANTS | 5,000.00 | 493.92 | 0.00 | 3,978.97 | 0.00 | 4,622.96 |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| 01-7-A-10 | 3,108.01 | 8,601.93 | | | | |
| FURNITURE & FIXTURES | 4,500.00 | 0.00 | 199.86 | 2,307.29 | 0.00 | 792.71 |
| 01-7-A-11 | (1,400.00) | 3,100.00 | | | | |
| FIRE DEPT EQUIPMENT OUTLAY | 58,800.00 | 347,247.00 | 466.61 | 197,827.64 | 0.00 | 208,596.74 |
| 01-7-A-13 | 377.38 | 406,424.38 | | | | |
| FIRE DEPT CLOTHING ALLOWANCE | 15,000.00 | 0.00 | 2,213.92 | 7,738.74 | 0.00 | 8,017.98 |
| 01-7-A-14 | 756.72 | 15,756.72 | | | | |
| FIREMEN LIFE INSURANCE | 12,000.00 | 0.00 | 1,506.10 | 8,931.00 | 0.00 | 3,069.00 |
| 01-7-A-15 | 0.00 | 12,000.00 | | | | |
| FIREMEN PENSION | 488,000.00 | 0.00 | 36,156.85 | 455,485.32 | 0.00 | 32,514.68 |
| 01-7-A-20 | 0.00 | 488,000.00 | | | | |
| RADIO EQUIPMENT & REPAIR | 24,000.00 | 1,840.00 | 1,831.50 | 23,837.00 | 0.00 | 2,003.00 |
| 01-7-A-21 | 0.00 | 25,840.00 | | | | |
| FIRE DEPT ACCRUED LIABILITY | 31,818.72 | 0.00 | 0.00 | 31,818.72 | 0.00 | 0.00 |
| 01-7-A-23 | 0.00 | 31,818.72 | | | | |
| ENVIRONMENTAL EMERGENCY FUND | 100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 01-7-A-25 | 0.00 | 100.00 | | | | |
| WELLNESS PROGRAM | 1,000.00 | 0.00 | 120.15 | 670.47 | 0.00 | 329.53 |
| 01-7-A-26 | 0.00 | 1,000.00 | | | | |
| *** TOTAL FIRE DEPARTMENT | 2,770,052.80 | 420,661.02 | 230,098.71 | 2,861,360.21 | 0.00 | 334,304.21 |
| | 4,950.60 | 3,195,664.42 | | | | |
| ---------- | | | | | | |
| BUILDING MAINTNANCE SAFETY CTR | 10,000.00 | 0.00 | 814.70 | 13,597.98 | 0.00 | 3,402.02 |
| 01-8-A-2 | 7,000.00 | 17,000.00 | | | | |
| *** TOTAL SAFETY CENTER | 10,000.00 | 0.00 | 814.70 | 13,597.98 | 0.00 | 3,402.02 |
| | 7,000.00 | 17,000.00 | | | | |

