

THE VILLAGE OF ST. BERNARD
COUNCIL MEETING

February 23rd, 2023

Motion made by Mr. Tobergte, seconded by Mr. Bob Culbertson, to suspend with the regular order of business for a special committee of the whole meeting. Motion passes 6-0.

SPECIAL COMMITTEE OF THE WHOLE MEETING

Mayor, Mr. Stuchell- This evening you have Ordinance 7 2023 in front of you. We have been working with reps from St. Bernard Elmwood Place School District to have a School Resource Officer, or SRO, to serve the district. Reps from the district and the village have vetted the MOU that is before you this evening. Upon approval, our goal is to have this position filled for the last 2 months of the current school year. The SRO would serve in the middle and high school building then transition to the new building next school year. I am asking for your support on Ordinance 7 2023. I'd also like to thank Superintendent Mimi Webb, Treasurer Nick Hendrix, High School Principal Bret Bohannon, Board Member Dr. Jason McMullan and Board President Linda Radtke who worked closely with refining this MOU. This evening we are fortunate to have Linda Radtke here representing the school board. You all have copies of the MOU. The officer would have 180 days of instruction. The Village would be compensated at per diem rate of \$445.00 monthly. There has been a lot of thought and discussion put into this by all parties. Does anyone have any questions for me or for Linda Radtke?

Council Member, Mr. Tobergte- Reading through, I see if there is a snow day, the officer won't be paid by the school. If he is working down at the station, he will get paid. What happens if we have 3 or 4 officers hurt or on sick leave and we are shorthanded, can we call the officer back to regular duty?

Mayor, Mr. Stuchell- I did not add that and I have no intention of adding it. We do have another trainee so if there had to be split duty or whatever, we can still make this work. The goal is to still have a consistent individual. I understand what you are saying and I understand there is always that concern, but that was not something we felt we needed. We are making a commitment to the school district by providing an officer during the school days. We need to make this work regardless of whatever situation arises. We have started the interview process so we have an eligibility list to fill the vacancy we have now and then the spot for the SRO. As we transition in this process, we are planning to have this spot filled for the last 2 months of the school year. The SRO can continue to work through the summer days to work on training, plus it would give us another officer to the street force and be able to cover vacations.

Council Member, Mr. Tobergte- I think you misunderstood me. I am saying if we are short patrolman, can we pull the SRO out of the school to cover?

Mayor, Mr. Stuchell- I did not misunderstand you.

Motion made by Mr. Tobergte, seconded by Ms. Hausfeld, to place Ordinance 7 2023 on the table for the next council meeting. Motion passes 6-0.

COUNCIL MEETING

The St. Bernard Village Council Meeting was held on February 23rd, 2023, in Council Chambers.

The meeting was opened with a prayer followed by the Pledge of Allegiance.

Roll call showed six members were present: Mr. Tobergte, Mr. Brickweg, Ms. Hausfeld, Mr. Bob Culbertson, Mr. Ray Culbertson, and Mr. Schildmeyer. Absent: Ms. Bedinghaus

A motion by Mr. Tobergte, seconded by Mr. Ray Culbertson, to dispense with the reading of the written minutes of the last council meeting. Motion passed 6-0. Minutes stand as submitted.

REPORTS OF ADMINISTRATIVE OFFICIALS

Mayor, Mr. Stuchell- This evening we are blessed to have scouts from troop 354. Tonight we have Quincy Beringhaus, Bryce Jewell, Ren Radecki, Cooper Steele and Dominic Strotman. So, at the conclusion of this evening's council meeting we will not be having cookies and punch, but we will schedule a trip to Dairy Queen after one of your meetings. So, thank you again for being here this evening and thank you for your service to the community. This evening we have two ordinances that I take special interest in. First, Ordinance 4 2023 which vacates the easement that the village has for the parking lot next to the St. Bernard Pub. I am asking for your support on the release of the easement so that the owners can have full use of the lot and their patrons, and of course Ordinance 7 2023, which was already discussed.

