110 Washington Avenue
St. Bernard, Ohio 45217-1399
513-242-7770 [phone] 513-641-1840 [fax]
www.cityofstbernard.org

ANNUAL REPORT

For Year 2016

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Auditor's Report

Account Title Number	MTD Balance YTD Balance	MTD Receipts YTD Receipts	MTD Disbursements YTD Disbursements	Ending Balance	MTD Change YTD Change
GENERAL FUND CASH ACCOUNT	1,741,519.82 2,679,301.42	1,365,527.64 12,319,288.62	677,149.61 12,568,692.19	2,429,897.85	688,378.03 (249,403.57)
STREET MAINT FUND CASH ACCOUNT	361,002.90 259,342.69	16,623.78 306,011.49	13,860.40 201,587.90	363,766.28	2,763.38 104,423.59
SWIMMING POOL FUND CASH ACCT	111,112.86 113,660.41	0.00 124,440.43	757.76 127,745.74	110,355.10	(757.76) (3,305.31)
MASTER PLAN-CAP IMP CASH ACCT	275,469.64 209,231.14	0.00 875,000.00	209,085.10 1,017,846.60	66,384.54	(209,085.10) (142,846.60)
REHAB LOAN FUND CASH ACCT	135,026.10 135,026.10	0.00 0.00	0.00 0.00	135,026.10	0.00 0.00
CAPITAL IMPROVEMT FD CASH ACCT	546,645.59 1,054,337.19	0.00 0.00	0.00 507,691.60	546,645.59	0.00 (507,691.60)
POLICE PENSION FD CASH ACCT	139,712.53 117,272.57	0.00 22,808.20	1,958.30 2,326.54	137,754.23	(1,958.30) 20,481.66
FIREMEN PENSION FD CASH ACCT	167,795.87 145,355.91	0.00 22,808.20	0.00 368.24	167,795.87	0.00 22,439.96
C-9 TRUST FUND CASH ACCT	0.00 0.00	0.00 50,000.00	0.00 50,000.00	0.00	0.00 0.00
DRUG OFFENDER FINES CASH ACCT	4,027.35 4,027.35	0.00 0.00	0.00 0.00	4,027.35	0.00 0.00
CRIMINAL ACT FORFEIT CASH ACCT	23,919.87 26,857.87	0.00 0.00	59.10 2,997.10	23,860.77	(59.10) (2,997.10)

Account Title Number	MTD Balance YTD Balance	MTD Receipts YTD Receipts	MTD Disbursements YTD Disbursements	Ending Balance	MTD Change YTD Change
D.A.R.E. PROGRAM FUND CASH ACC	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00
BLDG. PERMIT FEE CASH ACCOUNT	2,841.49 3,092.43	0.00 0.00	47.53 298.47	2,793.96	(47.53) (298.47)
CAP PROJ-STORM SEWER IMP FD CA	4.49 3.79	0.00 3,076.00	0.00 3,075.30	4.49	0.00 0.70
FEMA CASH ACCOUNT	0.00 0.00	0.00 0.00	0.00 0.00	0.00	0.00 0.00
MAYOR'S CT COMPUTERIZATION FD	1,727.00 1,285.83	111.00 1,272.17	180.00 900.00	1,658.00	(69.00) 372.17
CLERK OF CT COMPUTERIZATION FD	7,517.00 6,471.00	370.00 4,249.00	0.00 2,833.00	7,887.00	370.00 1,416.00
GENERAL BOND RETIREMENT FUND	437,871.54 331,414.51	0.00 1,500,000.00	103,819.73 1,497,362.70	334,051.81	(103,819.73) 2,637.30
EMPLOYEE HEALTH PLAN CASH ACCT	361,853.14 436,799.73	18,308.17 1,432,195.34	106,876.47 1,595,710.23	273,284.84	(88,568.30) (163,514.89)
TOTAL	4,318,047.19 5,523,479.94	1,400,940.59 16,661,149.45	1,113,794.00 17,579,435.61	4,605,193.78	287,146.59 (918,286.16)

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
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GENERAL FUND						