HEALTH DEPARTMENT

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| HEALTH DEPT PROF MTGS | 900.00 | 0.00 | 0.00 | 0.00 | 0.00 | 900.00 |
| 01-14-A-2 | 0.00 | 900.00 | | | | |
| HEALTH DEPT INCIDENTALS | 750.00 | 0.00 | 0.00 | 0.00 | 0.00 | 750.00 |
| 01-14-A-5 | 0.00 | 750.00 | | | | |
| DIRECTOR OF NURSING | 48,991.00 | 0.00 | 3,738.84 | 48,989.92 | 0.00 | 1.08 |
| 01-14-A-6 | 0.00 | 48,991.00 | | | | |
| VACCINE PROGRAM | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| 01-14-A-7 | 0.00 | 2,000.00 | | | | |
| COUNTY HEALTH SERVICES | 4,973.78 | 300.00 | 0.00 | 5,176.52 | 0.00 | 97.26 |
| 01-14-A-9 | 0.00 | 5,273.78 | | | | |
| ***TOTAL HEALTH DEPARTMENT | 57,614.78 | 300.00 | 3,738.84 | 54,166.44 | 0.00 | 3,748.34 |
| | 0.00 | 57,914.78 | | | | |
| ENVIRONMENTAL HEALTH DEPT. | | | | | | |
| SERVICE DIRECTOR/DEPARTMENT | | | | | | |
| Service Director | | | | | | |
| SERVICE DIRECTOR | 72,088.00 | 0.00 | 5,515.58 | 72,087.54 | 0.00 | 0.46 |
| 01-2-O-1 | 0.00 | 72,088.00 | | | | |
| BLDG MAINT - CITY HALL | 55,000.00 | 2,400.00 | 44,197.51 | 56,112.20 | 0.00 | 1,287.80 |
| 01-2-O-8C | 0.00 | 57,400.00 | | | | |
| BLDG MAINT - GARAGE | 5,000.00 | 0.00 | 1,799.13 | 4,632.56 | 0.00 | 367.44 |
| 01-2-O-8G | 0.00 | 5,000.00 | | | | |
| BLDG MAINT - SWIMMING POOL | 5,000.00 | 0.00 | 600.00 | 2,461.65 | 0.00 | 38.35 |
| 01-2-O-8S | (2,500.00) | 2,500.00 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| INDIGENT BURIAL | 50.00 | 0.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| 01-2-O-15 | 0.00 | 50.00 | | | | |
| ICRC | 21,000.00 | 0.00 | 0.00 | 15,062.03 | 0.00 | 5,937.97 |
| 01-2-O-17 | 0.00 | 21,000.00 | | | | |
| GAS WELL MONITORING | 150,000.00 | 0.00 | 20,714.33 | 79,642.71 | 0.00 | 67,347.29 |
| 01-2-O-19 | (3,010.00) | 146,990.00 | | | | |
| SIDEWALKS | 30,000.00 | 0.00 | 0.00 | 27,260.00 | 0.00 | 2,740.00 |
| 01-2-O-21 | 0.00 | 30,000.00 | | | | |
| PROFESSIONAL SERVICES | 139,000.00 | 0.00 | 54,575.00 | 142,865.00 | 0.00 | 3,135.00 |
| 01-2-P | 7,000.00 | 146,000.00 | | | | |
| Total Service Director | 477,138.00 | 2,400.00 | 127,401.55 | 400,123.69 | 0.00 | 80,904.31 |
| | 1,490.00 | 481,028.00 | | | | |
| Service Department | | | | | | |
| EMPLOYEES | 751,300.90 | 0.00 | 60,628.12 | 755,894.13 | 0.00 | (4,593.23) |
| 01-2-O-2 | 0.00 | 751,300.90 | | | | |
| OVERTIME | 38,000.00 | 665.46 | 1,976.02 | 23,856.79 | 0.00 | 14,808.67 |
| 01-2-O-2A | 0.00 | 38,665.46 | | | | |
| PART TIME SEASONAL | 70,000.00 | 0.00 | 5,111.40 | 54,611.92 | 0.00 | 15,388.08 |
| 01-2-O-2B | 0.00 | 70,000.00 | | | | |
| PART TIME PERMANENT | 63,180.00 | 0.00 | 0.00 | 0.00 | 0.00 | 34,680.00 |
| 01-2-O-2C | (28,500.00) | 34,680.00 | | | | |
| SERVICE DEPT STAT & INCS | 1,250.00 | 0.00 | 469.09 | 1,181.34 | 0.00 | 68.66 |
| 01-2-O-4 | 0.00 | 1,250.00 | | | | |
| SUPPLIES | 10,000.00 | 0.00 | 1,423.42 | 10,405.61 | 0.00 | 2,094.39 |
| 01-2-O-4A | 2,500.00 | 12,500.00 | | | | |
| EQUIPMENT MAINTENANCE | 42,000.00 | 0.00 | 3,096.00 | 44,453.31 | 0.00 | 7,546.69 |
| 01-2-O-9 | 10,000.00 | 52,000.00 | | | | |
| PARK MAINTENANCE | 20,000.00 | 0.00 | 3,724.54 | 22,864.03 | 0.00 | 135.97 |
| 01-2-O-10 | 3,000.00 | 23,000.00 | | | | |
| PLASTIC LINERS & RECYCLE BINS | 5,000.00 | 0.00 | 0.00 | 15,844.50 | 0.00 | 155.50 |
| 01-2-O-12 | 11,000.00 | 16,000.00 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| SERVICE DEPT EQUIP OUTLAY | 35,000.00 | 0.00 | 16,355.95 | 25,527.25 | 0.00 | 9,472.75 |
| 01-2-O-13 | 0.00 | 35,000.00 | | | | |
| CLOTHING ALLOWANCE | 9,300.00 | 0.00 | 1,851.31 | 9,026.75 | 0.00 | 273.25 |
| 01-2-O-14 | 0.00 | 9,300.00 | | | | |
| FUEL & OIL | 114,000.00 | 0.00 | 5,352.04 | 58,281.19 | 0.00 | 55,718.81 |
| 01-2-O-16 | 0.00 | 114,000.00 | | | | |
| LANDFILL & COMPOSTING | 140,000.00 | 0.00 | 14,434.39 | 117,745.10 | 0.00 | 22,254.90 |
| 01-2-O-18 | 0.00 | 140,000.00 | | | | |
| STREET LIGHTING | 0.00 | 0.00 | 0.00 | 1,275.00 | 0.00 | 0.00 |
| 01-2-O-22 | 1,275.00 | 1,275.00 | | | | |
| PESTICIDES | 1,500.00 | 0.00 | 1,250.17 | 1,250.17 | 0.00 | 249.83 |
| 01-2-O-23 | 0.00 | 1,500.00 | | | | |
| DOG & SHELTER | 50.00 | 0.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| 01-2-O-24 | 0.00 | 50.00 | | | | |
| PEST CONTROL | 50.00 | 0.00 | 0.00 | 0.00 | 0.00 | 50.00 |
| 01-2-O-25 | 0.00 | 50.00 | | | | |
| Total Service Department | 1,300,630.90 | 665.46 | 115,672.45 | 1,142,217.09 | 0.00 | 158,354.27 |
| | (725.00) | 1,300,571.36 | | | | |
| *** TOTAL SERVICE DEPT | 1,777,768.90 | 3,065.46 | 243,074.00 | 1,542,340.78 | 0.00 | 239,258.58 |
| | 765.00 | 1,781,599.36 | | | | |
| TRANSPORTATION/FITNESS DEPT | | | | | | |
| --- | | | | | | |
| EMPLOYEES | 83,728.00 | 0.00 | 6,039.95 | 80,343.55 | 0.00 | 3,384.45 |
| 01-36-1 | 0.00 | 83,728.00 | | | | |
| RADIO & DISPATCHING | 500.00 | 0.00 | 321.61 | 321.61 | 0.00 | 178.39 |
| 01-36-2 | 0.00 | 500.00 | | | | |
| TRANSP DEPT INCS | 200.00 | 0.00 | 0.00 | 135.70 | 0.00 | 64.30 |
| 01-36-5 | 0.00 | 200.00 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| MAINTENANCE | 12,000.00 | 0.00 | 1,094.62 | 1,581.18 | 0.00 | 7,018.82 |
| 01-36-8 | (3,400.00) | 8,600.00 | | | | |
| *** TOTAL TRANSPORTATION DPT | 96,428.00 | 0.00 | 7,456.18 | 82,382.04 | 0.00 | 10,645.96 |
| | (3,400.00) | 93,028.00 | | | | |
| RECREATION | | | | | | |
| ---------- | | | | | | |
| RECREATION DIRECTORS | 29,156.52 | 0.00 | 2,429.71 | 29,156.52 | 0.00 | 0.00 |
| 01-58-1 | 0.00 | 29,156.52 | | | | |
| REFEREES | 3,000.00 | 0.00 | 0.00 | 1,060.00 | 0.00 | 1,940.00 |
| 01-58-2B | 0.00 | 3,000.00 | | | | |
| UMPIRES | 5,000.00 | 0.00 | 0.00 | 4,493.00 | 0.00 | 507.00 |
| 01-58-2C | 0.00 | 5,000.00 | | | | |
| WATER AEROBICS | 5,200.00 | 0.00 | 778.00 | 5,200.00 | 0.00 | 0.00 |
| 01-58-2D | 0.00 | 5,200.00 | | | | |
| POOL | 4,000.00 | 0.00 | 0.00 | 2,677.44 | 0.00 | 1,322.56 |
| 01-58-4A | 0.00 | 4,000.00 | | | | |
| SWIM TEAM | 7,000.00 | 0.00 | 430.43 | 4,517.31 | 0.00 | 2,482.69 |
| 01-58-4B | 0.00 | 7,000.00 | | | | |
| DIRECTOR CLOTHING | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 |
| 01-58-4C | 0.00 | 500.00 | | | | |
| OFFICIALS CLOTHING | 300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 300.00 |
| 01-58-4D | 0.00 | 300.00 | | | | |
| SOFTBALL | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 |
| 01-58-5A | 0.00 | 500.00 | | | | |
| KNOTHOLE | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 0.00 |
| 01-58-5B | 0.00 | 1,000.00 | | | | |
| TEE-BALL | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | 0.00 |
| 01-58-5C | 0.00 | 2,000.00 | | | | |
| SOCCER | 3,500.00 | 0.00 | 0.00 | 1,188.10 | 0.00 | 2,311.90 |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| 01-58-5D | 0.00 | 3,500.00 | | | | |
| ADULT LEAGUE | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 0.00 |
| 01-58-5E | 0.00 | 1,000.00 | | | | |
| ARTS & CRAFTS | 3,500.00 | 0.00 | 0.00 | 2,681.42 | 0.00 | 818.58 |
| 01-58-5F | 0.00 | 3,500.00 | | | | |
| UNIFORMS | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 | 0.00 |
| 01-58-6 | 0.00 | 4,000.00 | | | | |
| CONCERTS | 5,000.00 | 0.00 | 0.00 | 3,400.00 | 0.00 | 1,600.00 |
| 01-58-7A | 0.00 | 5,000.00 | | | | |
| PRINTING | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 01-58-7B | 0.00 | 1,000.00 | | | | |
| RECREATION INCIDENTALS | 7,000.00 | 0.00 | 2,045.52 | 4,472.23 | 0.00 | 2,527.77 |
| 01-58-7C | 0.00 | 7,000.00 | | | | |
| SENIOR CITIZENS | 8,000.00 | 0.00 | 1,637.09 | 7,721.87 | 0.00 | 278.13 |
| 01-58-7E | 0.00 | 8,000.00 | | | | |
| TEEN ACTIVITIES | 2,000.00 | 0.00 | 0.00 | 300.00 | 0.00 | 1,700.00 |
| 01-58-7G | 0.00 | 2,000.00 | | | | |
| SWIMMING POOL EQUIPMENT OUTLAY | 10,000.00 | 0.00 | 0.00 | 2,495.78 | 0.00 | 7,504.22 |
| 01-58-7H | 0.00 | 10,000.00 | | | | |
| HOLIDAY ACTIVITY - RECREATION | 15,500.00 | 0.00 | 2,128.44 | 12,543.32 | 0.00 | 2,384.18 |
| 01-58-8 | (572.50) | 14,927.50 | | | | |
| EQUIPMENT OUTLAY-FITNESS CENTE | 12,000.00 | 0.00 | 7,498.00 | 9,149.92 | 0.00 | 2,850.08 |
| 01-58-13 | 0.00 | 12,000.00 | | | | |
| *** TOTAL RECREATION | 130,156.52 | 0.00 | 16,947.19 | 99,556.91 | 0.00 | 30,027.11 |
| | (572.50) | 129,584.02 | | | | |
| EMPLOYEES BENEFITS | | | | | | |
| ---------- | | | | | | |
| P.E.R.S. | 355,000.00 | 0.00 | 22,046.19 | 293,592.63 | 0.00 | 61,407.37 |
| 01-59-D | 0.00 | 355,000.00 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| WORKMEN'S COMPENSATION | 160,000.00 | 0.00 | 0.00 | 136,814.14 | 0.00 | 23,185.86 |
| 01-61-A | 0.00 | 160,000.00 | | | | |
| MEDICARE | 80,000.00 | 0.00 | 5,583.72 | 69,999.72 | 0.00 | 10,000.28 |
| 01-62 | 0.00 | 80,000.00 | | | | |
| RETIREE BENEFIT | 40,000.00 | 0.00 | 0.00 | 33,353.98 | 0.00 | 6,646.02 |
| 01-62A | 0.00 | 40,000.00 | | | | |
| UNEMPLOYMENT COMPENSATION | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| 01-66 | 0.00 | 2,000.00 | | | | |
| EMPLOYEES ACCUMULATED SICK PAY | 100,000.00 | 95,000.00 | 9,306.90 | 156,638.75 | 0.00 | 38,361.25 |
| 01-67 | 0.00 | 195,000.00 | | | | |
| LIFE INSURANCE POLICY | 8,300.00 | 0.00 | 1,044.00 | 6,066.00 | 0.00 | 2,234.00 |
| 01-68 | 0.00 | 8,300.00 | | | | |
| *** TOTAL EMPLOYEES BENEFITS | 745,300.00 | 95,000.00 | 37,980.81 | 696,465.22 | 0.00 | 143,834.78 |
| | 0.00 | 840,300.00 | | | | |
| CITY HALL | | | | | | |
| --- | | | | | | |
| CLERK | 54,237.00 | 0.00 | 4,142.41 | 54,236.23 | 0.00 | 0.77 |
| 01-5-A-2 | 0.00 | 54,237.00 | | | | |
| CITY HALL FURNITURE & FIXTURES | 2,500.00 | 0.00 | 156.27 | 1,179.18 | 0.00 | 1,320.82 |
| 01-5-A-3 | 0.00 | 2,500.00 | | | | |
| C H STATIONERY & PRINTING | 16,000.00 | 0.00 | 6,545.72 | 16,726.52 | 0.00 | 1,110.48 |
| 01-5-A-4 | 1,837.00 | 17,837.00 | | | | |
| C H SUPPLIES & INCIDENTALS | 2,000.00 | 0.00 | 419.46 | 1,704.61 | 0.00 | 295.39 |
| 01-5-A-5 | 0.00 | 2,000.00 | | | | |
| HALL RENTAL REFUND | 1,500.00 | 1,000.00 | 100.00 | 1,975.00 | 0.00 | 525.00 |
| 01-5-A-6 | 0.00 | 2,500.00 | | | | |
| TRAINING | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 |
| 01-5-A-8 | 0.00 | 500.00 | | | | |
| ENVIRONMENTAL HEALTH DIRECTOR | 10,000.00 | 0.00 | 833.33 | 9,999.96 | 0.00 | 0.04 |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| 01-5-A-12 | 0.00 | 10,000.00 | | | | |
| CITY HALL EQUIPMENT OUTLAY | 5,000.00 | 0.00 | 1,978.54 | 2,017.36 | 0.00 | 2,982.64 |
| 01-5-A-13 | 0.00 | 5,000.00 | | | | |
| MAINTENANCE CONTRACTS | 56,000.00 | 0.00 | 9,870.21 | 32,270.86 | 0.00 | 18,729.14 |
| 01-5-A-14 | (5,000.00) | 51,000.00 | | | | |
| MEMORIAL | 1,300.00 | 0.00 | 265.00 | 265.00 | 0.00 | 1,035.00 |
| 01-5-A-16 | 0.00 | 1,300.00 | | | | |
| GENERAL FUND TRANSFER OUT | 0.00 | 2,926,776.00 | 703,700.00 | 2,926,776.00 | 0.00 | 0.00 |
| 01-5-A-19 | 0.00 | 2,926,776.00 | | | | |
| *** TOTAL CITY HALL | 149,037.00 | 2,927,776.00 | 728,010.94 | 3,047,650.72 | 0.00 | 25,999.28 |
| | (3,163.00) | 3,073,650.00 | | | | |
| ****** GENERAL FUND TOTAL | 9,130,209.48 | 3,690,069.48 | 1,541,314.27 | 11,648,093.84 | 0.00 | 1,160,357.90 |
| | (11,827.22) | 12,808,451.74 | | | | |
| --- | | | | | | |
| STREET MAINTENANCE | | | | | | |
| --- | | | | | | |
| FOREMAN & HEAVY EQUIP OPERATOR | 139,972.30 | 0.00 | 10,444.80 | 134,730.24 | 0.00 | 5,242.06 |
| 02-33-1 | 0.00 | 139,972.30 | | | | |
| SCMR EMPLOYEES OVERTIME | 3,500.00 | 0.00 | 0.00 | 2,246.07 | 0.00 | 1,253.93 |
| 02-33-1A | 0.00 | 3,500.00 | | | | |
| SCMR MATERIALS | 120,000.00 | 0.00 | 214.18 | 87,243.39 | 0.00 | 32,756.61 |
| 02-33-2 | 0.00 | 120,000.00 | | | | |
| SCMR CONTRACTS | 30,000.00 | 15,445.00 | 0.00 | 43,393.55 | 0.00 | 4,526.45 |
| 02-33-4 | 2,475.00 | 47,920.00 | | | | |
| SCMR INCIDENTALS | 750.00 | 0.00 | 0.00 | 84.60 | 0.00 | 665.40 |
| 02-33-5 | 0.00 | 750.00 | | | | |
| STREET SIGNS | 5,000.00 | 0.00 | 534.60 | 4,172.00 | 0.00 | 828.00 |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| 02-33-6 | 0.00 | 5,000.00 | | | | |
| SCMR EQUIPMENT MAINTENANCE | 20,000.00 | 0.00 | 2,152.12 | 10,190.62 | 0.00 | 9,809.38 |
| 02-33-8 | 0.00 | 20,000.00 | | | | |
| TRAFFIC LIGHTS | 11,000.00 | 0.00 | 1,848.80 | 2,705.13 | 0.00 | 8,294.87 |
| 02-33-12 | 0.00 | 11,000.00 | | | | |
| SCMR EQUIPMENT OUTLAY | 2,000.00 | 0.00 | 0.00 | 297.42 | 0.00 | 1,702.58 |
| 02-33-13 | 0.00 | 2,000.00 | | | | |
| **** TOTAL STREET MAINT. FUND | 332,222.30 | 15,445.00 | 15,194.50 | 285,063.02 | 0.00 | 65,079.28 |
| | 2,475.00 | 350,142.30 | | | | |
| --- | | | | | | |
| SWIMMING POOL FUND | | | | | | |
| --- | | | | | | |
| SWIMMING POOL MANAGERS | 20,000.00 | 0.00 | 0.00 | 8,848.56 | 0.00 | 1,151.44 |
| 04-SP-1 | (10,000.00) | 10,000.00 | | | | |
| SWIMMING POOL EMPLOYEES | 100,000.00 | 0.00 | 2,042.76 | 105,364.41 | 0.00 | 4,635.59 |
| 04-SP-2 | 10,000.00 | 110,000.00 | | | | |
| SWIMMING POOL SUPPLIES | 16,000.00 | 0.00 | 0.00 | 14,403.21 | 0.00 | 1,596.79 |
| 04-SP-4 | 0.00 | 16,000.00 | | | | |
| SWIMMING POOL INCIDENTALS | 1,000.00 | 0.00 | 0.00 | 797.85 | 0.00 | 202.15 |
| 04-SP-5 | 0.00 | 1,000.00 | | | | |
| EQUIPMENT MAINTENANCE | 7,500.00 | 0.00 | 0.00 | 5,013.89 | 0.00 | 2,486.11 |
| 04-SP-9 | 0.00 | 7,500.00 | | | | |
| **** TOTAL SWIMMING POOL FUND | 144,500.00 | 0.00 | 2,042.76 | 134,427.92 | 0.00 | 10,072.08 |
| | 0.00 | 144,500.00 | | | | |
| --- | | | | | | |
| BUILDING DEVELOP & PLAN DEPT | | | | | | |
| --- | | | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| Personnel | | | | | | |
| DIRECTOR/CODE ASSIST OFFICER | 71,436.00 | 0.00 | 4,645.57 | 69,282.91 | 0.00 | 2,153.09 |
| 05-MP-1A | 0.00 | 71,436.00 | | | | |
| BLDG COMMISIONER/HIP INSPECTOR | 52,837.00 | 0.00 | 4,034.72 | 52,836.36 | 0.00 | 0.64 |
| 05-MP-14 | 0.00 | 52,837.00 | | | | |
| CONTRACT STAFF | 50,000.00 | 0.00 | 2,865.00 | 34,567.50 | 0.00 | 15,432.50 |
| 05-MP-1B | 0.00 | 50,000.00 | | | | |
| Total Personnel | 174,273.00 | 0.00 | 11,545.29 | 156,686.77 | 0.00 | 17,586.23 |
| | 0.00 | 174,273.00 | | | | |
| Non-personnel | | | | | | |
| MP-CI CONTRACTS | 25,000.00 | 0.00 | 0.00 | 5,454.00 | 0.00 | 19,546.00 |
| 05-MP-2 | 0.00 | 25,000.00 | | | | |
| TRAVEL AND TRAINING | 3,000.00 | 0.00 | 300.00 | 2,038.08 | 0.00 | 961.92 |
| 05-MP-3 | 0.00 | 3,000.00 | | | | |
| PROPERTY MANAGEMENT | 60,000.00 | 0.00 | 0.00 | 22,744.27 | 0.00 | 37,255.73 |
| 05-MP-4 | 0.00 | 60,000.00 | | | | |
| MP SUPPLIES & INCIDENTALS | 500.00 | 0.00 | 0.00 | 494.00 | 0.00 | 6.00 |
| 05-MP-5 | 0.00 | 500.00 | | | | |
| EQUIPMENT OUTLAY | 8,000.00 | 0.00 | 2,288.96 | 2,288.96 | 0.00 | 5,711.04 |
| 05-MP-13 | 0.00 | 8,000.00 | | | | |
| MP-CI LEGAL ADS | 8,000.00 | 0.00 | 124.88 | 3,964.50 | 0.00 | 4,035.50 |
| 05-MP-6 | 0.00 | 8,000.00 | | | | |
| Total Non-personnel | 104,500.00 | 0.00 | 2,713.84 | 36,983.81 | 0.00 | 67,516.19 |
| | 0.00 | 104,500.00 | | | | |
| Special Projects | | | | | | |
| COMPREHENSIVE PLAN IMP/CIC | 0.00 | 135,573.94 | 80,000.00 | 135,573.94 | 0.00 | 0.00 |
| 05-MP-16 | 0.00 | 135,573.94 | | | | |
| Total Special Projects | 0.00 | 135,573.94 | 80,000.00 | 135,573.94 | 0.00 | 0.00 |
| | 0.00 | 135,573.94 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| Discretionary | | | | | | |
| MILLCREEK VALLEY CONSERV DIST | 500.00 | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 |
| 05-MP-12 | 0.00 | 500.00 | | | | |
| Total Discretionary | 500.00 | 0.00 | 500.00 | 500.00 | 0.00 | 0.00 |
| | 0.00 | 500.00 | | | | |
| **** TOTAL BUILD DEV & PLAN | 279,273.00 | 135,573.94 | 94,759.13 | 329,744.52 | 0.00 | 85,102.42 |
| | 0.00 | 414,846.94 | | | | |
| REHAB LOAN FUND | | | | | | |
| CAPITAL IMPROVEMENT FUND | | | | | | |
| VINE STREET STREETSCAPE PROJ. | 2,000,000.00 | 1,176,133.68 | 55,588.81 | 2,320,951.16 | 0.00 | 855,182.52 |
| 07-04 | 0.00 | 3,176,133.68 | | | | |
| SERVICE GARAGE PROJECT | 0.00 | 89,861.26 | 0.00 | 131,866.08 | 0.00 | 44,986.26 |
| 07-05 | 86,991.08 | 176,852.34 | | | | |
| SAFETY CENTER PROJECT | 0.00 | 365,347.62 | 2,219.99 | 620,781.73 | 0.00 | 70,190.24 |
| 07-06 | 325,624.35 | 690,971.97 | | | | |
| ROSS AVE ROAD PROJECT | 14,500.00 | 634,620.06 | 0.00 | 589,565.28 | 0.00 | 59,554.78 |
| 07-07 | 0.00 | 649,120.06 | | | | |
| *** TOTAL CAPITAL IMPROVEMT FD | 2,014,500.00 | 2,265,962.62 | 57,808.80 | 3,663,164.25 | 0.00 | 1,029,913.80 |
| | 412,615.43 | 4,693,078.05 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| POLICE PENSION FUND | | | | | | |
| --- | | | | | | |
| POLICE PENSION FUND | 30,000.00 | 0.00 | 0.00 | 382.11 | 0.00 | 29,617.89 |
| 08 | 0.00 | 30,000.00 | | | | |
| **** TOTAL POLICE PENSION FUND | 30,000.00 | 0.00 | 0.00 | 382.11 | 0.00 | 29,617.89 |
| | 0.00 | 30,000.00 | | | | |
| --- | | | | | | |
| FIREMEN PENSION FUND | | | | | | |
| --- | | | | | | |
| FIREMEN PENSION FUND | 30,000.00 | 0.00 | 0.00 | 382.11 | 0.00 | 29,617.89 |
| 09 | 0.00 | 30,000.00 | | | | |
| *** TOTAL FIREMEN PENSION FUND | 30,000.00 | 0.00 | 0.00 | 382.11 | 0.00 | 29,617.89 |
| | 0.00 | 30,000.00 | | | | |
| --- | | | | | | |
| C-9 TRUST FUND | | | | | | |
| --- | | | | | | |
| C-9 TRUST RETIRE HEALTHCARE | 50,000.00 | 0.00 | 50,000.00 | 50,000.00 | 0.00 | 0.00 |
| 10 | 0.00 | 50,000.00 | | | | |
| **** TOTAL C-9 TRUST FUND | 50,000.00 | 0.00 | 50,000.00 | 50,000.00 | 0.00 | 0.00 |
| | 0.00 | 50,000.00 | | | | |
| --- | | | | | | |
| DRUG OFFENDER FINES FUND | | | | | | |
| --- | | | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| DRUG OFFENDER FINES EXPENSES | 1,200.00 | 2,700.00 | 0.00 | 0.00 | 0.00 | 3,900.00 |
| 12-01 | 0.00 | 3,900.00 | | | | |
| **** TOTAL DRUG OFFENDER FINES | 1,200.00 | 2,700.00 | 0.00 | 0.00 | 0.00 | 3,900.00 |
| | 0.00 | 3,900.00 | | | | |
| --- | | | | | | |
| CRIMINAL ACTIVITY FORFEIT FUND | | | | | | |
| --- | | | | | | |
| CRIMINAL ACT FORFEIT EXPENSES | 1,200.00 | 23,600.00 | 0.00 | 658.50 | 0.00 | 24,141.50 |
| 13-01 | 0.00 | 24,800.00 | | | | |
| *** TOTAL CRIMINAL ACT FORFEIT | 1,200.00 | 23,600.00 | 0.00 | 658.50 | 0.00 | 24,141.50 |
| | 0.00 | 24,800.00 | | | | |
| --- | | | | | | |
| --- | | | | | | |
| BLDG. PERMIT FEE AGENCY FUND | | | | | | |
| --- | | | | | | |
| BUILDING PERMIT FEE EXPENSES | 2,500.00 | 0.00 | 0.00 | 494.85 | 0.00 | 2,005.15 |
| 17-01 | 0.00 | 2,500.00 | | | | |
| ***TOTAL BLDG PERMIT FEE FUND | 2,500.00 | 0.00 | 0.00 | 494.85 | 0.00 | 2,005.15 |
| | 0.00 | 2,500.00 | | | | |
| --- | | | | | | |
| CAP PROJ-STORM SEWER IMP FUND | | | | | | |
| --- | | | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| OPWC LOAN PRINCIPLE ISSUE II | 2,516.00 | 0.00 | 1,257.65 | 2,515.30 | 0.00 | 0.70 |
| 18-02 | 0.00 | 2,516.00 | | | | |
| INTEREST | 560.00 | 0.00 | 280.00 | 560.00 | 0.00 | 0.00 |
| 18-03 | 0.00 | 560.00 | | | | |
| ***TOTAL CAP PROJ-STORM SEWER | 3,076.00 | 0.00 | 1,537.65 | 3,075.30 | 0.00 | 0.70 |
| | 0.00 | 3,076.00 | | | | |
| --- | | | | | | |
| FEMA FUND EXPENSES | | | | | | |
| --- | | | | | | |
| --- | | | | | | |
| MAYOR'S CT COMPUTERIZATION | | | | | | |
| --- | | | | | | |
| MAYOR'S COURT COMPUTERIZATION | 300.00 | 2,297.00 | 1,597.00 | 2,481.00 | 0.00 | 116.00 |
| 21-01 | 0.00 | 2,597.00 | | | | |
| ***TOTAL MAYOR'S CT COMPUTER | 300.00 | 2,297.00 | 1,597.00 | 2,481.00 | 0.00 | 116.00 |
| | 0.00 | 2,597.00 | | | | |
| --- | | | | | | |
| CLERK OF CTS COMPUTERIZATION | | | | | | |
| --- | | | | | | |
| CLERK OF COURT COMPUTERZATION | 300.00 | 2,400.00 | 0.00 | 0.00 | 0.00 | 2,700.00 |
| 22-01 | 0.00 | 2,700.00 | | | | |
| ***TOTAL CL OF CTS COMPUTER | 300.00 | 2,400.00 | 0.00 | 0.00 | 0.00 | 2,700.00 |
| | 0.00 | 2,700.00 | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| GENERAL BOND RETIREMENT FUND | | | | | | |
| GENERAL BOND RETIREMENT-SP | 95,000.00 | 0.00 | 0.00 | 95,000.00 | 0.00 | 0.00 |
| 31-01 | 0.00 | 95,000.00 | | | | |
| INTEREST-SP | 49,200.00 | 0.00 | 0.00 | 49,143.76 | 0.00 | 56.24 |
| 31-02 | 0.00 | 49,200.00 | | | | |
| GENERAL BOND RETIRE-FIRE EQUIP | 65,000.00 | 0.00 | 0.00 | 65,000.00 | 0.00 | 0.00 |
| 31-03 | 0.00 | 65,000.00 | | | | |
| INTEREST-FIRE EQUIP | 10,812.50 | 0.00 | 0.00 | 10,812.50 | 0.00 | 0.00 |
| 31-04 | 0.00 | 10,812.50 | | | | |
| GENERAL BOND RETIRE-ST SWEEPER | 23,731.93 | 0.00 | 0.00 | 23,707.76 | 0.00 | 24.17 |
| 31-05 | 0.00 | 23,731.93 | | | | |
| INTEREST-ST SWEEPER | 4,589.09 | 0.00 | 0.00 | 4,589.09 | 0.00 | 0.00 |
| 31-06 | 0.00 | 4,589.09 | | | | |
| GEN BOND RETIREMT POLICE CARS | 0.00 | 0.00 | 3,932.58 | 3,932.58 | 0.00 | 24,467.42 |
| 31-20 | 28,400.00 | 28,400.00 | | | | |
| INTEREST-POLICE CRUISERS | 0.00 | 0.00 | 423.16 | 423.16 | 0.00 | 3,176.84 |
| 31-21 | 3,600.00 | 3,600.00 | | | | |
| BOND DEBT PRINCIPAL | 155,000.00 | 30,000.00 | 42,500.00 | 184,558.30 | 0.00 | 441.70 |
| 31-50 | 0.00 | 185,000.00 | | | | |
| BOND DEBT INTEREST | 692,000.02 | 0.00 | 57,399.89 | 691,733.22 | 0.00 | 266.80 |
| 31-51 | 0.00 | 692,000.02 | | | | |
| ***TOTAL GEN BOND RETIREMENT | 1,095,333.54 | 30,000.00 | 104,255.63 | 1,128,900.37 | 0.00 | 28,433.17 |
| | 32,000.00 | 1,157,333.54 | | | | |
| EMPLOYEE HEALTH PLAN FUND | | | | | | |

| Account Title / Number | Original Budget / Transfers | Revisions / Total Budget | MTD Expenses | YTD Expenses | Encumbered | Balance Left |
|---|---|---|---|---|---|---|
| EMPLOYEE HEALTH CARE EXPENSES | 1,000,000.00 | 1,064,415.45 | 150,145.26 | 1,667,476.54 | 0.00 | 396,938.91 |
| 51-07 | 0.00 | 2,064,415.45 | | | | |
| EMPLOYEE DENTAL AND VISION EXP | 76,000.00 | 4,000.00 | 983.92 | 79,252.78 | 0.00 | 747.22 |
| 51-08 | 0.00 | 80,000.00 | | | | |
| ***TOTAL EMPLOYEE HEALTH PL FD | 1,076,000.00 | 1,068,415.45 | 151,129.18 | 1,746,729.32 | 0.00 | 397,686.13 |
| | 0.00 | 2,144,415.45 | | | | |
| ***** GRAND TOTALS - ALL FUNDS | 14,190,614.32 | 7,236,463.49 | 2,019,638.92 | 18,993,597.11 | 0.00 | 2,868,743.91 |
| | 435,263.21 | 21,862,341.02 | | | | |