Auditor, Ms. Brickweg- Before council tonight is Ordinance 6 2023. The first part of the ordinance is for 01-58-9 Community Events for \$3,600.00. That is what we spoke about at the COW regarding the grant for the smaller stage. The other appropriation into 01-2-K-7 Computers for \$14,500.00. As I stated in the past, I have been researching a new online PO software for the Village. After researching, I believe the best fit for us is to add a module to the current BUCS System we use. This will allow all POs to be done on line with the department heads entering PO information and a notification e-mail will be sent to me. After my approval the department will receive a notification e-mail to go ahead with the purchase. When the invoice comes in, they can scan and e-mail it to me for payment. This will eliminate the current custom printed, four-part carbon paper POs we use. It will also allow the Auditor Office to be able to keep the PO and Invoice information on the computer, instead of printing everything. The best part is the department heads will have the ability to use the system to look up balances, create POs, use the chart of accounts, etc. They will have the most up to date financial information at their fingertips. I talked to the Department Heads and provided them examples of the software and they are in favor of this and excited to be able to access the financial information of their line items and vendors. The cost for the startup and adding users for the Department Heads is \$14,500.00. With a support and updates cost of \$2,400.00 a year. I am asking Council for the approval to add an additional appropriation of \$14,500.00 to the ordinance for this Thursday

Council meeting. This will allow time to get the software set up and time for the Department Heads to learn it. I would like to officially start this April 1st. It would be the beginning of the second quarter, which I believe is the best time to start. I believe we need to continue moving forward using the internet for work, without printing everything and for storage of documents. This brings the Auditor Department another step closer to going paperless and it streamlines another procedure. We don't have anyone that can print the carbon copy PO's anymore. Does anyone have any questions?

Director of Law, Ms. Van Valkenburg- I join the Mayor in asking you to support Ordinance 4 2023 dealing with the execution and vacation of the parking easement of St. Bernard Pub. You should have a copy of the vacation easement along with the release.

Treasurer, Mr. Ungruhe- The First State Bank balance at the end of January was \$5,669.68.

Safety and Service Director, Mr. Paul- We have progress to report. The recycle bins are in our possession. Trash bags are on their way. We are, however, still waiting for the larger recycle dumper cans. I have met with all the companies for the painting, black topping and roofing the pavilion. Pool fencing has started its final stages. I will be finalizing bids for the Council Chambers and City Hall renovations. I should have a report by next COW meeting. The Village has volunteered to help with UC and Ohio Department of Energy funder study, which involves characterizing and sorting trash into various useable by-products. Our part in the study is to randomly pick 10 bags of trash throughout the Village once a week. The UC will put it on their separator to advance the separation of trash. That will carry on for a couple years. To My Community: Sometimes I think Village life can compare to living life. We have detours in the Village and certainly life has its alternate routes. The road of life isn't always smooth, and our place of residence sure has potholes. We try to keep things directional and in an orderly manner for the Village to remain peaceful. Life is not any different. Things should be in a spiritual and emotional direction to keep yourself at peace. Chances are you will let a mishap push your irritation button. This is where they differ. One setting you can ask the operator to connect you to the appropriate number. In life, you must ask the universe to direct the call to your heart not your mind.

Tax Administrator, Ms. Helmes- 2022 tax year reminders:

- Your Federal, state, and local (St. Bernard) taxes are all due on April 18, 2023.
- The St. Bernard e-file portal is up and running.
 1. PINs have been cleared - so every taxpayer will have to set/reset their PIN.
 2. Taxpayers have the ability to reset their own PINS
 3. Taxpayers MUST submit their email address on the eFile site to have the ability to reset their PIN.
- All tax returns, either filed electronically or by paper, must include: W2's, 1099's, federal 1040 page 1-2 and any federal schedules. E-file users can attach these to the e-file or submit them by paper. Your tax return cannot be audited and processed without this documentation.

- Paper tax form submissions must have printed documentation. All paper tax returns must be completed, signed, and dated. Incomplete forms will not be accepted.
 - Paper tax forms with instructions are available in the tax office or printable versions are available on the Village tax website.
- Please, do NOT e-mail tax documents or credit card information to my e-mail. Our city e-mail is not encrypted. The e-file portal and payment site are encrypted.
- If you owe \$200 or more from a previous year tax balance, you are required, by law, to pay estimated taxes quarterly.
- Retirees, who have an exemption from me, do not have to file, unless:
 - You have winnings of \$500 or more from gambling/lottery.
 - You have income outside of retirement, social security, etc. such as rental property, business income, or have gone back to work.

Please call the office if you need additional information, 513-242-7710.

REPORTS OF STANDING COMMITTEE

Finance, Mr. Tobergte- No report.