COUNCIL						

COUNCIL MEMBERS	46,567.92	0.00	3,880.66	46,567.92	0.00	0.00
01-1-A-1	0.00	46,567.92				
COUNCIL PRESIDENT	7,270.80	0.00	605.90	7,270.80	0.00	0.00
01-1-A-2	0.00	7,270.80				
COUNCIL INCS	500.00	0.00	39.99	39.99	0.00	460.01
01-1-A-5	0.00	500.00				
COUNCIL CLERK	6,652.56	0.00	554.38	6,652.56	0.00	0.00
01-1-B-1	0.00	6,652.56				
COUNCIL CLERK INCS	200.00	0.00	0.00	0.00	0.00	200.00
01-1-B-5	0.00	200.00				
*** COUNCIL TOTAL	61,191.28	0.00	5,080.93	60,531.27	0.00	660.01
	0.00	61,191.28				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
MAYOR -------						
MAYOR 01-2-A-1	16622.64 0.00	0.00 16,622.64	1385.22	1	0.00	0.00
CITY HALL TEMPORARY EMPLOYEE 01-2-A-11	4,000.00 0.00	0.00 4,000.00	0.00	2,757.60	0.00	1,242.40
SECRETARY 01-2-A-2	35,859.00 0.00	1,126.67 36,985.67	2,758.39	36,985.62	0.00	0.05
PROMOTIONS 01-2-A-3A	750.00 0.00	0.00 750.00	0.00	570.40	0.00	179.60
HISTORICAL SOCIETY 01-2-A-4	0.00 0.00	5,000.00 5,000.00	1,230.00	4,227.46	0.00	772.54
STATIONERY & INCIDENTALS 01-2-A-5	200.00 0.00	0.00 200.00	41.97	81.96	0.00	118.04
MAYOR'S COURT 01-2-A-6	150.00 0.00	0.00 150.00	0.00	150.00	0.00	0.00
MAYOR'S COURT JAIL CONTRACT 01-2-A-6A	1,500.00 0.00	0.00 1,500.00	0.00	70.00	0.00	1,430.00
MAGISTRATE 01-2-A-7	7,200.00 0.00	0.00 7,200.00	0.00	7,200.00	0.00	0.00
MAYOR'S COURT CLERK 01-2-A-7A	2,300.00 0.00	0.00 2,300.00	64.06	1,009.16	0.00	1,290.84
*** MAYOR TOTAL	68,581.64 0.00	6,126.67 74,708.31	5,479.64	69,674.84	0.00	5,033.47

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
AUDITOR						

AUDITOR	72,450.72	0.00	5543.51	72415.58	0.00	3
01-2-B-1	0.00	72,450.72				
AUDITOR CLERK	49,385.00	140.00	3,907.84	49,488.46	0.00	36.54
01-2-B-2	0.00	49,525.00				
STATIONERY	750.00	0.00	0.00	0.00	0.00	750.00
01-2-B-4	0.00	750.00				
INCIDENTALS & SUPPLIES	250.00	0.00	0.00	20.90	0.00	229.10
01-2-B-5	0.00	250.00				
EQUIPMENT OUTLAY	500.00	0.00	0.00	0.00	0.00	500.00
01-2-B-6	0.00	500.00				
BUREAU OF INSPECTION	20,000.00	4,100.00	7,640.50	24,100.00	0.00	0.00
01-2-C-2	0.00	24,100.00				
COUNTY COLLECTION FEE	23,000.00	(9,524.94)	0.00	13,475.06	0.00	0.00
01-2-C-3	0.00	13,475.06				
PROFESSIONAL SERVICES	28,000.00	10,000.00	1,857.53	31,479.53	0.00	6,520.47
01-2-C-4	0.00	38,000.00				
*** AUDITOR TOTAL	194,335.72	4,715.06	18,949.38	190,979.53	0.00	8,071.25
	0.00	199,050.78				
TREASURER						

TREASURER	6,861.48	0.00	571.79	6,861.48	0.00	0.00
01-2-D-1	0.00	6,861.48				
TREASURER STAT & INCIDENTALS	100.00	0.00	0.00	0.00	0.00	100.00
01-2-D-5	0.00	100.00				
*** TREASURER TOTAL	6,961.48	0.00	571.79	6,861.48	0.00	100.00
	0.00	6,961.48				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
TAX COMMISSIONER						