# VILLAGE OF SAINT BERNARD

## AUDITORS REPORT



| Account Title<br>Number | Beginning<br>MTD Balance<br>YTD Balance | MTD Receipts<br>YTD Receipts | MTD Disbursements<br>YTD Disbursements | Ending<br>Balance | MTD Change<br>YTD Change |
|---|---|---|---|---|---|
| GENERAL FUND CASH ACCOUNT | 3,128,115.26<br>1,839,860.35 | 1,092,263.21<br>12,487,597.38 | 1,541,077.05<br>11,648,156.31 | 2,679,301.42 | (448,813.84)<br>839,441.07 |
| STREET MAINT FUND CASH ACCOUNT | 257,260.39<br>229,631.76 | 17,276.80<br>314,773.95 | 15,194.50<br>285,063.02 | 259,342.69 | 2,082.30<br>29,710.93 |
| SWIMMING POOL FUND CASH ACCT | 18,126.55<br>80,511.71 | 97,576.62<br>168,184.49 | 2,042.76<br>135,035.79 | 113,660.41 | 95,533.86<br>33,148.70 |
| MASTER PLAN-CAP IMP CASH ACCT | 103,990.27<br>137,117.68 | 200,000.00<br>401,857.98 | 94,759.13<br>329,744.52 | 209,231.14 | 105,240.87<br>72,113.46 |
| REHAB LOAN FUND CASH ACCT | 135,026.10<br>135,026.10 | 0.00<br>0.00 | 0.00<br>0.00 | 135,026.10 | 0.00<br>0.00 |
| CAPITAL IMPROVEMT FD CASH ACCT | 1,112,145.99<br>4,091,981.38 | 0.00<br>625,520.06 | 57,808.80<br>3,663,164.25 | 1,054,337.19 | (57,808.80)<br>(3,037,644.19) |
| POLICE PENSION FD CASH ACCT | 117,272.57<br>93,088.03 | 0.00<br>24,566.65 | 0.00<br>382.11 | 117,272.57 | 0.00<br>24,184.54 |
| FIREMEN PENSION FD CASH ACCT | 145,355.91<br>121,171.36 | 0.00<br>24,566.66 | 0.00<br>382.11 | 145,355.91 | 0.00<br>24,184.55 |
| C-9 TRUST FUND CASH ACCT | 50,000.00<br>0.00 | 0.00<br>50,000.00 | 50,000.00<br>50,000.00 | 0.00 | (50,000.00)<br>0.00 |
| DRUG OFFENDER FINES CASH ACCT | 4,027.35<br>3,977.35 | 0.00<br>50.00 | 0.00<br>0.00 | 4,027.35 | 0.00<br>50.00 |

VILLAGE OF SAINT BERNARD

AUDITORS REPORT



| Account Title / Number | Beginning MTD Balance / YTD Balance | MTD Receipts / YTD Receipts | MTD Disbursements / YTD Disbursements | Ending Balance | MTD Change / YTD Change |
|---|---|---|---|---|---|
| CRIMINAL ACT FORFEIT CASH ACCT | 26,857.87 | 0.00 | 0.00 | 26,857.87 | 0.00 |
| | 24,841.97 | 2,674.40 | 658.50 | | 2,015.90 |
| D.A.R.E. PROGRAM FUND CASH ACC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | | 0.00 |
| BLDG. PERMIT FEE CASH ACCOUNT | 1,492.43 | 1,600.00 | 0.00 | 3,092.43 | 1,600.00 |
| | 1,987.28 | 1,600.00 | 494.85 | | 1,105.15 |
| CAP PROJ-STORM SEWER IMP FD CA | 1,541.44 | 0.00 | 1,537.65 | 3.79 | (1,537.65) |
| | 3.09 | 3,076.00 | 3,075.30 | | 0.70 |
| FEMA CASH ACCOUNT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | 0.00 | 0.00 | 0.00 | | 0.00 |
| MAYOR'S CT COMPUTERIZATION FD | 727.83 | 2,155.00 | 1,597.00 | 1,285.83 | 558.00 |
| | 551.50 | 3,215.33 | 2,481.00 | | 734.33 |
| CLERK OF CT COMPUTERIZATION FD | 6,281.00 | 190.00 | 0.00 | 6,471.00 | 190.00 |
| | 2,786.00 | 3,685.00 | 0.00 | | 3,685.00 |
| GENERAL BOND RETIREMENT FUND | 85,670.14 | 350,000.00 | 104,255.63 | 331,414.51 | 245,744.37 |
| | 310,314.88 | 1,150,000.00 | 1,128,900.37 | | 21,099.63 |
| EMPLOYEE HEALTH PLAN CASH ACCT | 483,376.49 | 104,552.42 | 151,129.18 | 436,799.73 | (46,576.76) |
| | 639,750.34 | 1,543,778.71 | 1,746,729.32 | | (202,950.61) |
| TOTAL | 5,677,267.59 | 1,865,614.05 | 2,019,401.70 | 5,523,479.94 | (153,787.65) |
| | 7,712,600.78 | 16,805,146.61 | 18,994,267.45 | | (2,189,120.84) |

VILLAGE OF SAINT BERNARD

GENERAL FUND RECEIPTS



| Account Title Number | ESTIMATED REV | MONTH TO DATE | YEAR TO DATE | UNCOLLECTED | REVISIONS |
|---|---|---|---|---|---|
| GEN'L PROPERTY TAX 01-1001 | 1,000,000.00 | 0.00 | 934,566.98 | 65,433.02 | 0.00 |
| HAMILTON CO. COURT FINES 01-1002 | 5,200.00 | 15.00 | 403.00 | 4,797.00 | 0.00 |
| HAM CTY LGF 01-1003 | 95,000.00 | 5,802.14 | 101,570.79 | (6,570.79) | 0.00 |
| LIQUOR LICENSES 01-1004 | 7,000.00 | 0.00 | 6,261.55 | 738.45 | 0.00 |
| CIGARETTE TAX 01-1005 | 200.00 | 0.00 | 187.50 | 12.50 | 0.00 |
| INHERITANCE TAX 01-1006 | 0.00 | 0.00 | 33,038.22 | (33,038.22) | 0.00 |
| TRASH BAGS 01-1007 | 10,000.00 | 1,200.00 | 9,870.00 | 130.00 | 0.00 |
| BUILDING PERMITS 01-1011 | 35,000.00 | 363.76 | 23,981.49 | 11,018.51 | 0.00 |
| STATE LOCAL GOVT FUND 69 01-1012 | 80,000.00 | 3,271.51 | 62,198.29 | 17,801.71 | 0.00 |
| RECYCLING 01-1013 | 8,000.00 | 0.00 | 1,249.69 | 6,750.31 | 0.00 |
| RECREATION 01-1024 | 23,000.00 | 120.00 | 17,834.00 | 5,166.00 | 0.00 |
| HOLIDAY ACTIVITY 01-1025 | 500.00 | 0.00 | 320.00 | 180.00 | 0.00 |
| PROPERTY TAX ROLLBACK 01-1029 | 250,000.00 | 0.00 | 35,652.68 | 214,347.32 | 0.00 |
| BUS FARES 01-1030 | 14,000.00 | 724.00 | 10,599.50 | 3,400.50 | 0.00 |
| MISCELLANEOUS COLLECTIONS 01-1031 | 150,000.00 | 2,207.58 | 307,690.99 | (157,690.99) | 0.00 |
| INTEREST | 10,000.00 | 2,342.47 | 21,214.01 | (11,214.01) | 0.00 |

| Account Title Number | ESTIMATED REV | MONTH TO DATE | YEAR TO DATE | UNCOLLECTED | REVISIONS |
|---|---|---|---|---|---|
| 01-1032 CABLE CONTRACT | 40,000.00 | 0.00 | 44,940.76 | (4,940.76) | 0.00 |
| 01-1035 MAYOR'S COURT | 40,000.00 | 2,131.67 | 38,748.89 | 1,251.11 | 0.00 |
| 01-1036 EARNED INCOME TAX | 9,700,000.00 | 1,058,989.15 | 10,638,839.43 | (938,839.43) | 0.00 |
| 01-1037 RENTAL PROGRAM | 1,500.00 | 100.00 | 1,903.52 | (403.52) | 0.00 |
| 01-1038 EMERGENCY RUNS FD | 100,000.00 | 12,325.93 | 130,831.57 | (30,831.57) | 0.00 |
| 01-1042 HALL RENTAL | 14,000.00 | 1,000.00 | 21,736.56 | (7,736.56) | 0.00 |
| 01-1043 PARK SHELTER RENTALS | 3,500.00 | 0.00 | 2,945.00 | 555.00 | 0.00 |
| 01-1044 BUSINESS DUMPSTERS FEE | 20,000.00 | 0.00 | 23,150.00 | (3,150.00) | 0.00 |
| 01-1045 FITNESS CENTER PASSES | 9,500.00 | 770.00 | 8,970.00 | 530.00 | 0.00 |
| 01-1047 RECYCLE AND TRASH BINS | 500.00 | 900.00 | 8,756.00 | (8,256.00) | 0.00 |
| 01-1050 ** TOTAL GENERAL FUND | 11,616,900.00 | 1,092,263.21 | 12,487,460.42 | (870,560.42) | 0.00 |
| STREET MAINTENANCE RECEIPTS | | | | | |
| --- | | | | | |
| GASOLINE EXCISE TA (60) | 92,000.00 | 8,175.97 | 95,169.23 | (3,169.23) | 0.00 |
| 02-2001 HAM CTY MV FEES | 42,000.00 | 2,285.73 | 40,303.07 | 1,696.93 | 0.00 |
| 02-2002 ST & LOCAL GOVT HGWY DIST (68) | 47,000.00 | 4,546.35 | 49,501.15 | (2,501.15) | 0.00 |
| 02-2003 | | | | | |

GENERAL FUND RECEIPTS

| Account Title<br>Number | ESTIMATED REV | MONTH TO DATE | YEAR TO DATE | UNCOLLECTED | REVISIONS |
|---|---|---|---|---|---|
| STATE PERM TAX-AUTO REG<br>02-2004 | 30,000.00 | 2,268.75 | 29,800.50 | 199.50 | 0.00 |
| SCMR TRANSFER IN<br>02-2034 | 0.00 | 0.00 | 100,000.00 | (100,000.00) | 0.00 |
| ** TOTAL STREET MAINT | 211,000.00 | 17,276.80 | 314,773.95 | (103,773.95) | 0.00 |
| SWIMMING POOL RECEIPTS<br>---------- | | | | | |
| SWIMMING POOL<br>04-4001 | 25,000.00 | 27,576.62 | 27,576.62 | (2,576.62) | 0.00 |
| SWIMMING POOL CONCESSIONS<br>04-4002 | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 |
| SWIMMING POOL TRANSFERS IN<br>04-4034 | 0.00 | 70,000.00 | 140,000.00 | (140,000.00) | 0.00 |
| ** TOTAL SWIMMING POOL | 25,800.00 | 97,576.62 | 167,576.62 | (141,776.62) | 0.00 |
| MASTER PLAN RECEIPTS<br>---------- | | | | | |
| SHOPPING CTR LEASE<br>05-5002 | 0.00 | 0.00 | 1,857.98 | (1,857.98) | 0.00 |
| MP-CI TRANSFERS IN<br>05-5034 | 0.00 | 200,000.00 | 400,000.00 | (400,000.00) | 0.00 |
| ** TOTAL MASTER PLAN | 0.00 | 200,000.00 | 401,857.98 | (401,857.98) | 0.00 |
| CAPITAL IMPROVEMENT FUND<br>07-7001 | 0.00 | 0.00 | 625,520.06 | (625,520.06) | 0.00 |
| POLICE PENSION<br>08-8001 | 30,000.00 | 0.00 | 24,566.65 | 5,433.35 | 0.00 |

VILLAGE OF SAINT BERNARD

GENERAL FUND RECEIPTS



| Account Title Number | ESTIMATED REV | MONTH TO DATE | YEAR TO DATE | UNCOLLECTED | REVISIONS |
|---|---|---|---|---|---|
| FIREMEN PENSION 09-9001 | 30,000.00 | 0.00 | 24,566.66 | 5,433.34 | 0.00 |
| C-9 TRUST FUND TRANSFERS IN 10-1034 | 0.00 | 0.00 | 50,000.00 | (50,000.00) | 0.00 |
| DRUG OFFENDER FINES REVENUE 12-1201 | 100.00 | 0.00 | 50.00 | 50.00 | 0.00 |
| CRIMINAL ACT FORFEIT/CTY/STATE 13-1301 | 3,000.00 | 0.00 | 2,674.40 | 325.60 | 0.00 |
| BLDG. PERMIT FEE TRANSFER IN 17-1734 | 0.00 | 1,600.00 | 1,600.00 | (1,600.00) | 0.00 |
| CAPITAL PROJECT TRANSFER IN 18-1834 | 0.00 | 0.00 | 3,076.00 | (3,076.00) | 0.00 |
| MAYOR'S CT COMPUTERIZATION 21-2101 | 1,000.00 | 55.00 | 1,115.33 | (115.33) | 0.00 |
| MAYOR'S CT COMP TRANSFER IN 21-2134 | 0.00 | 2,100.00 | 2,100.00 | (2,100.00) | 0.00 |
| CLERK OF CT COMPUTERIZATION 22-2201 | 3,000.00 | 190.00 | 3,685.00 | (685.00) | 0.00 |
| GEN BOND RETIREMENT TRANS-IN 31-3134 | 0.00 | 350,000.00 | 1,150,000.00 | (1,150,000.00) | 0.00 |
| EMPLOYEE HEALTH PLAN 51-5101 | 350,000.00 | 24,552.42 | 463,778.71 | (113,778.71) | 0.00 |
| EMPLOYEE HEALTH PLAN TRANS-IN 51-5134 | 0.00 | 80,000.00 | 1,080,000.00 | (1,080,000.00) | 0.00 |
| ***GRAND TOTAL - ALL FUNDS | 12,270,800.00 | 1,865,614.05 | 16,804,401.78 | (4,533,601.78) | 0.00 |

# TREASURER'S REPORTS

# Village of St. Bernard

*John G. Ungruhe, Treasurer E-mail: treasurer@cityofstbernard.org*


March 29, 2016

John R. Estep
Mayor, City of St. Bernard
110 Washington Avenue
St. Bernard, Ohio 45217

Dear Mayor Estep,

Enclosed is the 2015 Annual report from the Treasurer's Office. The beginning and ending balances are shown on the enclosed documents.

Fifth Third Bank and the Village have an arrangement for any monies in the checking accounts to earn over night at a low interest rate. The Treasury notes are invested at different rates of return depending on the rates on the date of issue.

The total investment in Treasure Notes held by the Village of St. Bernard as of December 31, 2015 with 5th 3rd Securities were $ 1,215,000.00. The Star Plus Ohio account, that was opened this year, ended with a balance of $2,920,000.00. The Villages total investments as of 12/31/2015 were $3,922,268.57. This is an increase of 34% or $1,002,268.57 over the prior year's investments balance.

The Villages balance including cash accounts as of December 31, 2014 was $ 7,712,600.78
The Villages balance including cash accounts as of December 31, 2015 was $ 5,523,479.94
Year to date decrease $ (2,189,120.84)

This was primarily caused by a decrease in the Capital Improvement Fund of $3,037,644.19 for the work completed during the year on the Safety Center and Vine Street Improvement projects. As of the end of the year, this fund has a remaining balance of $1,054,337.19.

Future investments and money management ideas will be discussed with the Investment Committee. I feel it is important to review our income and investment policies as well as our expenditures to keep the city's future moving forward.