Safety, Mr. Brickweg- As Chairman for the Safety Committee, I assisted with the interview process of the 10 police officer candidates last night, along with some of the Administration. The interviews went well, and we hope to announce the hiring soon.

Service, Ms. Hausfeld- My scout tonight is Cooper Steele. He is in 8th grade at St. Bernard middle school and enjoys reading. He is with scout troop 354. He enjoys playing sports, especially soccer. He will be reading the Service Department report tonight. The Service Department report for January 2023 we had 22 trucks, 16 dumpsters, 99 special pickups at residences. 135.98 tons of garbage taken to the landfill and 7 30-yard roll offs. Recycling report had 23.85 tons of recycling materials, 3500 pounds of scrap metal and 1 30-yard roll off. For the month of December 2022, the Village has remitted \$25,681.27 for trash fee.

Public Improvements, Mr. Bob Culbertson- The next CIC meeting will be this Tuesday at 6pm in Council Chambers. CIC is still accepting applications for grass cutting. All applications are due Monday by 5pm. Please turn them in at City Hall.

Marketing, Mr. Ray Culbertson- Giving the marketing report tonight is Bryce Jewell. Bryce is a junior at St. Bernard Elmwood Place High School. He enjoys playing in the pep band and is a part of the Sting Ray Swim Team. The German Luau committee meets on the first and third Tuesday of each month at 6pm in Centennial Hall. Our next meeting is March 7th and all are welcome to attend. We will once again be looking for community partners to operate booths at the luau and share in the profits. We expect to publish the year's guidelines and applications by early April. The St. Bernard Garden Club is hosting its monthly meeting on Tuesday, March 14th at 6pm in Centennial Hall. Everyone is welcome to attend and build you own self-watering container for your home. All materials and instructions are supplied and you'll leave that night

with your completed container. The cost is \$10 per person and spots are limited so pre-registration is strongly encouraged. Visit www.stbernardgardenclub.org of their Facebook page for more information. Finally, Dairy Queen opens March 1st, 2023. It is like St. Bernard's own holiday.

Business and Industry, Mr. Schildmeyer- I'd like to introduce Quincy Beringhaus. He is an 8th grader at St. Clement. He has achieved the rank of Tender Foot in troop 354. A quick update regarding our rep for economic development in the Village, Alloy Development Company. Alloy has this the ground running and are in the process of contracting the existing companies currently operating in St. Bernard in an effort to understand their needs and plans for the future. In addition, Catherine Fitzgerald, our rep from Alloy, has begun to reach out to businesses that potentially might consider a future move to St. Bernard. Yes, this would include putting effort into helping find potential candidates/ buyer for the Chili Time building. Nothing is 100% solid to report but progress is being made. The Village can expect to see increasing news/ results from Alloy as the year progresses. Lastly, with the BASF, the team continues to hold as the tax abatement process is completed with the Hamilton County Commissioners.

Committee of the Whole, Ms. Stegman- Minutes were submitted Wednesday, February 22nd, 2023, and I have no communications.

SPECIAL RESOLUTION NO. 1, 2023

DECLARING THE OUTDOOR CODE OF ST. BERNARD, DESIGNATING ALL BOY SCOUTS AND CUB SCOUTS IN THE COMMUNITY HONORARY PARK POLICEMEN; AND ASKING ALL OF THE YOUNG MEN AND YOUNG LADIES OF ST. BERNARD TO HONOR THIS CODE.

WHEREAS, the Boy Scout and Cub Scout Programs encourage Community betterment as well as individual member improvement; and

WHEREAS, Boy Scouts and Cub Scouts are special citizens who knows their duty to their fellow men and will face opposition to do what they know is right; and

WHEREAS, St. Bernard youth is interested in a better St. Bernard of the future; now therefore,

BE IT RESOLVED BY THE BOY SCOUTS AND CUB SCOUTS OF THE VILLAGE OF ST. BERNARD, STATE OF OHIO BY A UNANIMOUS VOTE OF THE MEMBERS VOTING:

Section 1. I will treat the outdoors as a heritage to be improved for our greater enjoyment. I will keep my trash and garbage out of America's waters, fields, woods, and roadways.

Section 2. I will prevent wildfire. I will build my fire in a safe place and be sure it is out before I leave.

Section 3. I will treat public and private property with respect. I will remember that use of the outdoors is a privilege I can lose by abuse.

