

VILLAGE OF ST. BERNARD
COUNCIL MEETING
January 25th, 2024

The St. Bernard Village Council Meeting was held on January 25th, 2024, in Council Chambers.

The meeting was opened with a prayer followed by the Pledge of Allegiance.

Roll call showed all seven members were present: Mr. Moreton, Mr. Stuchell, Mr. Edwards, Ms. Hausfeld, Mr. Schildmeyer, Mr. Culbertson, and Mr. Estep.

A motion by Mr. Edwards, seconded by Mr. Estep, to dispense with the reading of the written minutes of the last council meeting. Motion passed 7-0. Minutes stand as submitted.

REPORTS OF ADMINISTRATIVE OFFICIALS

Mayor, Mr. Stuchell- First, I'd like to start by congratulating 2 very dedicated employees on their retirement from the Village. Troy Myrick has served the citizens as a captain in the Saint Bernard Fire Department and has dedicated 33 years to the Village and Ed Kallmeyer has served the citizens as electrician and Service Department Foreman for 25 years. Both gentlemen will be missed and their contributions to the village are greatly appreciated, and we wish you the very best in the next chapter of your lives. I would also like to thank the chairpersons of the various committees of the City Council who have held public meetings thus far. They have all been productive and I appreciate the efforts that have been made. The CIC is currently accepting bids for mowing for 2024. The RFPs are available at City Hall in the Clerk's office. Bids must be submitted by 5:00 PM on Monday, February 26th. Just to give everyone a heads up so that you can mark your calendars for one of this summer's great events that is being organized by our awesome Recreation department, Fireworks will be back for 2024, our 4th of July celebration in the village. Will be held on Saturday, July 6th at Vine Street Park and will end with a firework show that will be to scale for the area. More details on the events for that day will be announced, but there will be events for the entire family that will involve the concert, pickleball, cornhole, inflatables, great food and having a fun day with your fellow St. Bernardins.

Auditor, Ms. Brickweg- On the agenda tonight is Resolution one, Ordinance One and Ordinance 2, Resolution 1/20/24. This is a yearly resolution we do, and this is to purchase meals and refreshments for village employees and other persons as serving a public purpose. For those that are new, this is basically just a formality that we have to pass each year saying we will use tax dollars to purchase meals or refreshments. An example would be a Boy Scout night or if we have treats or oranges and cookies and the donuts and everything, we give out at the holiday celebrations. By law you have to pass this every year saying you are going to do it. Ordinance number 1 2024 is the part time pay ordinance. What we are changing on this is for the pool attendant, first year Pool Attendant, Craft Assistant, Swim Lesson Assistant, and any fitness center employees hired after January 1st of 2005 the starting pay will be \$10.45. This is now

Ohio State minimum wage. Ordinance 2 2024 is transferring \$2,100,000 from general fund transfer out. \$100,000 going into the swimming pool cash account, \$400,000 going into the master plan cash account, \$200,000 going into capital improvements cash account, \$600,000 going into general bond retirement cash account, \$200,000 going into the employee accumulated cash account and \$600,000 going into the employee health plan cash account. This also includes an additional appropriation, which we discussed at the Committee of the Whole for an employee accumulated sick for \$60,000.

Law Director, Ms. Van Valkenburg- I'd like to have a couple things put on the agenda for the Committee of the Whole for next month. I had some discussion about it at the Committee of the Whole earlier this month, and Mr. Paul also brought it up. We have an ordinance authorizing a solid waste collection fee for residential accounts. So, I'd like to have that put on the agenda for Committee the Whole so we can discuss that. Also, there was a change late last year to ORC 7-31-21 and we need to make some changes to how we give publication of our ordinances and resolutions, notices, those kinds of things, so I would like also to like to have that issue put on the agenda for next month.

Treasurer, Mr. Ungruhe- No report.