Respectfully submitted,

John D. Ungruhe

John G. Ungruhe
Treasurer
Village of St. Bernard

| Account Title<br>Number | Beginning<br>MTD Balance<br>YTD Balance | MTD Receipts<br>YTD Receipts | MTD Disbursements<br>YTD Disbursements | Ending<br>Balance | MTD Change<br>YTD Change |
|---|---|---|---|---|---|
| GENERAL FUND CASH ACCOUNT | 3,128,115.26<br>1,839,860.35 | 1,092,263.21<br>12,487,597.38 | 1,541,077.05<br>11,648,156.31 | 2,679,301.42 | -448,813.84<br>839,441.07 |
| STREET MAINT FUND CASH ACCOUNT | 257,260.39<br>229,631.76 | 17,276.80<br>314,773.95 | 15,194.50<br>285,063.02 | 259,342.69 | 2,082.30<br>29,710.93 |
| SWIMMING POOL FUND CASH ACCT | 18,126.55<br>80,511.71 | 97,576.62<br>168,184.49 | 2,042.76<br>135,035.79 | 113,660.41 | 95,533.86<br>33,148.70 |
| MASTER PLAN-CAP IMP CASH ACCT | 103,990.27<br>137,117.68 | 200,000.00<br>401,857.98 | 94,759.13<br>329,744.52 | 209,231.14 | 105,240.87<br>72,113.46 |
| REHAB LOAN FUND CASH ACCT | 135,026.10<br>135,026.10 | .00<br>.00 | .00<br>.00 | 135,026.10 | |
| CAPITAL IMPROVEMT FD CASH ACCT | 1,112,145.99<br>4,091,981.38 | .00<br>625,520.06 | 57,808.80<br>3,663,164.25 | 1,054,337.19 | -57,808.80<br>-3,037,644.19 |
| POLICE PENSION FD CASH ACCT | 117,272.57<br>93,088.03 | .00<br>24,566.65 | .00<br>382.11 | 117,272.57 | <br>24,184.54 |
| FIREMEN PENSION FD CASH ACCT | 145,355.91<br>121,171.36 | .00<br>24,566.66 | .00<br>382.11 | 145,355.91 | <br>24,184.55 |
| C-9 TRUST FUND CASH ACCT | 50,000.00<br>.00 | .00<br>50,000.00 | 50,000.00<br>50,000.00 | .00 | -50,000.00 |
| DRUG OFFENDER FINES CASH ACCT | 4,027.35<br>3,977.35 | .00<br>50.00 | .00<br>.00 | 4,027.35 | <br>50.00 |
| CRIMINAL ACT FORFEIT CASH ACCT | 26,857.87<br>24,841.97 | .00<br>2,674.40 | .00<br>658.50 | 26,857.87 | <br>2,015.90 |
| D.A.R.E. PROGRAM FUND CASH ACC | .00<br>.00 | .00<br>.00 | .00<br>.00 | .00 | |
| BLDG. PERMIT FEE CASH ACCOUNT | 1,492.43<br>1,987.28 | 1,600.00<br>1,600.00 | .00<br>494.85 | 3,092.43 | 1,600.00<br>1,105.15 |
| CAP PROJ-STORM SEWER IMP FD CA | 1,541.44<br>3.09 | .00<br>3,076.00 | 1,537.65<br>3,075.30 | 3.79 | -1,537.65<br>.70 |
| FEMA CASH ACCOUNT | .00<br>.00 | .00<br>.00 | .00<br>.00 | .00 | |
| MAYOR'S CT COMPUTERIZATION FD | 727.83<br>551.50 | 2,155.00<br>3,215.33 | 1,597.00<br>2,481.00 | 1,285.83 | 558.00<br>734.33 |
| CLERK OF CT COMPUTERIZATION FD | 6,281.00<br>2,786.00 | 190.00<br>3,685.00 | .00<br>.00 | 6,471.00 | 190.00<br>3,685.00 |

| Account Title<br>Number | Beginning<br>MTD Balance<br>YTD Balance | MTD Receipts<br>YTD Receipts | MTD Disbursements<br>YTD Disbursements | Ending<br>Balance | MTD Change<br>YTD Change |
|---|---|---|---|---|---|
| GENERAL BOND RETIREMENT FUND | 85,670.14<br>310,314.88 | 350,000.00<br>1,150,000.00 | 104,255.63<br>1,128,900.37 | 331,414.51 | 245,744.37<br>21,099.63 |
| EMPLOYEE HEALTH PLAN CASH ACCT | 483,376.49<br>639,750.34 | 104,552.42<br>1,543,778.71 | 151,129.18<br>1,746,729.32 | 436,799.73 | -46,576.76<br>-202,950.61 |
| TOTAL | 5,677,267.59<br>7,712,600.78 | 1,865,614.05<br>16,805,146.61 | 2,019,401.70<br>18,994,267.45 | 5,523,479.94 | -153,787.65<br>-2,189,120.84 |

FIFTH THIRD SECURITIES

**Report:** Inventory Detail - Village of St. Bernard
**Account:** 53-Village of St. Bernard
**As of:** 12/31/2015

| CUSIP | Current Par | Security Type | Final Maturity | Original Cost | Book Value | Accrued Balance | Net Unrealized Gain/Loss | Market Price | Market Value | Market Value + Accrued | Book Yield | Callable | Next Call Date | Effective Maturity |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 795450PZ2 | 200,000.00 | CD | 10/24/2016 | 200,000.00 | 200,000.00 | 554.79 | 922.00 | 100.461 | 200,922.00 | 201,476.79 | 1.350 | N | --- | 10/24/2016 |
| 686184TD4 | 125,000.00 | CD | 04/19/2017 | 125,000.00 | 125,000.00 | 58.56 | (268.75) | 99.785 | 124,731.25 | 124,789.81 | 0.900 | Y | 02/19/2016 | 04/19/2017 |
| 38143AG66 | 240,000.00 | CD | 09/26/2017 | 240,000.00 | 240,000.00 | 1,083.62 | 1,072.80 | 100.447 | 241,072.80 | 242,156.42 | 1.600 | N | --- | 09/26/2017 |
| 3134G32Y5 | 500,000.00 | AGCY BOND | 12/28/2017 | 500,000.00 | 500,000.00 | 112.50 | (2,125.00) | 99.575 | 497,875.00 | 497,987.50 | 0.900 | Y | 03/28/2016 | 12/28/2017 |
| 78658AFY9 | 150,000.00 | CD | 04/30/2018 | 150,000.00 | 150,000.00 | 283.56 | (1,777.50) | 98.815 | 148,222.50 | 148,506.06 | 1.000 | Y | 04/30/2016 | 04/30/2018 |
| --- | 1,215,000.00 | --- | 09/18/2017 | 1,215,000.00 | 1215000 | 2,093.03 | (2,176.45) | 99.824 | 1,212,823.55 | 1,214,916.58 | 1.126 | --- | --- | 09/18/2017 |

* Weighted By: Market Value + Accrued
* Holdings Displayed By: Position

| Total Investments December 31, 2015 | |
|---|---|
| **5th 3rd:** | **1,215,000.00** |
| **Star Plus Account:** | **2,707,268.57** |
| **Total All:** | **3,922,268.57** |

STAR Plus
Federally Insured Cash Account[SM]

## Depositor Statement

**December 1, 2015 - December 31, 2015**

**Account #:** [redacted]

**Village of St. Bernard**
Attn: Peggy Brickweg
110 Washington Avenue
St. Bernard, OH 45217

## Account at-a-Glance

| | |
|---|---|
| Beginning Balance | 2,707,268.57 |
| + Net Deposits | 0.00 |
| + Net Accrued Interest[2] | 482.39 |
| Ending Balance | 2,707,750.96 |
| Days In Period[4] | 31 |
| Average Daily Balance[5] | 2,707,268.57 |
| Blended Net APY This Period[6] | 0.2100 |
| Available Balance[7] | 2,707,268.57 |
| YTD Accrued Interest[8] | 2,725.44 |

## Depositor Information

**Website: www.starohioplus.com**

**Support Center: (855) 648-PLUS(7587)**

## Account Transactions

| Description | Date | Amount(USD$) |
|---|---|---|
| No transactions in this period | | |

## Bank Deposit Detail

| Depository Bank | FDIC# | Balance(USD$) |
|---|---|---|
| BankUnited National Association | 58979 | 69,262.96 |
| Bar Harbor Bank & Trust | 11971 | 2,946.20 |
| Berkshire Bank | 23621 | 1,133.26 |
| BofI Federal Bank | 35546 | 158,293.46 |
| Cadence Bank N.A. | 4999 | 4,836.06 |
| CapStar Bank | 58823 | 2,255.31 |
| Capital One National Association | 4297 | 11,818.36 |
| CapitalMark Bank & Trust | 58507 | 2,472.64 |
| Carver Federal Savings Bank | 30394 | 56,614.79 |
| Celtic Bank | 57056 | 5,996.72 |
| Community Trust Bank | 12614 | 2,225.65 |
| Customers Bank | 34444 | 218,241.16 |
| Darien Rowayton Bank | 58257 | 6,759.16 |
| EagleBank | 34742 | 88,402.33 |
| Empire National Bank | 58632 | 1,150.08 |
| FSGBank National Association | 35525 | 1,769.72 |
| First Bank | 12229 | 21,863.01 |

# VILLAGE CLERK'S REPORT

# 2015
# ANNUAL REPORT

# VILLAGE ADMINISTRATIVE ASSISTANT

BY: HEIDI CULBERTSON

# ITEMS PROCESSED THROUGH THE CASH REGISTER FOR THE YEAR 2015

| ITEM DESCRIPTION | AMOUNT |
|---|---|
| | |
| BOXES (100 EACH) TRASH BAGS SOLD @ $10 | 9,870.00 |
| RECYCLE CANS @ $51 until May,then $50 | 1,706.00 |
| TRASH CANS @$50 | 7,100.00 |
| STREET OPENING PERMITS @ $50 (NO CHARGE TO UTILITY COMPANIES) | 0.00 |
| BUILDING PERMITS | 24,195.56 |
| ZONING APPLICATION | 50.00 |
| VARIANCE APPLICATION | 225.00 |
| RENTAL PERMIT APPLICATIONS | 1,800.00 |
| HALL RENTALS @ $100 | 20,200.00 |
| HALL DEPOSITS CHARGED VIA CREDIT CARD TO GENERAL FUND @ $50 | 1,386.56 |
| PARK RENTALS @ $25 | 3,075.00 |
| FITNESS CENTER PASSES ISSUED ($10 PER MONTH) | 9,040.00 |
| CIVIL SERVICE APPLICATION FEES @ $15 | 1,485.00 |
| COPIES MADE ($.05 PER PAGE) | 2.25 |
| POSTAGE SOLD | 42.52 |
| HISTORICAL BOOKS @ $11 | 132.00 |
| RECREATION FEES | 17,104.00 |
| DUMPSTER PAYMENTS | 23,150.00 |
| FLAGS @ $10 | 0.00 |
| SENIOR BUS CARDS SOLD @ $12 | 204.00 |
| REGULAR BUS CARD SOLD @27 | 0.00 |
| MEDICAL BUS MONEY | 0.00 |
| CASH TAKEN IN FROM BUS | 10,395.50 |
| HALL RESERVATION DEPOSITS TO HALL FUND @ $50 | 9,388.44 |
| MISCELLANEOUS | 55.00 |
| **TOTAL AMOUNT PROCESSED DURING THE YEAR** | **$140,606.83** |
| **TOTAL PETTY CASH PAID OUT FOR THE YEAR** | **$2,256.98** |
| **TOTAL TRASH BAGS GIVEN OUT TO NEW RESIDENTS** | **67** |

**FEBRUARY 9, 2016 (BY: HEIDI CULBERTSON)**

# DIAL-A-RIDE MONTHLY BALANCE REPORT 2015

| | Cards @12.00 | | Cards @27.00 | | Medical Bus | Cash From Bus | Deposit Date | Amount |
|---|---|---|---|---|---|---|---|---|
| JANUARY | 2 | 24.00 | 0 | 0.00 | | 753.50 | Jan 28, 2015 | 777.50 |
| FEBRUARY | 1 | 12.00 | 0 | 0.00 | | 970.50 | Feb 27, 2015 | 982.50 |
| MARCH | 0 | 0.00 | 0 | 0.00 | | 966.00 | Mar 30, 2015 | 966.00 |
| APRIL | 0 | 0.00 | 0 | 0.00 | | 980.00 | Apr 29, 2015 | 980.00 |
| MAY | 4 | 48.00 | 0 | 0.00 | | 843.50 | May 29, 2015 | 891.50 |
| JUNE | 4 | 48.00 | 0 | 0.00 | | 996.00 | Jun 29, 2015 | 1,044.00 |
| JULY | 0 | 0.00 | 0 | 0.00 | | 970.00 | Jul 31, 2015 | 970.00 |
| AUGUST | 2 | 24.00 | 0 | 0.00 | | 754.50 | Aug 27, 2015 | 778.50 |
| SEPTEMBER | 1 | 12.00 | 0 | 0.00 | | 752.00 | Sep 24, 2015 | 764.00 |
| OCTOBER | 0 | 0.00 | 0 | 0.00 | | 928.50 | Oct 30, 2015 | 928.50 |
| NOVEMBER | 2 | 24.00 | 0 | 0.00 | | 769.00 | Nov 30, 2015 | 793.00 |
| DECEMBER | 1 | 12.00 | 0 | 0.00 | | 712.00 | Dec 29,2015 | 724.00 |
| YEARLY TOTALS | 17 | 204.00 | 0 | 0.00 | 0.00 | 10,395.50 | FOR THE YEAR | 10,599.50 |

# DIAL-A-RIDE MONTHLY PASSENGER REPORT 2015

| | SUB-TOTAL PASSENGERS | DEPOSITS | SENIOR CITIZENS | PERSONS W/ DISABILITIES | REGULAR | DR. RUNS | TOTAL PASSENGERS |
|---|---|---|---|---|---|---|---|
| JANUARY | 1,209 | 777.50 | 614 | 150 | 445 | | 1,209 |
| FEBRUARY | 1,257 | 982.50 | 594 | 119 | 544 | | 1,257 |
| MARCH | 1,409 | 966.00 | 684 | 152 | 573 | | 1,409 |
| APRIL | 1,264 | 980.00 | 640 | 149 | 475 | | 1,264 |
| MAY | 1,244 | 891.50 | 646 | 127 | 471 | | 1,244 |
| JUNE | 1,295 | 1,044.00 | 634 | 137 | 524 | | 1,295 |
| JULY | 1,333 | 970.00 | 663 | 157 | 513 | | 1,333 |
| AUGUST | 1,210 | 778.50 | 655 | 124 | 431 | | 1,210 |
| SEPTEMBER | 1,159 | 764.00 | 545 | 147 | 378 | | 1,159 |
| OCTOBER | 1,111 | 928.50 | 602 | 103 | 406 | | 1,111 |
| NOVEMBER | 1,079 | 793.00 | 563 | 112 | 404 | | 1,079 |
| DECEMBER | 1,015 | 724.00 | 526 | 109 | 380 | | 1,015 |
| YEARLY TOTALS | **14,585** | **$10,599.50** | **7,366** | **1,586** | **5,544** | **0** | **14,585** |

# CASH REGISTER MONTHLY AND YEARLY BALANCE REPORT FOR 2015

| CATEGORIES | JANUARY | FEBRUARY | MARCH | APRIL | MAY | JUNE | JULY | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER | YEARLY TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| TRASH BAGS | 700.00 | 720.00 | 980.00 | 880.00 | 750.00 | 920.00 | 830.00 | 590.00 | 680.00 | 940.00 | 680.00 | 1,200.00 | 9,870.00 |
| RECYCLE CANS | 102.00 | | 153.00 | 51.00 | | 600.00 | 200.00 | 100.00 | 150.00 | 50.00 | 100.00 | 200.00 | 1,706.00 |
| TRASH CANS | | | | | | 3,500.00 | 1,050.00 | 700.00 | 300.00 | 450.00 | 400.00 | 700.00 | 7,100.00 |
| STREET OPENING PERMITS | | | | | | | | | | | 0.00 | | 0.00 |
| CIVIL SERVICE APPLICATIONS | | 405.00 | | | | | | | | 375.00 | 705.00 | | 1,485.00 |
| SOLICITOR LICENSE | | | | | | | | | | | | | 0.00 |
| HALL RENTALS | 2,700.00 | 2,800.00 | 1,300.00 | 900.00 | 4,100.00 | 1,100.00 | 1,100.00 | 1,600.00 | 900.00 | 700.00 | 2,000.00 | 1,000.00 | 20,200.00 |
| PARK RENTALS | 450.00 | 175.00 | 475.00 | 500.00 | 725.00 | 150.00 | 275.00 | 100.00 | 150.00 | 75.00 | 0.00 | 0.00 | 3,075.00 |
| FITNESS CENTER PASSES | 1,120.00 | 850.00 | 970.00 | 760.00 | 840.00 | 640.00 | 770.00 | 410.00 | 640.00 | 680.00 | 590.00 | 770.00 | 9,040.00 |
| RECREATION FEES | 585.00 | 3,785.00 | 860.00 | 1,527.50 | 2,174.50 | 4,997.00 | 895.00 | 1,170.00 | 140.00 | 820.00 | 30.00 | 120.00 | 17,104.00 |
| COPIES MADE | | 1.25 | | | | 1.00 | | | | | | | 2.25 |
| POSTAGE | 7.05 | 3.20 | 1.00 | 0.90 | 6.25 | 1.15 | | 15.95 | 1.20 | 5.32 | | 0.50 | 42.52 |
| HISTORICAL BOOKS | 11.00 | | | 11.00 | | | | 11.00 | 11.00 | 77.00 | 11.00 | | 132.00 |
| HALL DEPOSITS CHARGED TO GEN FUND | 50.00 | 250.00 | 186.56 | 50.00 | 150.00 | | 100.00 | 200.00 | 100.00 | 50.00 | 250.00 | 0.00 | 1,386.56 |
| ZONING APPLICATION | | | | | | | 50.00 | | | | | | 50.00 |
| VARIANCE APPLICATION | 200.00 | | | | | | 25.00 | | | | | | 225.00 |
| BUILDING PERMITS | 454.66 | 511.38 | 4,966.73 | 1,100.00 | 1,434.00 | 1,521.28 | 4,610.25 | 3,000.46 | 1,042.57 | 4,060.56 | 1,129.91 | 363.76 | 24,195.56 |
| RENTAL PERMIT PROGRAM | 100.00 | 50.00 | 250.00 | 450.00 | | 50.00 | 200.00 | 100.00 | | 250.00 | 250.00 | 100.00 | 1,800.00 |
| DUMPSTER PAYMENTS | 3,240.00 | 2,197.50 | | 4,737.50 | 750.00 | 150.00 | 3,587.50 | 2,400.00 | | 3,487.50 | 2,600.00 | | 23,150.00 |
| MISCELLANEOUS | 5.00 | | | | | | | 23.00 | 1.00 | 7.00 | 18.00 | 1.00 | 55.00 |
| | | | | | | | | | | | | | |
| **SUB-TOTAL (OTHERS)** | 9,724.71 | 11,748.33 | 10,142.29 | 10,967.90 | 10,929.75 | 13,630.43 | 13,692.75 | 10,420.41 | 4,115.77 | 12,027.38 | 8,763.91 | 4,455.26 | 120,618.89 |
| SENIOR BUS CARDS (RED) @ 12.00 | 24.00 | 12.00 | | | 48.00 | 48.00 | | 24.00 | 12.00 | | 24.00 | 12.00 | 204.00 |
| REG. CARDS (BLUE) @27.00 | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| MEDICAL BUS MONEY | | | | | | | | | | | 0.00 | 0.00 | 0.00 |
| CASH FROM BUS | 753.50 | 970.50 | 966.00 | 980.00 | 843.50 | 996.00 | 970.00 | 754.50 | 752.00 | 928.50 | 769.00 | 712.00 | 10,395.50 |
| **TOTAL BUS MONEY** | **777.50** | **982.50** | **966.00** | **980.00** | **891.50** | **1,044.00** | **970.00** | **778.50** | **764.00** | **928.50** | **793.00** | **724.00** | **10,599.50** |
| | | | | | | | | | | | | | |
| **TOTAL DEPOSITED INTO GENERAL FUND** | **10,502.21** | **12,730.83** | **11,108.29** | **11,947.90** | **11,821.25** | **14,674.43** | **14,662.75** | **11,198.91** | **4,879.77** | **12,955.88** | **9,556.91** | **5,179.26** | **131,218.39** |
| | | | | | | | | | | | | | |
| **TOTAL DEPOSITED INTO HALL FUND** | **1,300.00** | **1,250.00** | **563.44** | **600.00** | **1,850.00** | **600.00** | **500.00** | **600.00** | **400.00** | **350.00** | **850.00** | **525.00** | **9,388.44** |
| | | | | | | | | | | | | | |
| **G R A N D T O T A L** | **11,802.21** | **13,980.83** | **11,671.73** | **12,547.90** | **13,671.25** | **15,274.43** | **15,162.75** | **11,798.91** | **5,279.77** | **13,305.88** | **10,406.91** | **5,704.26** | **140,606.83** |