Section 4. I will learn how to practice good conservation of soil, waters, forests, minerals, grasslands, and wildlife; and I will urge others to do the same. I will use sportsmanlike methods in all my outdoor activities.

Section 5. I will observe bicycle safety rules and obey all traffic laws when operating my bicycle or walking through the streets of St. Bernard.

Motion made by Ms. Hausfeld, seconded by Mr. Bob Culbertson, to adopt Special Resolution 1 2023. Motion passes 6-0.

Troop 354 was presented with certificates and St. Bernard pins to each scout for their participation.

ORDINANCE NO. 04, 2023

AN ORDINANCE DIRECTING THE MAYOR TO EXECUTE A VACATION OF PARKING EASEMENT ACROSS PRIVATE PROPERTY AND DECLARING AN EMERGENCY.

Motion made by Mr. Tobergte, seconded by Mr. Ray Culbertson, to suspend with the 2nd and 3rd reading of Ordinance 4 2023. Motion passes 6-0.

Motion made by Mr. Tobergte, seconded by Ms. Hausfeld, to adopt Ordinance 4 2023. Motion passes 6-0.

ORDINANCE NO. 05 2023

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PART OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF ST. BERNARD OHIO REVISING THE TRAFFIC AND GERNERAL OFFENSES CODES TO COMLY WITH STATE LAW AND DECLARING AN EMERGENCY.

Motion made by Mr. Tobergte, seconded by Ms. Hausfeld, to suspend with the 2nd and 3rd reading of Ordinance 5 2023. Motion passes 6-0.

Council Member, Mr. Tobergte- In section 2 there are no traffic codes and no offenses codes that have been changed. Why are we passing this ordinance?

President of Council, Mr. Asbach- I don't have a good answer for you. I know the Village Clerk, Ms. Culbertson, has requested this. I don't know if there is a time issue, every so often it needs updated.

Law Director, Ms. Van Valkenburg- That is a very good question. They do it every so often because they do update the editions almost yearly. That is probably what it was. I am sure it was proforma. I am not aware specifically; Heidi did not mention anything specific to my attention.

Mayor, Mr. Stuchell- This is an annual ordinance so when there is an update with ORC, we stay in tune with that. I have thought we have always followed this under normal course of business.

Council Member, Mr. Tobergte- It is normal course of business every 4 months? Just curious.

Motion made by Mr. Tobergte, seconded by Mr. Ray Culbertson, to adopt Ordinance 5 2023.
Motion passes 6-0.

ORDINANCE NO. 06 2023

**AUTHORIZING AND DIRECTING THE AUDITOR TO PROVIDE ADDITIONAL
APPROPRIATIONS AND DECLARING AN EMERGENCY.**

Motion made by Mr. Tobergte, seconded by Ms. Hausfeld, to suspend with the 2nd and 3rd
reading of Ordinance 6 2023. Motion passes 6-0.

Motion made by Mr. Tobergte, seconded by Mr. Ray Culbertson, to adopt Ordinance 6 2023.
Motion passes 6-0.

ORDINANCE NO. 07 2032

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT,
MOU, WITH THE ST. BERNARD ELMWOOD PLACE SCHOOL DISTRICT FOR THE
VILLAGE OF ST. BERNARD POLICE DEPARTMENT TO PROVIDE A SCHOOL
RESOURCE OFFICER, SRO, AND DECLARING AN EMERGENCY.**

Motion made by Mr. Tobergte, seconded by Ms. Hausfeld, to suspend with the 2nd and 3rd
reading of Ordinance 7 2023. Motion passes 6-0.

Motion made by Mr. Tobergte, seconded by Mr. Ray Culbertson, to adopt Ordinance 7 2023.
Motion passes 6-0.

Council Member, Mr. Tobergte- The next Block Watch meeting will Thursday, March 16th at
6:30pm in the Safety Center. Topic for the meeting will be CPR and AED training. I am also
working on a E-waste recycling event in the spring, if anyone would like to help me sponsor the
event they can call me at 513-543-6801.

Motion made by Mr. Tobergte, seconded by Mr. Ray Culbertson, to excuse the absent council
member. Motion passes 6-0.

Next COW meeting will be Thursday, March 9th at 7:00pm in Council Chambers.

Motion made by Mr. Ray Culbertson, seconded by Ms. Hausfeld, to adjourn. Motion passes 6-0.

Meeting adjourned.