Safety and Service Director, Mr. Paul- Today is Troy Myrick's last working day for the Fire Department. Congratulations Troy on completing your career here in the Village. Tomorrow will be Ed Kallmeyer's last working Day for the service department. Congratulations on completing your career here in the Village. Congratulations to Donald Mittendorf for being promoted to the Foreman position of the Saint Bernard Service Department. Don will be a benefit for us due to the knowledge and experience he has attained over the years. Looking forward to sharing ideas and answers with him. We had the opportunity to train the newbies on salt spreading. Once again, the service department thanks you for the cleared streets. Sometimes when you do not see the men on the service department, they are on the outskirts of our village. Cannot thank you enough for cleaning the Processor Ave and Murray Rd. overpass in Saint Bernard. To My Community: It's another year. Some call it a new beginning. Maybe you're one of the lucky ones, where you feel you are doing just fine, not changing things. Nothing broke, so don't fix it. When you feel like this, you should quiet your mind and reflect on how you came to be at peace with yourself. Strengthen that acceptance and stay charged. Just in case you are called upon to jumpstart a fellow traveler, for we do not know who or what will be placed in our path along our journey.

Tax Administrator, Ms. Helmes- December 2023 end of month receipts:

- Tax collections for December 2023: \$1,883,162.00.
- December 2023 is down -21.30% from December 2022.
- Delinquent tax collected with Capital Recovery: \$764.72
- Delinquent tax collected with the Ohio Attorney General's Office: \$4,543.57.
- Year end 2023 tax collections: \$11,276,718.00

1. The Ohio State tax list for 2022 was processed providing an additional 183 residents to our tax database. Those individuals received a letter a few weeks ago for the filing of their 2022 tax return.
2. 1099G forms were issued and mailed earlier this month. We are required by federal law to report any carry-forward tax payments and refunds that were issued in 2023.
3. 2023 4th quarter estimated payments are due by 1/31/2024.
4. The e-file site will be up and running in early February for the 2023 tax filings.
5. A pdf/paper version of the 2023 tax form is currently available on the tax webpage.
6. 2023 Reconciliations are currently being processed.
7. Assessments are currently being conducted on all who did not respond to the November letter that was mailed regarding delinquent 2022 tax returns.
 - a. If you receive this letter, do not hesitate. You have 60 days to respond if you disagree and would like to petition for a reassessment. After 60 days, the assessment becomes FINAL.

REPORTS OF STANDING COMMITTEE

Finance, Mr. Moreton- The Finance Committee held our first meeting of the year last week and scheduled monthly standing meetings for the Wednesdays after the Committee of the Whole meetings. We discussed our tax abatement and TIF district history, how to make our budget more quickly accessible online, and the Ordinances and Resolution on the table tonight. The outcomes of the meeting included an agreement to proactively include our economic development partner, Alloy Development, in Finance Committee and Council Meetings when discussing any development tax incentives to ensure the experts are in the room. We also agreed to submit our budget details to the State of Ohio's reporting tool, OpenCheckbook, so residents can see the details of our budget and how it exemplifies a great future for our village. In regard to Ordinance 01 and Resolution 01, the Finance Committee unanimously agreed to endorse their passage because of their necessity to reach compliance with new Ohio law and common procedural nature, respectively. The final version of Ordinance 02 had not yet been prepared by our meeting, so I met with the Auditor separately to discuss. I endorse its passage as it is necessary to pay out a retiring employee. As it stands, the next Finance Committee Meeting is scheduled for Wednesday, February 14th in Centennial Hall located on the Lower level of City Hall. Separately, the next Community Connect will be held at Biggby Coffee on February 1st from 5:30-6:30PM. As always, all are welcomed and encouraged to attend.

Service, Mr. Stuchell- I have the waste collection fees for the month of November 2023. \$26,837.40 which was remitted to the village. For the month of December 2023, the service department had 20 dump trucks placed at residences, 15 dumpsters placed at residences, 101 special pickups at residences, 148.77 tons of garbage taken to the landfill, 1 30-yard waste dumpsters collected, 6 30- yard waste dumpsters collected, 37.89 tons of recycling material collected and 8,220 lbs of scrap metal collected. Additionally, 64 tons of salt was spread on roads, sidewalks and other village properties on January 19. I also have the 2023-year end totals

for recycling. 68 30-yard dumpsters totaling 2040 yards, 12 30-yard waste dumpsters totaling 360 yards, 311.6 tons of recycling materials were collected, 455 trips were made from garbage trucks to Rumpke Landfill, totaling 1,959.17 tons of garbage taken to the landfill which cost the village \$64,652.61 at 33.00 per ton. Last week, on January 16th, the Service Committee met for its first meeting of the year. During the meeting, the Committee discussed establishing committee responsibilities beyond tracking and producing garbage recycling and wishing for its review of potential grants to pursue that could benefit the Service Department and began early stage planning of community events such as a Community Shred Day and Clean Up St. Bernard Day with more information to come out of a later date. Lastly, I'd also like to congratulate Ed Kallmeyer on his retirement from the Service Department. Thank you for your hard work and dedication to our community.