# CIVIL SERVICE COMMISSION

# Report of Activities for Calendar Year 2015

CIVIL SERVICE COMMISSION

VILLAGE OF ST. BERNARD, OHIO

Present Population: Less than 5,000
(does not require submission to State)

Name of Mayor: William Burkhardt

## 1. CIVIL SERVICE COMMISSION

| | Present Members Name | Term Expires |
|---|---|---|
| Chairman | Chris Schildmeyer | 3/31/2016 |
| Member | Tony Zerges | 3/31/2019 |
| Member | Tim Newton | 3/31/2018 |

Secretary: Heidi Culbertson

Date originally organized: 1910

Commission Mailing Address: 110 Washington Avenue
St. Bernard, Ohio 45217

Telephone Number: 513-242-7770

Fax Number: 513-641-1840

## 2. FISCAL OPERATIONS

Appropriations received from Village: $21,668.92

Expenditures for Calendar Year: $17,521.37

## 3. NUMBER OF POSITIONS

| Types of Positions | Classified* | Unclassified** | Emergency | Total*** |
|---|---|---|---|---|
| In Municipal Service | 25 | 41 | 0 | 66 |

* Classified Positions include 17 Service Department employees and 12 other full time employees.

** Unclassified includes 25 Fire Department and 17 Police Department employees.

*** Elected positions are not included in this report.

## 4. NUMBER OF EXAMINATIONS ADMINISTERED

| | No. of Exams | Applications Filed | Applications Rejected | Did Not Appear | Failed | Passed |
|---|---|---|---|---|---|---|
| Entrance | 85 | 100 | 5 | 10 | 20 | 65 |
| Promotional | 12 | 15 | 0 | 3 | 8 | 4 |

## 5. NUMBER OF CERTIFICATIONS AND APPOINTMENTS

Applicants appearing on Certified Lists: 16

Appointments from Certified Eligible Lists: 5

Total Appointments: 0

## 6. NUMBER OF TERMINATIONS

| Resignations | Retirements | Removals | Disability Separations |
|---|---|---|---|
| 0 | 2 | 0 | 0 |

## Report of Activities for Calendar Year 2015

CIVIL SERVICE COMMISSION

VILLAGE OF ST. BERNARD, OHIO

Present Population: Less than 5,000

Name of Mayor: William Burkhardt

7. NUMBER OF APPEALS HEARD - 0

| Removals | Suspensions | Layoffs | Classifications | Investigations |
|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 |

8. NUMBER OF COURT DECISIONS ISSUED

Number of Court Decisions issued during year on civil service matters in which municipality or municipal employee was a party: **None**

Please attach copies of court decisions - n/a

9. NUMBER OF ATTORNEY OPINIONS ISSUED

Number of attorney opinions or opinions of special counsel issued during year on civil service matters: 0

Please attach copies of court decisions - n/a

# FIRE DEPARTMENT

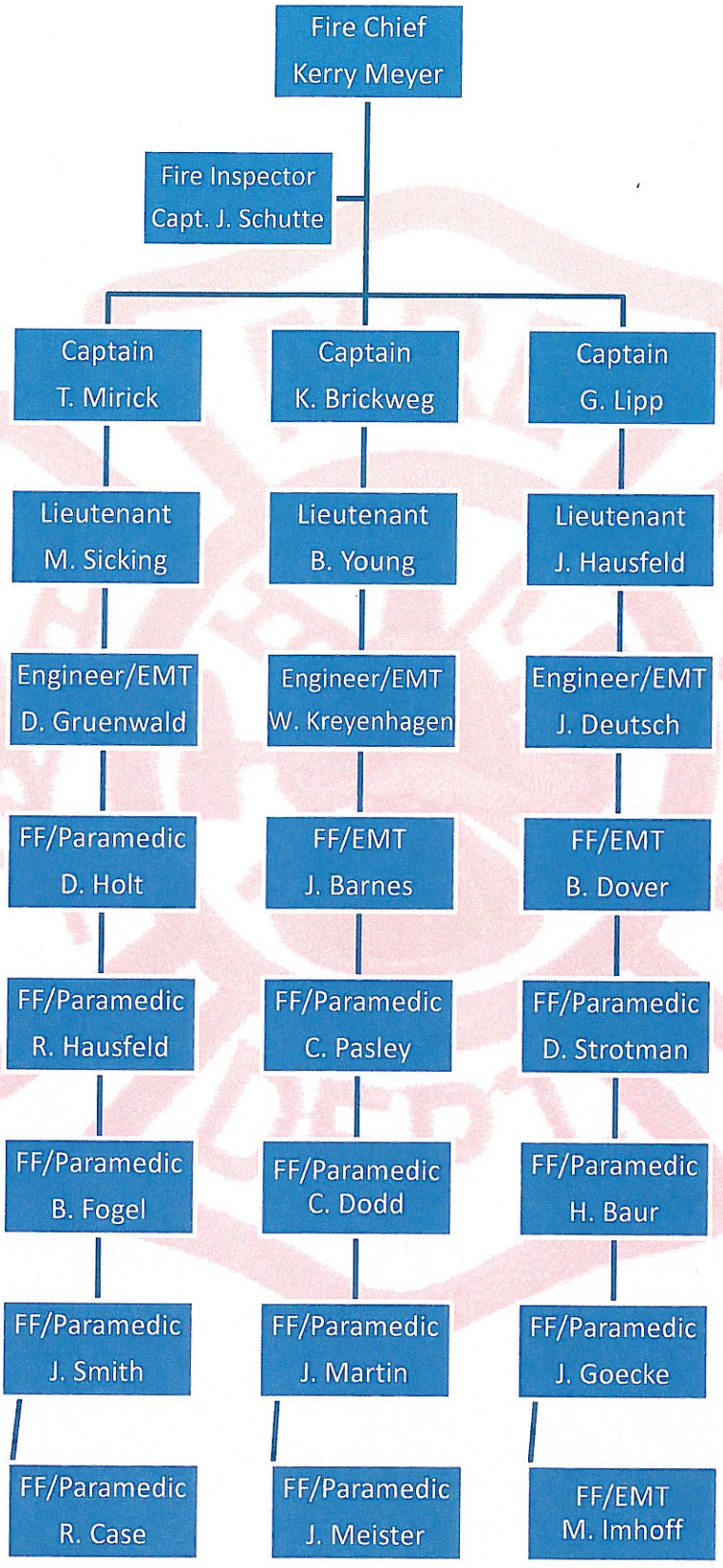
# St. Bernard Fire Department 2015 Annual Report

# MISSION STATEMENT

*The Members of the St. Bernard Fire Department are dedicated to serve and protect the Village of St. Bernard, its citizens, industries and guests from the anguish of ill health, the perils of fire, natural disaster or any incident involving a threat to life or property with courtesy, common sense, safety and courage.*

# Value Statements

- **Positive Attitudes**: We encourage a Positive Attitude toward this Village and this Department. We encourage every department member to make "our" successes "their" successes.
- **Professionalism**: We encourage pride in our department, pride in the quality of our work. Our conduct, both on and off duty, is a reflection of our professional commitment.
- **Service Orientation**: We encourage a commitment to service. Our performance must ultimately be judged by the satisfaction of those we serve. We recognize a service responsibility to other divisions within our department, to other Village departments, and to every element of our business and neighborhood community.
- **Teamwork**: We encourage teamwork; none of us is as effective alone as we are with the cooperative help of others. We encourage all shifts and divisions to work together as equal partners.
- **Equal Opportunity**: The St. Bernard Fire Department strongly supports and promotes participation by all individuals at all levels of the organization.
- **Innovation**: We encourage the challenge of new ideas and technology; just as the environment we work in changes, so must we. We encourage resourceful, self-motivation.
- **Performance**: We are committed to personal and professional development. We encourage training, education, and skill development on an on-going basis. The St. Bernard Fire Department is committed to a comprehensive safety program that recognizes the inherent hazards of our profession. We are committed to policies that encourage the mental and physical health of our workforce.


Fire Chief
Kerry Meyer
Fire Inspector
Capt. J. Schutte
Captain
T. Mirick
Captain
K. Brickweg
Captain
G. Lipp
Lieutenant
M. Sicking
Lieutenant
B. Young
Lieutenant
J. Hausfeld
Engineer/EMT
D. Gruenwald
Engineer/EMT
W. Kreyenhagen
Engineer/EMT
J. Deutsch
FF/Paramedic
D. Holt
FF/EMT
J. Barnes
FF/EMT
B. Dover
FF/Paramedic
R. Hausfeld
FF/Paramedic
C. Pasley
FF/Paramedic
D. Strotman
FF/Paramedic
B. Fogel
FF/Paramedic
C. Dodd
FF/Paramedic
H. Baur
FF/Paramedic
J. Smith
FF/Paramedic
J. Martin
FF/Paramedic
J. Goecke
FF/Paramedic
R. Case
FF/Paramedic
J. Meister
FF/EMT
M. Imhoff

## Residential Fire Department Response

| | |
|---|---|
| **Structure Fires Including Mutual Aid** | **11** |
| **Cooking Fires** | **10** |
| **Unauthorized Burning** | **0** |
| **EMS Runs and Assists** | **38** |
| **Storm Damage/Power Line** | **8** |
| **Brush and Vegetation Fires** | **2** |
| **Electrical Problems** | **9** |
| **Investigations/Good Intent Calls** | **32** |
| **Service Calls Other** | **92** |
| **Total Residential Calls** | **202** |

## Fire Department Response to Business/Industry/Schools

| | |
|---|---|
| 1. Structure Fires | 2 |
| 2. Hazmat/Hazardous Conditions | 5 |
| 3. Dumpster/Trash Fires | 7 |
| 4. Smoke/Odor Removal | 1 |
| 5. Electrical Fires/Problems | 5 |
| 6. Investigations | 3 |
| 7. EMS Runs | 1 |
| 8. Service Calls | 5 |
| 9. False Alarms | 100 |
| 10. Vehicle fires/small fires | 3 |
| **Total Fire Response** | **132** |

Fire response to St. Bernard businesses and industry remained steady in 2015.

## Fire Department Response to Motor Vehicle Accidents/Fires

| | |
|---|---|
| 2. Vehicle Accident No Injuries | 51 |
| 3. Investigation | 14 |
| 4. EMS Calls | 2 |
| 5. Vehicle Fires | 5 |
| 6. Passenger Extrications | 4 |
| 7. Pedestrian Struck | 4 |
| **Total Vehicle Response** | **80** |

## Mutual Aid Fire Response

| City | Given/Received |
|---|---|
| Elmwood | 12/12 |
| Golf Manor | 3/11 |
| Lockland | 1/0 |
| Norwood | 5/13 |
| Sprinfield Township | 2/10 |
| Wyoming | 0/7 |
| Cincinnati | 6/2 |
| Green Twp. | 0/4 |
| Evendale | 0/1 |
| Reading | 1/1 |
| Mt. Healthy | 1/0 |
| Deer Park | 0/1 |
| **Total** | 31/62 |

Mutual aid has become a vital component in fire response throughout the county. With limited staffing available in a timely fashion, we depend on our neighboring departments more than ever. With automatic dispatch, we know we will be getting the necessary resources to effectively handle all situations. However, it also means that we are making more mutual fire runs than ever before.

## Total Fire Response 2015

| | |
|---|---|
| Residential | 202 |
| Business/Industry/Schools | 132 |
| Motor Vehicle Responses | 80 |
| Mutual Aid Responses | 31 |
| **Total** | **445** |

Fire responses were up in 2015. With greater participation with other fire departments in Hamilton County, I expect this trend will continue.

# EMS Activity 2015

## Total EMS Runs 2015

| | |
|---|---|
| 1. Patients Transported | 662 |
| 2. Patients Not Transported | 439 |
| **Total EMS Runs** | **1101** |

## EMS Mutual Aid Runs

| | |
|---|---|
| Elmwood | 146 |
| Norwood | 19 |
| Cincinnati | 10 |
| Golf Manor | 2 |
| **Total EMS Mutual Aid** | **177** |

Out of town EMS runs were up 68% from 2014. Elmwood runs are the majority of our mutual aid runs; their run totals were up significantly from 99 in 2014 to 146 in 2015. We are going to Elmwood about three times a week for EMS runs. Safety Director Stuchell and Fire Chief Meyer are working with Elmwood to

either greatly reduce the number of EMS to Elmwood or to begin charging them for our services.

# Fire Safety Inspection Report for the year 2015

| | |
|---|---|
| Fire Protection Plan Review | 1 |
| Fire Protection Inspection | 2 |
| Fire Protection Consultation | 1 |
| Sprinkler System Plan Review | 0 |
| Sprinkler System Inspection | 0 |
| Sprinkler System Hydrostatic Test | 0 |
| Annual Fire Safety Inspection | 38 |
| Follow-up Inspections | 26 |
| Fire Drills | 15 |
| Special Inspections | 8 |
| Fire Alarm Acceptance Test | 1 |
| Permits | 0 |
| Life Safety Evaluation | 1 |
| Hazardous Operation Inspections | 0 |
| Public Education Event | 1 |
| Hood Suppression Test | 0 |

Due to fact that the Department had used the inspector to cover OT all year, the numbers for the Inspection Bureau were down from where we would like them to be. One way we will be addressing this Issue in 2016 is to start using the engine companies to help with inspections.

## 2015 Fire Department Training

In 2015 the Fire Department held our annual certification trainings of Hazmat Technician and Confined Space Technician. All of our Paramedics also attended a paramedic refresher course.

Daily trainings were held with the emphasis on search and rescue, fire attack and firefighter safety. Yearly SCBA fit testing and review is typically done early in the year along with Blood Borne Pathogens as required. In 2016 the department is going to focus on officer training.

## 2015 Fire Education and Safety Programs

The St. Bernard Fire Department participates in fire safety programs with our local schools. The programs and educational materials are tailored to the age group being taught. Firefighters Dave Holt and Dave Strotman handle the scheduling and teaching of various age appropriate subjects such as stop, drop and roll and proper use of 911 emergency numbers. The use of the department's fire/safety trailer enhances and reinforces lessons learned about escape routes and fire safety in general.

The St. Bernard Fire Department also provides and installs smoke detectors to residents at no cost to our citizens. While the department now has to purchase the smoke detectors to distribute, it is still a vital service for the Village. The small cost of the detectors is well worth it to minimize fire related injuries and fatalities.

## Facilities and Equipment

### Facility

On December 15, 2014 we moved to the new Safety Center. After a full year in the new station, we are completely acclimated and using all of the new features.

### Equipment

There was no major piece of equipment put into service in 2015. The department did order a new ambulance at the end of 2015. We expect to accept deliver in the fall.

## St. Bernard Fire Department Goals for 2016

### Equipment

We expect to receive the new ambulance this fall.

## Training

1. FF Imhoff completes paramedic training.
2. Schedule technician level refresher courses for Confined Space Rescue and Haz Mat Incidents.
3. Send all of our officers to leadership training.
4. Hold all annual courses recommended my NFPA and ISO.

# HEALTH DEPARTMENT

# Nursing Statistics

# 2015

| | |
|---|---|
| Health Department Visits | 196 |
| Home Health Visits | 1484 |
| Senior Citizens Blood Pressure screenings | 322 |
| Referrals | 84 |
| Accident Prevention Visits | 94 |
| Influenza Vaccines Administered | 112 |

Various meetings and conferences were attended throughout the year of 2015. Including but not limited to, Emergency Preparedness Meetings with Hamilton County and CDC, Hamilton County WETHRIVE, and learning collaboratively meetings. Directors of Nursing Meetings with the Southwest District and the State of Ohio, The University of Cincinnati Nursing Dept., The Village of St. Bernard Task Force, The Village of St. Bernard Dept. Head Meetings, Ohio Department of Health, Public Health Nursing Association, Save our Sight Vision Training, St. Bernard Council and COW meetings when necessary, Care Conferences for Various Residents.

Maintain Continuing Education Credits through many Ohio Department of Health Educational/training programs as well as additional resources that offer continuing education opportunities.

Village of St. Bernard Ohio

# Health Services Commission

110 Washington Ave

2015

Annual Report

# Village of St. Bernard

Health Services Commission health@cityofstbernard.org

110 Washington Ave
St. Bernard, Ohio 45217
513-242-7709

## Our Mission Statement:

The purpose of the Health Services Commission is to effectively implement plans that protect the public health and well-being of the citizens of the Village of St. Bernard.

We believe that health is a basic right of all citizens and that public health involves the holistic approach to health care: the physical, spiritual, emotional and economic needs of the individual must be addressed. Therefore, it is our duty to insure the prevention of disease and promote the emotional, social and physical well-being of our citizens as they strive for the quality they desire in their lives.

The Health Services Commission will achieve these goals through health education and monitoring of citizen's health. Through the promotion of disease control and enforcement of the rules and regulations of the State of Ohio as well as those of the Village of St. Bernard and the Hamilton County Health Department.

The Health Services Commission will take any measure necessary to maintain and ensure the public health of our citizens.

*Health Services Commission Board Members:*

*Mayor/President of Health Services Commission- Mr. Bill Burkhardt*

*Mrs. Mary Beth Asbach*

*Mrs. Evelyn Brusman*

*Mrs. Joan Ronneberg*

*Mrs. Nancy Hollmann*

*Mrs. Pat Weidmann*

*Laura Schmitt –RN Robert Evans- RS*

# Village of St. Bernard

Health Services Commission health@cityofstbernard.org

## SERVICES PROVIDED
## 2015

- Promote activities that provide access to information and opportunities that enable residents to achieve and maintain optimal health and wellness.
- Prepare and present programs and information to the public for disease prevention.
- Provide updated literature, educational materials, and library resources related to public/community health.
- Maintain educational and testing services for hypertension, diabetes, and health issues.
- Conduct community out-reach programs and education.
- Offer medication review for seniors and residents to ensure they understand what they are taking, why they are taking it and how to take appropriately.
- Provides private educational services as requested on various health issues.
- Provide referral services when needed.
- Works with all other Village Departments to act appropriately with any and all referrals.
- Work with Hamilton County Health department to ensure effective surveillance, investigation, control and reporting on reportable communicable diseases in accordance with the Ohio Dept. of Health and the Center for Disease Control policies and protocol.
- Participate with Hamilton County on Community needs/outbreaks and any epidemics that occur.
- Participates in the Hamilton County Emergency Preparedness Points of Distribution groups, for opening and operating an emergency point of distribution center.
- Work with Hamilton County in promoting prevention and detection activities regarding environmental issues with in the community.
- Maintain a working relationship with Hamilton County for health promotion and disease prevention.
- Provide Nursing services to St. Clement School one day per week, which includes but not limited to; vision/hearing testing, scoliosis screening, ill child visits during school hours, medical record compliance and vaccination records, provides educational programs for school staff such as blood borne pathogen training, first aid, communicable disease, etc..., promote a healthy environment for each student in the school setting, individual student health plans.
- Provide and assist all other schools in the Village of St. Bernard with any needs they may have.
- Provides health education and training opportunities with all Village departments, focusing on wellness and safety.

# Village of St. Bernard

Health Services Commission health@cityofstbernard.org


## SERVICES PROVIDED CONT.

## 2015

- Maintain and update on a regular basis the Employee Health and Safety Manual.
- Assist Village Departments in policy and procedures relating to health and wellness.
- Maintain an updated list of all agencies, programs, and services available to residents to provide education and referral services.
- Work with Hamilton County to provide seasonal vaccines as needed.
- Provide home health Nursing visits, services, and assessment to residents, and "shut-in's", as well as any referrals from outside sources.
- Provides twice a month blood pressure readings for Senior Group on the 1st, and 3rd, Wednesday's of the month.
- Blood pressure and blood glucose checks provided for all Village employees and St. Bernard residents.
- Works as part of the Village Task force, to identify any special needs situations in the community.

The Village of St. Bernard and the Health Services Commission has partnered with Hamilton County Health Dept. and other communities to create a wellness committees to implement Health focused policies, systems and environmental changes.

In 2014/2015, St. Bernard Health Services commission began collaborating with other communities and Hamilton County Health Dept. to join and start the WeTHRIVE! initiative. WeTHRIVE! is an umbrella brand for driving change that would make the healthy choice an easier choice for all individuals, organizations, schools, faith-based institutions, physician groups and businesses engaged to advance efforts to increase access to healthy foods and physical activity, and decrease tobacco use and exposure. The momentum from these community and organizational teams has spurred the development and implementation of policies, systems and environmental changes that we hope will assist in transforming The Village of St. Bernard into a healthier place to live, work, play, learn and worship.

WeTHRIVE focus is expanding to include four additional pathways for the communities to work on. They are chronic disease, communicable disease, environmental health, and emergency preparedness.

Revised and updated January 2016/L.Schmitt RN.

# Village of St. Bernard

## Health Services Commission

## PROGRAMS UNDER NURSING DIVISION 2015

HEALTH EDUCATION: Mandated by O.R.C. 3701-36-05
1. Conducts bi-monthly Blood Pressure screenings. Education material provided as needed.
2. Teaching is always involved in client visits, in both department and home visits.

COMMUNICABLE DISEASE CONTROL: Mandated by O.R.C. 3701-36-06
1. Work with Hamilton County Health Department immunization program:
2. Works with the schools to assist schools in jurisdiction to achieve compliance with immunization requirements for school attendance.
3. Maintains effective surveillance/epidemiology of communicable disease by promoting compliance with reporting requirements of section 3707.06 of the Ohio revised Code and Chapter 3701-3 of the Administrative Code.

CHRONIC DISEASE CONTROL: Mandated by O.R.C. 3701-36-07
1. Work with Hamilton County Health Department and Centers for Disease Control regarding the incidence and prevalence rates and treatment of chronic diseases.

PRIMARY CARE: Mandated by O.R.C. 3701-36-09

1. Essential health care resources and referrals made universally accessible to individuals and their families in the community by means acceptable to them, through their full participation, and at a cost that the community can afford. Some of the agencies and personnel nursing consulted with include but not limited to:

Hamilton County Health Department
Bureau for Children with Medical Handicaps
Jewish Hospital
ODH Immunization Program
ODH Department of Communicable Disease Control
Private Physicians
St. Bernard Elmwood Place Schools
Roger Bacon High School
St. Clements School and Friary
Head-start Program
Adult Protective Services
Cincinnati Senior Services
Council on Aging
St. Bernard Police Department
St. Bernard Fire Department
St. Bernard Recreation Department
Phillips/Tri-Health Lifeline
Valley Interfaith Services
St. Bernard Senior Citizens
St. Bernard Aquatic Center

110 Washington Avenue, St. Bernard, Ohio 45217 (513) 242-7770 Fax: (513) 641-1840
www.cityofstbernard.org

# Village of St. Bernard

## Health Services Commission

### PROGRAMS UNDER NURSING DIVISION 2015 CONTINUED

Cincinnati Health Department
Norwood Health Department
Meals on Wheels
Cincinnati Children's Hospital
Christ Hospital
Good Samaritan Hospital
University Hospital
United Way
241-KIDS
Cincinnati Area Senior Services
Hamilton County Jobs and Family Services
Talbert House
Department of Veterans Affairs
Veterans Hospital
Alcoholism Council of Cincinnati

LABORATORY SERVICES: Mandated by O.R.C. 3701-36-10
1. Keep file on hand on where services can be obtained.

MATERNAL HEALTH: Mandated by O.R.C. 3701-36-17
1. Home visits will be made upon request to new mothers.

CHILD HEALTH: Mandated by O.R.C. 3701-36-17
1. Work with Hamilton County to provide services through the Bureau for Children with Medical Handicaps Program of the Ohio Department of Health.
2. Referrals received on our school age children through our school nursing program
3. St. Clement receives the services of the Public Health Nurse once a week.
4. Assist St. Bernard Elmwood Place Schools and Roger Bacon High School whenever needed.

SCHOOL HEALTH: Mandated by O.R.C. 3701-36-19
1. Maintain an organized school health service.
2. St. Clement School received services from our department one day per week.
3. Vision /Hearing screening
4. Scoliosis Screening
5. Provide support services to Roger Bacon when needed.
6. Provide support services to St. Bernard Elmwood Place Schools when needed.

ACCIDENT PREVENTION: Mandated by O.R.C. 3701-36-23
1. Waste containers available free of charge to all residents for proper disposal of hypodermic syringes and other blood contaminated sharps.

Revised and updated January 2016/Schmitt RN.

# LEGAL DEPARTMENT

# LEGAL

## Nothing to Report



# BUILDING, DEVELOPMENT, & PLANNING DEPARTMENT

# BUILDING, DEVELOPMENT, & PLANNING DEPARTMENT

## ANNUAL REPORT

## 2015

I **BUILDING DEVELOPMENT & PLANNING**

- A. Community Improvement Corporation
- B. Housing Stock
- C. Groundbreakings
- D. Business & Industry
- E O.D.O.T. Activities

II **CODE ADMINISTRATION**

- A. Building Permit Issuance, Plan Review and Inspections
- B. Ohio Tenant-Landlord Law
- C. HIP Program
- D. Property Maintenance Code
- E. Rental Program
- F. Zoning Administration
- G. Floodplain

III **CONTINUING EDUCATION AND DEPARTMENTAL DEVELOPMENT**

IV **FUTURE**

# BUILDING, DEVELOPMENT & PLANNING DEPARTMENT
# ANNUAL REPORT
# 2015

## OVERVIEW

2015 brought new challenges and responsibilities to our department.

A Vision Plan for the Village was created in 2011 and used as blueprint to follow through 2025 in the revitalization efforts for the Village. The Vision Plan has two primary elements being commercial and residential components. Our goal is to raise the property values of the Village and create our own real estate "comps" in the process.

BDP office continues to work in conjunction with the Community Improvement Corporation.

Significant number of groundbreakings recorded in 2013 has generated ongoing work during 2015

St. Bernard is continuing its proactive approach and our future continues to look promising.

## SYNOPSIS

The following is a brief synopsis of our Department's activities in the year 2015.

# I. BUILDING DEVELOPMENT & PLANNING

### A Community Improvement Corporation

The CIC meets on a quarterly basis, with routine work reviewed and approved by the Executive Committee, and daily activities reviewed with the President. This structure allows for a streamlined work process and meaningful Board of Trustee meetings. The organization is structured to act as a real estate holding company and developer for the Village.

The CIC continues a residential program that involves the remodeling of existing properties and the building of new housing units with a focus on the Vine Street corridor issues in preparation for the Vine St. Streetscaping Project.

B **Landmark News**

New Hamilton County Library was completed at the NE corner of Vine and McClelland. This facility will replaced the existing branch, and increase the library space by a factor of 4.

C **Business and Industry**

Continuous improvements are being made in our commercial and industrial areas. The Industrial Base continues to invest and expand, and bodes well for the future financial health of the Village.

A. **Procter& Gamble** continues to revitalize their St. Bernard Campus. Several buildings were completed during 2015 on the remainder of the NuMaid property that was sold to P&G for their expansion efforts in St Bernard.

B. **Emery Oleochemicals** produced a plan to invest more than eighty million dollars into the St. Bernard side of their facility. This work started in 2013 and continues through 2015.

C. **Vine St. Businesses** increased during the year:
   1. **Woodstone Creek**, a boutique distiller of whiskey, wine, and vodka opened for business at 4712 Vine St in 2015.
   2. **A/Y Designs** remodeled their building at 4722 Vine St. The apartment on the upper floors remains while the previous bar was transformed into an art gallery.
   3. **JuJu Bean Coffee Shop** opened at 4732 Vine St.

# II CODE ADMINISTRATION

A. **BUILDING PERMIT ISSUANCE, PLAN REVIEW AND INSPECTIONS**
During the year 2015 a total of 100 permits were issued for a total cost of construction of **$20,000**
The breakdown of permits are as follows:

1. One, two and three family construction: 43 permits were issued, with the cost of construction being $4806.00.

2. OBC regulated construction: 57 permits were issued, with the cost of construction being $15851.00.

Approximately 460 inspections were made on construction and remodeling projects. The building permit fees collected in 2015 were $523.62.00.

The Village had no O.B.B.C. code appeals in 2015.

B. **OHIO LANDLORD TENANT LAW**

In 2015, 26 residents requested information and help on tenant-landlord regulations, restrictions and requirements. Questions on evictions, proper legal notifications, legal withholding of rents and the legal processing of forms were some of the most common issues.

C. **HIP PROGRAM**

In 2015, we actively continued the "HIP" Program inspections. Streets were selected to maximize the impact of the monetary investment in upgrading the sewers/streets/sidewalks of the Village with 101property inspections completed. 27 sets of orders were issued and to date 2 have been corrected.

The Village continues its cooperation with Hamilton County so our residents can participate in the County "HIP Loan" Program. 0 families participated in 2015. The Village also inspects and verifies completion of the program work.

D. **PROPERTY MAINTENANCE CODE**

In 2015, 4 notices were given either verbally or in the form of written orders to various property owners requiring compliance to St. Bernard's Property Maintenance Code. In all of these cases, owners made the necessary repairs in a timely manner.

E. **RENTAL PROGRAM**

In 2015, 236 notices were given either verbally or in the form of written orders to various property owners requiring compliance to St. Bernard's Property Maintenance Code. In all but 6 of these cases, owners made the necessary repairs in a timely manner. This program has been evaluated by the building owners and continues to be deemed beneficial to them.

F. **ZONING & PLANNING ADMINISTRATION**

In 2015, we addressed many questions and had many discussions regarding zoning issues. Residential sales and the transition of tenants in commercial and industrial properties led the way for an active zoning year.

6 Zoning Certificates and Certificates of Occupancy were issued together with 18 zoning map requests.

The Zoning Board of Appeals conducted 3 hearings. All were granted variances were granted.

Inspection programs, fees, and other internal mechanisms were reviewed, modified, or updated in order to promote public safety, and preserve property values.

G. **FLOODPLAIN**

The City continues to work with the Ohio Department of Natural Resources on Floodplain management issues. We monitor floodplain regulations through the use of our new F.E.M.A. floodplain maps, and St. Bernard continues to be active in the Mill Creek Valley Conservancy District.

## III CONTINUING EDUCATION AND DEPARTMENTAL DEVELOPMENT

Calendar year 2015 brought participation in the following educational seminars:

| | |
|---|---|
| O.B.B.S. | Continuing education for residential inspectors |
| O.B.B.C | International Building Code Updates |
| S.W.O.B.O.A | Continuing education courses |
| O.B.O.A. | Continuing education courses |
| I.C.C. | Continuing education courses |

The department continues to represent the Village by participation in The Center for Local Government, the Cognis Community Advisory Panel, the Mill Creek Watershed Council, the Hamilton County "H.I.P." Loan Program, the St. Bernard Community Investment Corporation, the Community Reinvestment Area Committee, the Southwest Ohio Building Officials Association, the Ohio Building Officials Association, and the International Code Council.

## IV FUTURE

In conclusion, we continue to look to the future. Our long range goals, established in 2010, are:

| | |
|---|---|
| - Development of the Nu-Maid site | 2015- Occupied |
| - New streetscape plan for our Vine Street Corridor | 2015- Completed |
| - Construction of a new Service Department facility | 2015- Completed |
| - Construction of a new Safety Center facility | 2015- Completed |
| - Acquisition of key property for redevelopment | 2015 -Progress |
| - Construction of a new Hamilton County Library | 2015- Completed |
| - Introduction of Townhomes as a housing option | |

The future development of the Village appears to be moving at a reasonable pace.

Respectfully submitted,



Paul E. Myers
Building, Development, & Planning Director
STAFF:
Walter C. Moeller
Majed Dabdoub
Robert Ostertag

# POLICE DEPARTMENT




| Police Activity | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | Police Activity |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Action Response Reports | 14 | 14 | 12 | 13 | 14 | 18 | 15 | 10 | 8 | 10 | 1 | Action Response Reports |
| Alarm Drops | NA | NA | NA | NA | NA | NA | NA | NA | NA | NA | 331 | Alarm Drops |
| Assist Other Departments | 369 | 296 | 275 | 365 | 423 | 397 | 320 | 366 | 367 | 402 | 383 | Assist Other Departments |
| Calls to Service | 10,042 | 10,392 | 10,916 | 11,175 | 10,755 | 10,580 | 9,455 | 9,518 | 9,256 | 9,284 | 9,987 | Calls to Service |
| Citizen Complaints | 1 | 4 | 6 | 6 | 10 | 6 | 0 | 1 | 1 | 0 | 2 | Citizen Complaints |
| Criminal Arrests | 762 | 818 | 866 | 973 | 1,119 | 1,437 | 1,293 | 1,405 | 1,086 | 1,109 | 1,049 | Criminal Arrests |
| Grievances | 10 | 0 | 1 | 1 | 3 | 2 | 0 | 0 | 0 | 0 | 0 | Grievances |
| Juvenile Complaints | NA | NA | NA | NA | NA | NA | NA | NA | NA | NA | 209 | Juvenile Complaints |
| Offense Reports | 704 | 602 | 617 | 669 | 735 | 880 | 834 | 579 | 538 | 597 | 595 | Offense Reports |
| Parking Complaints | NA | NA | NA | NA | NA | NA | NA | NA | NA | 471 | 553 | Parking Complaints |
| Pursuit Reports | 0 | 2 | 0 | 2 | 2 | 3 | 2 | 0 | 0 | 0 | 0 | Pursuit Reports |
| Tows | 231 | 196 | 203 | 206 | 158 | 168 | 128 | 170 | 177 | 172 | 212 | Tows |
| Traffic Accidents | 276 | 249 | 227 | 201 | 235 | 221 | 181 | 256 | 226 | 264 | 336 | Traffic Accidents |
| Traffic Arrests | 764 | 1,012 | 1,206 | 945 | 964 | 717 | 581 | 529 | 429 | 428 | 414 | Traffic Arrests |
| Traffic Parking Tickets | 202 | 175 | 190 | 231 | 158 | 144 | 159 | 61 | 66 | 93 | 113 | Traffic Parking Tickets |
| Warning Tags | 545 | 950 | 901 | 953 | 855 | 691 | 670 | 946 | 574 | 330 | 487 | Warning Tags |

**2015 Notes** **NA= Not Available**

Analysis: Calls for service were slightly up; criminal and traffic arrests and offenses about the same with an increase in traffic warnings and slight increase in type 1 offenses from increased thefts; accidents were up with the IR75 construction. Action Response (Use of Force): were down, it is evident that Officers demonstrated proper application of force according to our policy and consistently utilized the least amount of force necessary to accomplish objectives. There were no pursuits again this year. Complaints were not policy related and were minor in nature.