Public Improvements, Mr. Edwards- Last week on the 17th of January, we also had a public Improvement committee meeting. We discussed the shopping center's progress, CIC's relationship to council, and at the end with an open discussion. We discussed what we would take up for the future committee meetings and when we did have projects we could do. Basically, we would have another meeting if council or the administration would give us a project to do. But other than that, just have committee meetings when it is necessary. A general summary of the meeting is available for anyone interested.

Safety, Ms. Hausfeld- Tonight, I have the Police Department report for the month of December. The Police Department had 706 calls for service resulting in 478 contacts. There were an additional three other services details that were not necessarily called in by the public. These calls for service included 39 total criminal offenses, resulting in 78 criminal arrests, 51 traffic citations and 81 traffic warnings. They responded to 18 accidents as well. Under news and notes, the additional cameras to improve safety and security are installed and operational. They have already been very beneficial to in obtaining valuable information to aid in the apprehension of criminals and suspects. In an effort to alleviate some of the traffic headaches associated with the increased traffic around the school, a new traffic pattern has been established during the hours of dismissal. It seems to have helped immensely and the possibility that a new permanent traffic pattern change can be forthcoming. The residents in the area will be given plenty of notice before any sweeping changes are implemented. Also, Officer Mac Rector had resigned from the Police Department and the hiring process has begun. We wish you well in your future endeavors and thank you for your service to the village. I too want to thank Troy Myrick and Ed Kallmeyer and wish them a happy retirement and also to congratulate Donnie Mittendorf on his new position at the service department.

Laws, Contracts and Claims, Mr. Schildmeyer- We will be holding the first of the year a Laws, Contracts and Claims meeting on February 13th at 7:00 in Council chambers. On the agenda that night will be short- and long-term rental program, front yard gardens, golf cart community, at least the legal implication of St. Bernard possibly becoming the golf cart community and the council attendance policy.

Marketing, Mr. Culbertson- Reminder that the 2024 sports sign-ups will be in the rec office on Saturday, January 27th and Saturday, February 3rd with the hours of 11:00 AM to 2:00 PM. You are also welcome to sign up at City Hall Monday through Friday between 9:00 AM and 5:00 PM. Also, do not forget that the village is now accepting applications for summer employment. The deadline to submit an application is Monday, February 12th. The Marketing Committee met on Tuesday, January 16th to discuss the village newsletter and the welcome packet for new residents. I would like to thank the committee along with Mayor Stuchell, Chris Sauer, Nicole Klungle and Greg Lair for their participation in this meeting. Several great ideas were discussed to improve both the newsletter and the welcome packet. Look for changes that take place over the next few months, lastly, thanks to Troy Myrick and add Kallmeyer on the retirements and thanks for their service to our village.

Business and Industry, Mr. Estep- First, I would like to recognize Tommy Fox in the audience. He comes to a lot of the meetings and is very happy to be here in Saint Bernard. Thanks for going to the game with us last week, Thomas. Our business and industry group met last Tuesday and Wednesday. The members present were John Step, Jeff Edwards, and Ray Culbertson. I want to get a list of the businesses we have in St. Bernard, which I did from Heidi Culbertson. I made a copy of the minutes, and they are on file with Heidi. Like to invite a business of the month and connect with them and have them come to the council meetings and maybe spend 10 minutes to share a little bit about their business and so the people who live here can learn a little bit more about it. Connor Morton had a good point. He said we need to get a welcome packet for new residents. I appreciate that suggestion. Mayor Stuchell who was there, is doing a door to door drop with numbers of the people who live here for things like garbage pickup days, when recycle goes out, numbers for special pickups and others. Churches, schools, whatever we have. I also attended a 2-hour meeting at Roger Bacon this week with Steve Shad and Brandon Space. We took a tour of the building. I was very impressed with Roger Bacon and things they do down there. I would also like to thank Troy and Ed for all their service and congratulations to Donnie.