**Criminal Offenses for 2015** The Uniform Crime Reports (UCR) program was established in the 1920's by the International Association of Chief's of Police (IACP) to standardize crime reporting nationally. The reporting program has become the country's leading crime indicator, especially when comparing cities by population. The reports are divided into two categories, Part I and Part II crimes. Part I crimes include eight of the more serious and violent crimes, and Part II crimes include all other crime categories.

Criminal activity and the subsequent investigations to resolve them demand a significant commitment of time and energy. The crime rate in St. Bernard is extremely low compared to other Villages our size.

Overall there was a slight increase in Part 1 Offenses due to increases in thefts. We will continue to improve strategies through directed patrols and education as well as getting more citizen involvement in reporting crimes and suspicious activity. If you see something out of place call. We still get many calls after the fact.

Our mission is to continue to provide the highest level of police services with a goal to consistently reduce crime and keep St.Bernard a safe place for our residents,businesses, schools and visitors.
.

| | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Total Offense Reports** | 704 | 602 | 617 | 669 | 735 | 880 | 834 | 579 | 538 | 597 | 595 | **Total Offense Reports** |
| **Criminal Arrests** | 762 | 819 | 866 | 973 | 1119 | 1437 | 1293 | 1405 | 1086 | 1109 | 1049 | **Criminal Arrests** |

| **Part I Major Offenses** | **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** | **2014** | **2015** | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Homicide | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | Homicide |
| Sexual Assault (GSI, Rape) | 2 | 4 | 6 | 2 | 4 | 2 | 3 | 0 | 0 | 1 | 1 | Sexual Assault (GSI, Rape) |
| Robbery | 18 | 10 | 6 | 7 | 11 | 6 | 5 | 2 | 4 | 0 | 3 | Robbery |
| Kidnapping | 0 | 1 | 1 | 2 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | Kidnapping |
| Aggravated Assault | 6 | 2 | 2 | 10 | 6 | 4 | 3 | 0 | 0 | 0 | 1 | Aggravated Assault |
| Burglary | 14 | 5 | 6 | 10 | 11 | 19 | 25 | 16 | 15 | 10 | 14 | Burglary |
| Larceny/Theft | 146 | 147 | 154 | 132 | 101 | 112 | 192 | 113 | 107 | 90 | 111 | Larceny/Theft |
| Stolen Vehicles | 14 | 13 | 18 | 14 | 10 | 9 | 1 | 4 | 6 | 9 | 4 | Stolen Vehicles |
| Arson | 0 | 1 | 0 | 0 | 2 | 0 | 2 | 1 | 1 | 0 | 1 | Arson |
| **Total Part I** | 201 | 183 | 193 | 177 | 147 | 153 | 231 | 136 | 133 | 110 | 136 | **Total Part I** |

| Part II Minor Offenses | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | Part II Minor Offenses |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| After Hours in City Parks | 8 | 0 | 3 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | After Hours in City Parks |
| Alcohol Violations | 36 | 14 | 14 | 25 | 46 | 28 | 7 | 22 | 9 | 10 | 7 | Alcohol Violations |
| Assaults | 19 | 26 | 19 | 30 | 20 | 27 | 23 | 30 | 11 | 11 | 12 | Assaults |
| Assault on PO | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 2 | 1 | 0 | Assault on PO |
| Bad Checks | 3 | 0 | 0 | 1 | 3 | 5 | 4 | 1 | 2 | 2 | 0 | Bad Checks |
| Barking Dog | 0 | 7 | 0 | 0 | 1 | 4 | 11 | 5 | 4 | 2 | 2 | Barking Dog |
| Bomb Threats | 0 | 0 | 0 | 1 | 2 | 1 | 0 | 0 | 0 | 0 | 2 | Bomb Threats |
| Breaking & Entering | 16 | 18 | 16 | 25 | 27 | 10 | 12 | 20 | 15 | 8 | 5 | Breaking & Entering |
| CCW | 8 | 5 | 6 | 5 | 4 | 5 | 0 | 4 | 1 | 3 | 0 | CCW |
| Child Abuse | 2 | 0 | 1 | 1 | 0 | 1 | 3 | 2 | 2 | 0 | 0 | Child Abuse |
| Criminal Damaging | 85 | 64 | 59 | 64 | 62 | 41 | 71 | 33 | 37 | 35 | 34 | Criminal Damaging |
| Child Endangering | 5 | 1 | 5 | 6 | 12 | 10 | 3 | 4 | 6 | 2 | 2 | Child Endangering |
| Child Enticement | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Child Enticement |
| Counterfeit Money | 14 | 13 | 3 | 1 | 2 | 5 | 7 | 2 | 0 | 5 | 2 | Counterfeit Money |
| Criminal Mischief | 3 | 2 | 7 | 19 | 4 | 3 | 6 | 4 | 1 | 2 | 1 | Criminal Mischief |
| Criminal Tools | 2 | 3 | 3 | 6 | 3 | 2 | 2 | 2 | 5 | 1 | 1 | Criminal Tools |
| Criminal Trespass | 18 | 8 | 17 | 44 | 19 | 20 | 14 | 13 | 5 | 10 | 8 | Criminal Trespass |
| Curfew Violations | 8 | 5 | 7 | 0 | 3 | 3 | 5 | 27 | 9 | 9 | 1 | Curfew Violations |
| Dangerous Vicious Dog | 2 | 2 | 5 | 0 | 3 | 9 | 1 | 3 | 0 | 2 | 0 | Dangerous Vicious Dog |
| Disorderly Conduct | 46 | 74 | 65 | 59 | 74 | 84 | 49 | 47 | 27 | 45 | 32 | Disorderly Conduct |
| DOA Reports | 8 | 2 | 7 | 4 | 5 | 5 | 4 | 4 | 3 | 7 | 4 | DOA Reports |
| Dogs at Large | 9 | 13 | 8 | 4 | 7 | 6 | 5 | 4 | 4 | 1 | 2 | Dogs at Large |
| Domestic Violence | 11 | 20 | 22 | 13 | 13 | 10 | 15 | 8 | 9 | 15 | 5 | Domestic Violence |
| Drive By Shooting | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Drive By Shooting |
| Drug Abuse | 32 | 28 | 20 | 27 | 40 | 32 | 13 | 24 | 24 | 37 | 17 | Drug Abuse |
| Drug Paraphernalia | 12 | 7 | 8 | 13 | 10 | 9 | 4 | 5 | 23 | 24 | 0 | Drug Paraphernalia |
| Drug Trafficking | 2 | 29 | 14 | 3 | 2 | 8 | 12 | 6 | 3 | 3 | 11 | Drug Trafficking |
| Escaped Prisoner | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | Escaped Prisoner |
| False Alarm | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | False Alarm |
| Falsification | 0 | 3 | 0 | 2 | 2 | 0 | 5 | 4 | 0 | 0 | 0 | Falsification |
| Firearms Violations | NA | NA | NA | NA | NA | 4 | 0 | 5 | 0 | 0 | 2 | Firearms Violations |
| Fireworks Violations | 0 | 2 | 1 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | Fireworks Violations |
| Fleeing a PO | 6 | 0 | 1 | 2 | 5 | 2 | 3 | 2 | 3 | 1 | 0 | Fleeing a PO |
| Forgery | 4 | 5 | 3 | 28 | 1 | 0 | 0 | 0 | 7 | 1 | 0 | Forgery |
| Fraud | 8 | 4 | 7 | 16 | 7 | 7 | 12 | 2 | 6 | 5 | 21 | Fraud |
| Grave Desecration | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Grave Desecration |
| Identity Theft | 2 | 6 | 4 | 3 | 2 | 3 | 6 | 3 | 1 | 3 | 6 | Identity Theft |
| Inciting to Violence | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Inciting to Violence |
| Intimidation (Ethnic) | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Intimidation (Ethnic) |
| Improper Handle Firearm | 3 | 1 | 1 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | Improper Handle Firearm |
| Jaywalking | 1 | 4 | 1 | 3 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | Jaywalking |
| Littering | 1 | 3 | 1 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | Littering |
| Loud Noise | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 3 | 2 | 0 | 1 | Loud Noise |
| Menacing | 14 | 17 | 12 | 14 | 24 | 10 | 14 | 6 | 3 | 1 | 7 | Menacing |
| Mental Holds | 16 | 10 | 6 | 6 | 7 | 5 | 8 | 13 | 6 | 11 | 1 | Mental Holds |
| Misconduct at Emergency | 0 | 0 | 0 | 1 | 0 | 3 | 0 | 0 | 0 | 1 | 0 | Misconduct at Emergency |
| Missing Persons | 10 | 6 | 5 | 6 | 3 | 6 | 4 | 3 | 5 | 3 | 3 | Missing Persons |

| Misuse of Credit Card | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 0 | Misuse of Credit Card |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Obstruction Official Business | 13 | 16 | 20 | 16 | 7 | 18 | 14 | 20 | 10 | 7 | 16 | Obstruction Official Business |
| Property Code Violation (HIP) | 0 | 3 | 6 | 0 | 6 | 2 | 12 | 0 | 1 | 0 | 0 | Property Code Violation (HIP) |
| Prostitution | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | Prostitution |
| Public Indecency | 2 | 2 | 3 | 2 | 2 | 1 | 0 | 1 | 2 | 0 | 1 | Public Indecency |
| Resisting Arrest | 8 | 3 | 3 | 3 | 10 | 11 | 5 | 8 | 4 | 9 | 4 | Resisting Arrest |
| Riot | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Riot |
| RSP | 0 | 9 | 7 | 8 | 8 | 2 | 13 | 5 | 1 | 3 | 3 | RSP |
| Scavenging | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | Scavenging |
| Street Sales | 0 | 0 | 0 | 5 | 3 | 1 | 0 | 2 | 3 | 4 | 1 | Street Sales |
| Stalking | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 1 | Stalking |
| Suicide | 0 | 0 | 0 | 0 | 2 | 1 | 2 | 0 | 1 | 1 | 0 | Suicide |
| Tax Code Violations | 0 | 0 | 0 | 0 | 0 | 229 | 170 | 265 | 208 | 235 | 166 | Tax Code Violations |
| Telephone Harassment | 15 | 8 | 13 | 15 | 16 | 19 | 7 | 5 | 6 | 8 | 4 | Telephone Harassment |
| Truancy | 2 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | Truancy |
| Unauthorized Use MV | 2 | 5 | 2 | 2 | 4 | 3 | 2 | 2 | 2 | 1 | 0 | Unauthorized Use MV |
| Vandalism | 6 | 3 | 8 | 13 | 2 | 1 | 2 | 3 | 0 | 3 | 0 | Vandalism |
| Other Offenses | 0 | 17 | 5 | 5 | 6 | 4 | 3 | 1 | 0 | 2 | 0 | Other Offenses |
| **Total Part II** | 503 | 419 | 424 | 492 | 588 | 727 | 603 | 443 | 405 | 487 | 459 | **Total Part II** |
| **Part II Minor Offenses** | **2005** | **2006** | **2007** | **2008** | **2009** | **2010** | **2011** | **2012** | **2013** | **2014** | **2015** | **Part II Minor Offenses** |

# SERVICE DEPARTMENT

# 2015 Service Department Equipment

| YEAR | DESCRIPTION | MILEAGE | CONDITION |
|---|---|---|---|
| 2003 | Sterling.New way Packer #2 | 74126 | Poor |
| 2006 | Sterling.New way Packer #4 | 47522 | Fair |
| 1994 | Cherolet Dump Truck #8 | 35566 | Very Poor |
| 2001 | Ford Dump Truck #12 | 68593 | Poor |
| 2002 | Ford Dump Truck #10 | 32063 | Poor |
| 1999 | Chevrolet P.U. Truck #18 | 74775 | Poor |
| 2004 | Chevrolet P.U. Truck #15 | 50743 | Fair |
| 2006 | Ford F150 P.U. Truck #5 | 32352 | Fair |
| 1990 | Chipper | 512 hours | Fair |
| 2000 | Bobcat #17 | 1524 hours | Fair |
| 2001 | Dodge(electric Truck) #9 | 49109 | Very Poor |
| 2002 | Dodge Ram(Paint Van) #16 | 16177 | Fair |
| 2003 | Leaf Vacuum #19 | 1893 | Fair |
| 1988 | American Trailer | | Poor |
| 1992 | International Trailer | | Fair |
| 2006 | International Trailer | | Fair |
| 2001 | Chevrolet Bus #1Bus | 139907 | Very Poor |
| 2002 | Ford Handiap Van #5Bus | 71289 | Fair |
| 2003 | Dodge Caravan #6Bus | 69734 | Fair |
| 2007 | Case Payloader #14 | 1935 hours | Fair |
| 2008 | Ford 350 Bus #2Bus | 125556 | Fair |
| 2008 | Ford Dump Truck F550 #13 | 19088 | Good |
| 2008 | John Deer Gator | 1216 hours | Fair |
| 2008 | John Deer Gator | 1086 hours | Fair |
| 2008 | Sterling Packer #3 | 56164 | Fair |
| 2010 | International Packer #1 | 38799 | Good |
| 2010 | Ford F350 Maint Truck #11 | 18851 | Very Good |
| 2011 | John Deer Tractor | 216 hours | Good |
| 2012 | Ford Dump Truck F550 #7 | 11067 | Good |
| | Cat Fork Lift #21 | 1593 hours | Good |
| 1996 | Ford F150 P.U. Truck | 126167 | Fair |
| 2014 | Freightliner Sweeper #6 | 3012 | New |
| 2015 | John Deer Gator | 4 | New |

# 2015 Annual Report

Items Recycled

- Curb side pickup 381.99 tons
- Steel 20.24 tons
- Aluminum 5.96 tons
- 247 tires
- 131 Christmas Trees

The St. Bernard recycling program diverted 381.99 tons of material from going to the landfill in 2015.

The City's savings and receipt of funds are as follows:

| | |
|---|---|
| • 381.99 tons @ $34.00 | $ 12,987.66 |
| • Recycling Money | $ 1,137.83 |
| • Residential Recycling Incentive Program | $ 9,481.40 |
| **Total** | **$23,606.89** |

- 1,165 special pickups
- 253 trucks spotted
- 338 dumpsters spotted
- 988 overtime hours
- Trash taken to the land fill 2,343.74 tons
- CSI 30 yd. roll offs 2,250 cubic yards
- 9 part-time employees working 5,360 hours

Fuel

- All Departments unleaded 15,236 Gallons
- All Departments Diesel 12,351 Gallons

# TAX COMMISSIONER

April 11, 2016

Attached is the Annual Report for the Tax Department for tax year 2015. The reader needs to bear in mind that this report was written in 2016 by the new Tax Administrator who was not present during Tax Year 2015.The report is written based on data available to him, and in-put from the two tax office employees who were present in 2015.

This report is highly dependent on the in-put of Sharon McCullough, Tax Clerk, and Leighanne Helmes, Deputy Tax Administrator. It could not have been nearly as comprehensive without their freely sharing information, and proofreading to be sure that what is reported is accurate. My considerable thanks to both of them.

If there are questions as to how the report was compiled, or the reader needs any further information, please let me know.

Richard Moore

Tax Administrator

Village of St. Bernard

# Village of St. Bernard

# Tax Department

## Annual Report for Tax Year 2015

# Village of St. Bernard

# Tax Department

**Mission Statement**

Complete, consistent, fair and accurate application and maintenance of the Municipal Tax Code of the Village of St. Bernard to ensure proper collection and recording of local earned income tax for the intent of providing funds for the betterment of the lives of the citizens of St. Bernard.

# ST. BERNARD TAX DEPARTMENT

## 2015 STAFF

**Edward Geiser**

**Tax Commissioner**

**Leighanne Helmes**

**Deputy Tax Commissioner/**

**Tax Enforcement Officer**

**Sharon McCullough**

**Tax Clerk**

## Earned Income Tax Receipts

Year End Earned Income Tax (EIT) receipts for 2015 totaled **$10,649,854.76**. This represents an increase of **$369,617.61** or **3.6%** from 2014 to 2015.

**Net Profit:**

Net profit revenue income for 2015 was **$3,580,003.52**. This was an increase of **$398,706.380** or **12.53%** from 2014 to 2015.

**Withholding:**

Withholding tax revenue for 2015 was **$6,589,489.57**. This was a decrease of $2860.99 or .04% from 2014 to 2015.

**Individual:**

Individual earned income receipts for 2015 were **$480,361.67.** This was a decrease of $26,227.76 or 5.2% from 2014 to 2015.

The conclusion to be drawn from this data is that overall income rose 3.6%, but the entire increase can be attributed to the increase in Net Profit receipts. Withholding income was relatively even, while individual income decreased over 5%. While the reason for the decrease in individual tax receipts can be attributed to many factors (changing demographics, decreasing population), the Tax Office is continuing its vigorous enforcement of individual tax recoveries.

## Income compared to projected 2015 revenue

Earned income tax revenue for 2015 was projected by the Tax Commissioner to be $9.7 million.

Earned Income Tax (EIT) receipts for 2015 totaled $10,649,854.76, exceeding projected revenue by over $940K or approximately 9.7%.

## Tax Department Staffing for 2015

Office staff for 2015 consisted of the Tax Commissioner, the Deputy Tax Commissioner and the Tax Clerk. No part time personnel were utilized due to budgetary constraints.

## Outstanding Issues From Previous Years

### Tax Enforcement:

The enforcement of the tax code continued to be a major part of the Tax Office agenda during 2015.

## Tax Operation Updates

1. Enforcement of the St. Bernard Tax Code.

   The Deputy Tax Commissioner continued the process of reviewing back records to enforce the tax code for failing to file and for delinquent tax payments.