Committee of the Whole, Ms. Stegman- Minutes were submitted on Tuesday the 23rd and I have no communications.

RESOLUTION 1 2024

AUTHORIZING THE USE OF VILLAGE FUNDS TO PURCHASE MEALS OR REFRESHMENTS FOR VILLAGE EMPLOYEES OR OTHER PERSONS AS SERVING A PUBLIC PURPOSE AND DECLARING AN EMERGENCY.

Motion made by Mr. Schildmeyer, seconded by Mr. Estep, to suspend with the 2nd and 3rd reading of Resolution 1 2024. Motion passes 7-0.

Council Member, Mr. Edwards- I just have a comment Mr. President. I noticed in Section 2 it shows 2023 not 2024.

President of Council, Mr. Asbach- Just a typo. Do I have a motion to amend Resolution 1 2024?

Motion made by Mr. Moreton, seconded by Mr. Estep, to amend Resolution 1 2024 to change Section 2 to reflect 2024 instead of 2023. Motion passes 7-0.

Motion made by Mr. Schildmeyer, seconded by Mr. Estep, to adopt Resolution 1 2024 as amended. Motion passes 7-0.

Auditor, Ms. Brickweg- Before you have the first reading of Ordinance 1 2024, there is another typo in the last paragraph showing 2023 also. If you change the typo before the first reading you will not have to amend it.

Ordinance 1 2024 date was changed to reflect 2024 in the last paragraph.

ORDINANCE NO. 1, 2024

FIXING THE COMPENSATION OF THOSE PART-TIME AND CERTAIN APPOINTED EMPLOYEES OF THE VILLAGE OF ST. BERNARD AND DECLARING AN EMERGENCY.

Motion made by Mr. Schildmeyer, seconded by Mr. Estep, to suspend with the 2nd and 3rd reading of Ordinance 1 2024. Motion passes 7-0

Tom Rolfson, 30 Clay Street- Why was the audience not able to comment on the first one you passed?

President of Council, Mr. Asbach- Resolutions do not require audience participation. Only ordinances require the audience to be heard from.

Motion made by Mr. Moreton, seconded by Mr. Estep, to adopt Ordinance 1 2024 as amended. Motion passes 7-0.

ORDINANCE NO. 2, 2024

AUTHORIZING AND DIRECTING THE AUDITOR TO TRANSFER FUNDS AND PROVIDE ADDITIONAL APPORPRIATIONS AND DECLARING AN EMERGENCY.

Motion made by Mr. Schildmeyer, seconded by Ms. Hausfeld, to suspend with the 2nd and 3rd reading of Ordinance 2 2024. Motion passes 7-0

Motion made by Mr. Moreton, seconded by Mr. Culbertson, to adopt Ordinance 2 2024 as amended. Motion passes 7-0.

President of Council, Mr. Asbach- Does anyone on council have anything under old business? New business? If not, is there anyone in the audience wishing to address council this evening?

Tom Rolfson, 30 Clay Street- Current committee people say that you can get their summary or the minutes of their meeting. Is that for all the different committee members and I don't know., it

seems like it wasn't spaced out. Before that there were multiple meetings on one night. So, does every committee have a summary and stuff that is open to the public and how do we get it?

Council Member, Mr. Culbertson- Mine will be submitted to the clerk. I believe likewise for the other council members so you want to reach out to Heidi, and she should provide you with a copy of the minutes.

Thomas Fox, 309 Jackson- What happened to Chicken Scratch?

Council Member, Mr. Schildmeyer- They are closed on Thursdays.

Thomas Fox, 309 Jackson- They were closed early.

President of Council, Mr. Asbach- Sounds like someone needs to look into it for you Tom.

Council Member, Mr. Culbertson- They are closed on Thursdays and Sundays.

Next Committee of the Whole will be held Thursday, February 8th at 7:00pm in Council Chambers.

Motion made by Mr. Culbertson, seconded by Mr. Moreton to adjourn the meeting. Motion passes 7-0.

Meeting is adjourned.