   Individuals were cited to Mayor's Court after having failed to respond to delinquent filing or payment notices. Those taxpayers in arrears were placed on the "Judge's Payment Plan" to allow them time to file any outstanding tax returns and pay any outstanding balances due.

2. Tax forms were not printed or sent to taxpayers. The Village provided a notice of the 2015 tax filing requirement instead of sending a form. Tax Return Forms were available at the Tax Office, on the village web site and

are sent by mail when specifically requested. This follows protocol of both Federal and State filing requirements.

3. Continued with the updating of the "Data Input Policy" to create uniformity of data being entered into the Municipal Income Tax System (MITS) data system.

4. Updating the village web site.

   The Tax Department made an ongoing effort to update all records and information on the Village website throughout the year.

5. Updated Account Information.

   Utilized return mail, census data and county records to correct and update tax records on an ongoing basis throughout the year. This enabled the department to keep, as much as possible, accurate and up to date information on individual and corporate taxpayers.

6. Credit card system.

   Tax return forms include an option to allow taxpayers to make payment by credit card when filing their return.

7. The Automated Payment System continued to be utilized to allow bi-weekly payments to be automatically withdrawn from a bank account or paid by credit card. Payments continue to be accepted at the tax office window, but payments are no longer accepted over the telephone due to the possibility of fraud and improper identification. Cash payments continue to be checked for authenticity with the use of equipment designed to detect counterfeit currency.

8. In 2014 the State of Ohio Legislature passed legislation that required every municipality to overhaul and rewrite their tax codes. The department reviewed and made preparations to implement the new provisions throughout 2015. The new Tax Provisions were effective January 1, 2016.

## Refunds

Refunds for 2015 totaled **$279,871.50**. The budget for refunds in 2015 was $150,000. More than half of the monies returned went to one account which had made their initial refund request in 2013 and settled in 2015.

## Ongoing Activity

1. **SWOTAA**

   The Tax Commissioner attended all four quarterly meetings of the Southwest Ohio Tax Administrators Association (SWOTAA). This is an association of municipal tax administrators that meet and communicate on a regular basis to discuss and share ideas and information about the Tax Code and its interpretation. It has proven to be a very valuable resource.

2. **MITS**

   Participated in Municipal Income Tax Solutions (MITS) software user group meetings and communicated on an ongoing basis with our software provider.

3. **OBG**

   Continued working with the Ohio Business Gateway (OBG) Project to ensure correct and efficient operations of the Ohio Gateway project. This project allows electronic payments and tax filings from

businesses, making those transactions more efficient and cost effective.

## Review of Goals for 2015

1. Continue to improve the integrity of data in MITS.

   *In 2015 the process continued to keep taxpayer records up to date with an active data base of both active and inactive accounts. Correcting and maintaining the integrity of MITS is an ongoing process. The data retrieved is only as good as the data input. The Tax Department came to rely on MITS more throughout the year as we became familiar with its use and capabilities.*

2. Continue the procedure to allow taxpayers to pay their taxes online when calculating and filing their final return.

   *This procedure allows the taxpayer to correctly process his return. The return itself is transferred to the tax department electronically. The taxpayer is required to print out the return and send it to the tax department along with all required documentation.*

   *Taxpayers are able to pay their tax obligation through the online tax tool. The taxpayer is directed to an online credit card system to make their payment.*

3. Continue pursuit of delinquent tax payers who fail to comply with the orders of the Tax Department and to utilize Mayor's Court.

   *The process of enforcing the tax code and pursuing individuals who had not filed a tax return or had outstanding tax due continued with enforcement activities by the Deputy Tax Commissioner/Tax Enforcement Officer.*

4. Pursue the use of Electronic Funds Transfers (ACH) for monthly or quarterly withholding of wages. Continue the process to improve efficiency

in the office with the increased use of electronic filings and payments, resulting in less paper transactions.

*In 2015, the ACH system was finally able to be utilized to process payments and filings. It continues to be a process that needs to be monitored on a daily basis for accuracy.*

5. Continue the input (scanning) of stored tax data and documents into electronic data format.

   *The input of stored tax data continued throughout the year on an ongoing basis.*

6. Continue the annual records retention review and destroy any outdated records pursuant to the schedule.

   *In 2015, the records retention schedule was utilized to review and properly dispose of old tax records including electronic records.*

7. Continue to update the Access Data system (Resident Database) with the MITS database.

   *In 2015, work continued on an ongoing basis to improve the integrity of the MITS and Resident databases.*

8. Continue enforcement of the Landlord requirements of the Tax Code.

   *In 2015, activity continued regarding addressing and enforcing the tax code as it related to landlords. Landlords are required to file a Tax Return and must provide notice of tenants moving into or out of their property. The department continued to prosecute Landlord's for failure to follow the proper protocols.*

9. Pursuant to the new legislation passed by the Ohio Legislature, St. Bernard will have to completely overhaul and rewrite the municipal tax code to conform to the new law. The new law takes effect January1, 2016.

   *The St. Bernard municipal tax code was rewritten to conform to the new law. An Ordinance was passed that made the changes required and we were ready for the law to take effect on January first. One item that needed our attention was the enforcement code and keeping 2015 and 2016 tax violations separate. New Rules and Regulations that conform to the code will need to be written and approved.*

## Goals for 2016

1. With the election of a new Mayor to be inaugurated in January, a new Tax Administrator was appointed. The new Tax Administrator needs to get up to date on policies, procedures, the Ordinance and how it is applied to the collection of municipal taxes as quickly as possible

2. Investigate and install a method for taxpayers to make ongoing tax payments on line through the village web site.

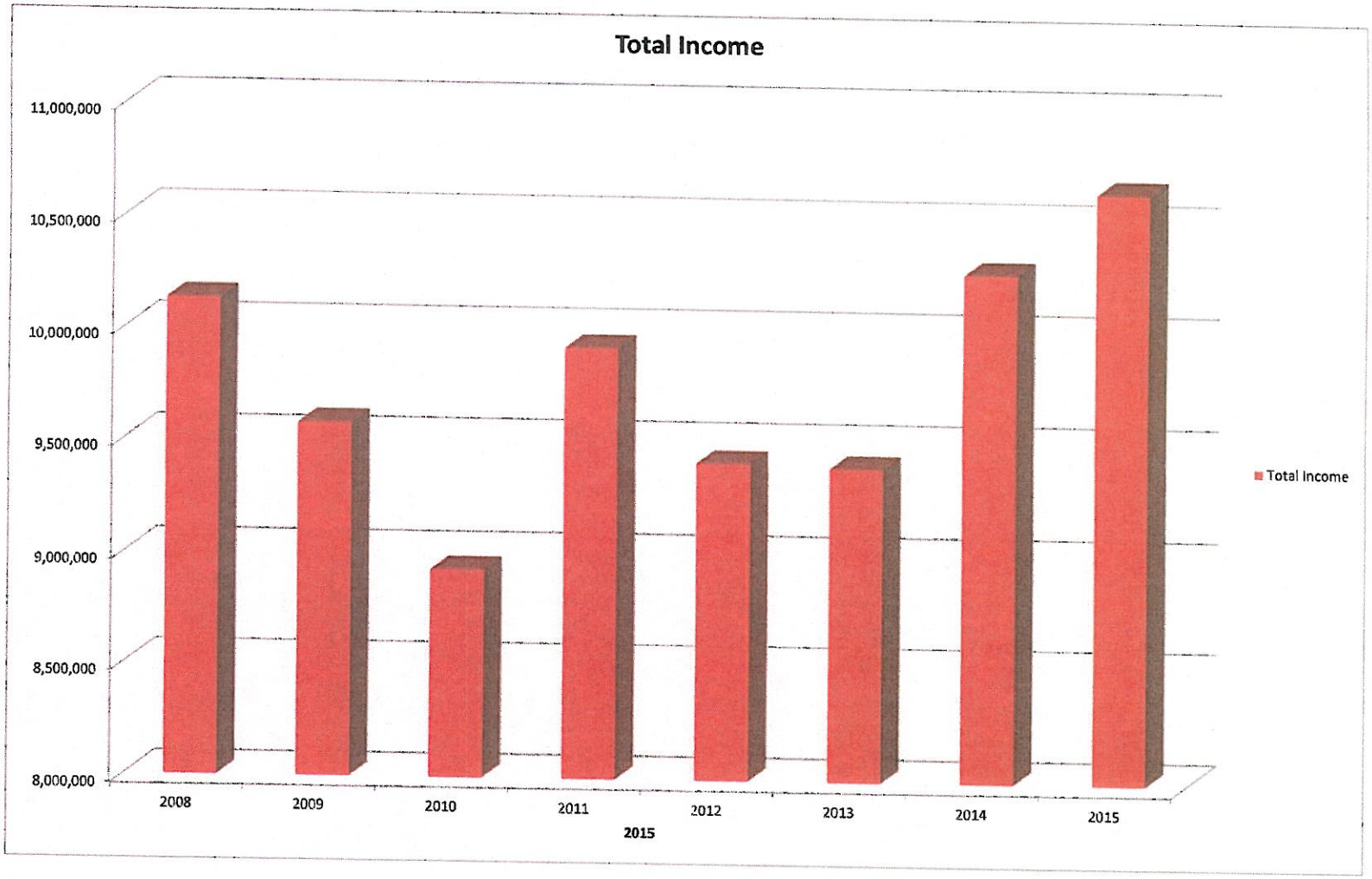
3. Write and establish the Rules and Regulations as they apply to the new tax code which became effective January 1, 2016 for the Village of St. Bernard.

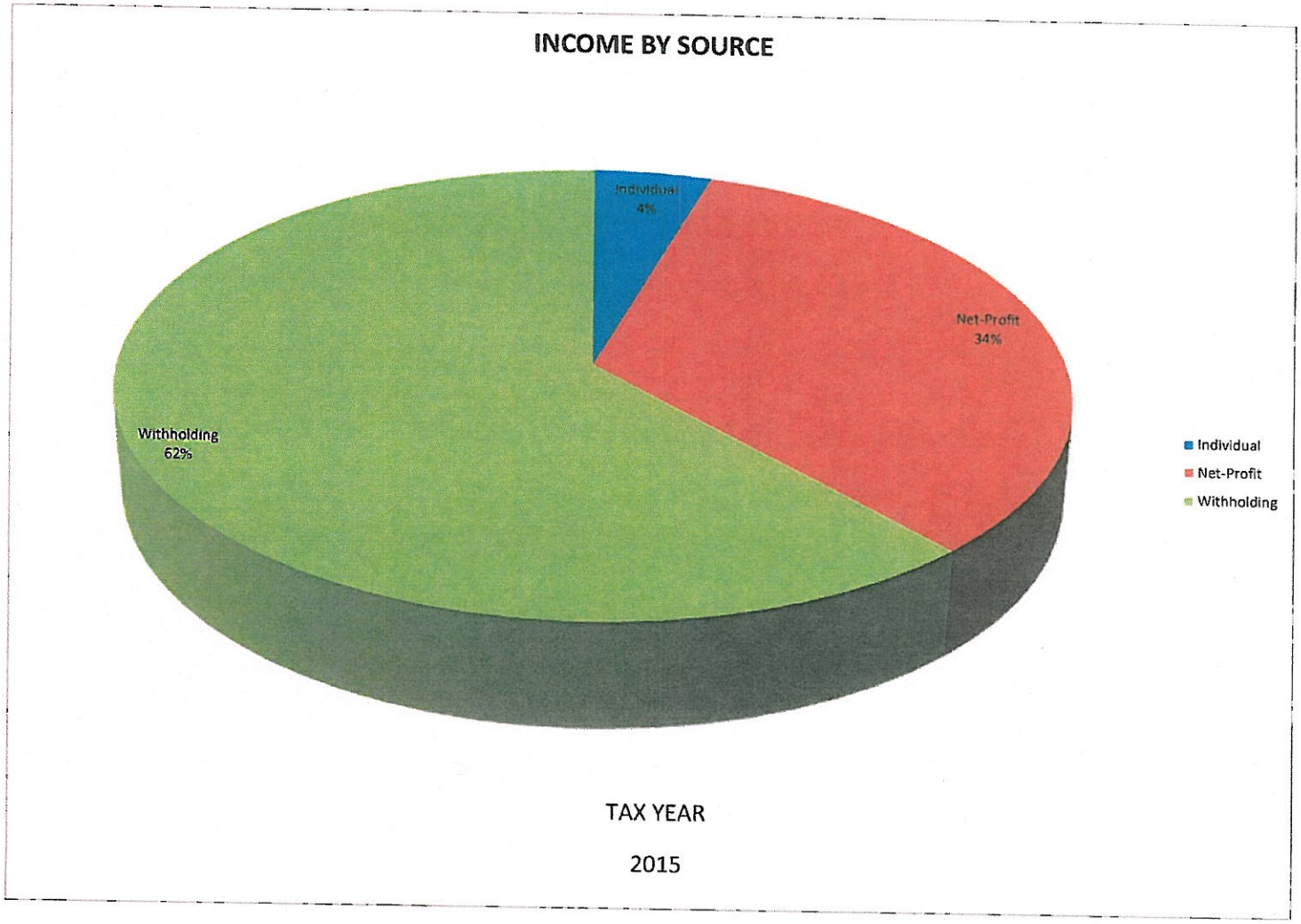
4. Delve further into the data to determine the amount of taxes individual residents of the village are responsible for and the sources of other tax revenues, including net profit and withholding taxes.

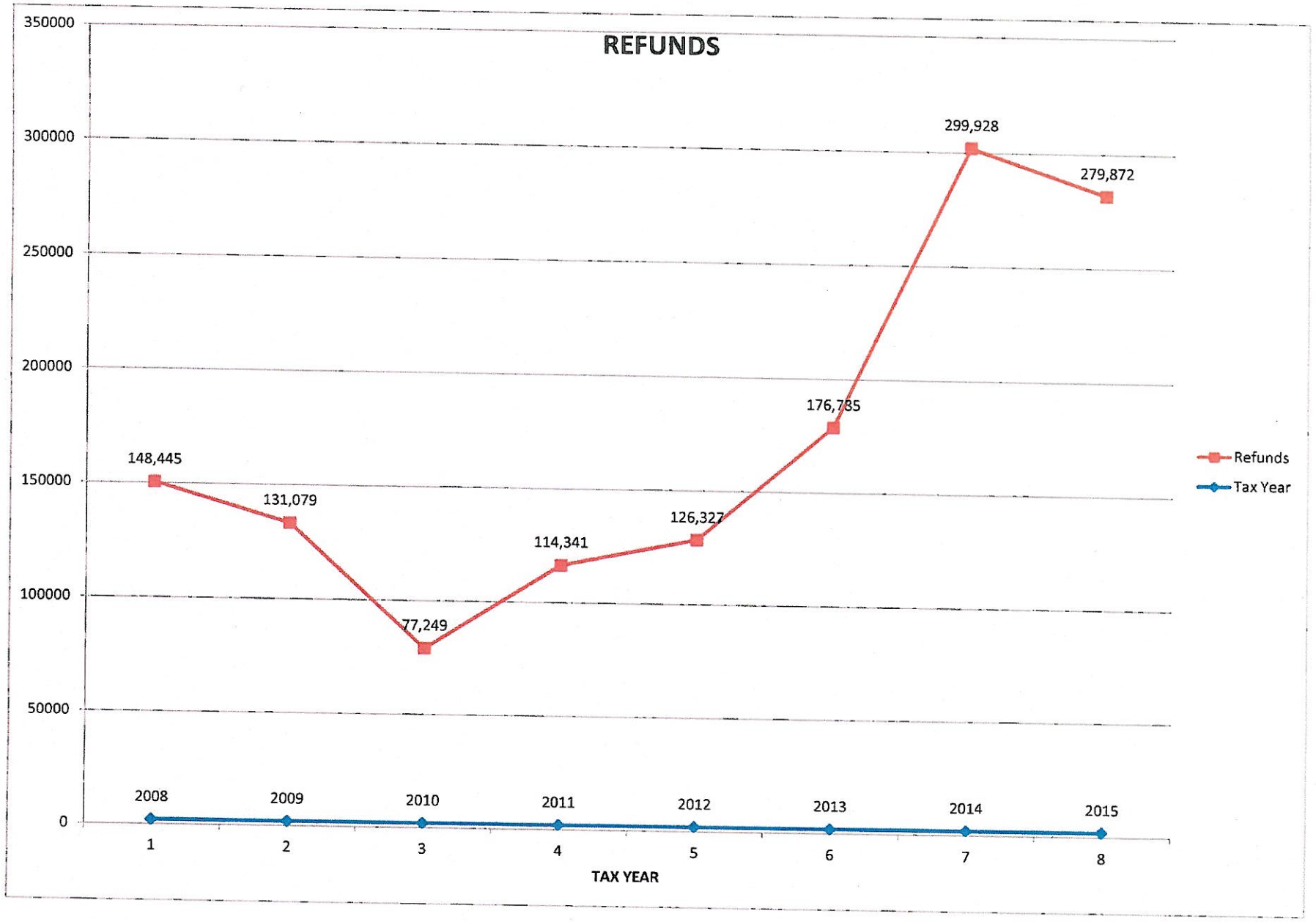
5. Continue enforcement of the Landlord requirements of the Tax code. Pursue methods to better monitor landlord properties and track movements of renters in and out of said properties.

6. Continue to monitor activities emanating from the legislature in Columbus regarding "home rule" and the taxation of residents only. Project the effect on the Village if such legislation is passed.

7. Continue to monitor and update the tax section of the village website to keep it current and in compliance.


Total Income
11,000,000
10,500,000
10,000,000
9,500,000
9,000,000
8,500,000
8,000,000
2008
2009
2010
2011
2012
2013
2014
2015
2015
Total Income


INCOME BY SOURCE
Individual
4%
Net-Profit
34%
Withholding
62%
Individual
Net-Profit
Withholding
TAX YEAR
2015


REFUNDS
350000
300000
250000
200000
150000
100000
50000
0
148,445
131,079
77,249
114,341
126,327
176,785
299,928
279,872
2008
2009
2010
2011
2012
2013
2014
2015
1
2
3
4
5
6
7
8
TAX YEAR
Refunds
Tax Year