COMMISSIONER	71,702.66	1,930.46	5,515.58	73,633.00	0.00	0.12
01-2-E-1	0.00	73,633.12				
TAX CLERK	39,409.18	0.00	3,001.86	39,374.18	0.00	35.00
01-2-E-2	0.00	39,409.18				
REFUNDS	150,000.00	0.00	18,756.87	142,103.22	0.00	7,896.78
01-2-E-3	0.00	150,000.00				
STATIONERY	2,000.00	0.00	15.83	176.65	0.00	1,823.35
01-2-E-4	0.00	2,000.00				
SUPPLIES & INCIDENTALS	2,500.00	0.00	982.58	2,498.23	0.00	1.77
01-2-E-5	0.00	2,500.00				
DEPUTY TAX COMMISSIONER	51,000.00	0.00	3,698.84	50,847.46	0.00	152.54
01-2-E-8	0.00	51,000.00				
EQUIPMENT OUTLAY	1,500.00	0.00	0.00	0.00	0.00	1,500.00
01-2-E-13	0.00	1,500.00				
*** TAX COMMISSIONER TOTAL	318,111.84	1,930.46	31,971.56	308,632.74	0.00	11,409.56
	0.00	320,042.30				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
MARKETING						

MARKETING	50,000.00	(35,742.34)	1,166.25	14,257.66	0.00	0.00
01-2-F-1	0.00	14,257.66				
*** MARKETING TOTAL	50,000.00	(35,742.34)	1,166.25	14,257.66	0.00	0.00
	0.00	14,257.66				
DIRECTOR OF LAW						

SOLICITOR	22,439.28	0.00	1,869.94	22,439.28	0.00	0.00
01-2-I-1	0.00	22,439.28				
SOLICITOR STAT & INCS	50.00	0.00	0.00	0.00	0.00	50.00
01-2-I-4	0.00	50.00				
CITY LAW LIBRARY	3,000.00	0.00	0.00	131.52	0.00	2,868.48
01-2-I-6	0.00	3,000.00				
COURT EXPENSES	300.00	0.00	0.00	250.00	0.00	50.00
01-2-I-7	0.00	300.00				
PROFESSIONAL SERVICES	20,000.00	0.00	8,000.00	11,381.50	0.00	5,618.50
01-2-I-9	(3,000.00)	17,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
DIRECTOR OF LAW - **CONTINUED**						

CIVIL SERVICE LEGAL CONSULTING	500.00	0.00	0.00	0.00	0.00	500.00
01-2-I-9A	0.00	500.00				
BANK AVE LITIGATION	5,000.00	0.00	0.00	5,401.12	0.00	2,598.88
01-2-I-9B	3,000.00	8,000.00				
CODIFIED ORDINANCE	6,000.00	0.00	2,521.19	4,870.88	0.00	1,129.12
01-2-I-10	0.00	6,000.00				
*** TOTAL DIRECTOR OF LAW	57,289.28	0.00	12,391.13	44,474.30	0.00	12,814.98
	0.00	57,289.28				
MISCELLANEOUS						

ELECTIONS	6,000.00	0.00	0.00	6,000.00	0.00	0.00
01-2-K-1	0.00	6,000.00				
MISCELLANEOUS	25,000.00	57,000.00	139.50	15,245.11	0.00	70,954.89
01-2-K-2	4,200.00	86,200.00				
PHONE SERVICE	115,000.00	0.00	8,819.51	98,482.71	0.00	16,517.29
01-PS	0.00	115,000.00				
INSURANCE	118,000.00	(10,000.00)	0.00	104,252.05	0.00	4,262.95
01-2-K-6	515.00	108,515.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
MISCELLANEOUS - **CONTINUED**						

COMPUTER SYSTEM						
01-2-K-7	0.00	51,000.00				
UTILITIES	330,500.00	(80,000.00)	22,954.54	248,229.40	0.00	2,270.60
01-2-K-8	0.00	250,500.00				
*** TOTAL MISCELLANEOUS	645,500.00	(33,000.00)	33,012.52	519,638.92	0.00	97,576.08
	4,715.00	617,215.00				
CIVIL SERVICE						

CIVIL SERVICE MEMBERS	7,918.92	0.00	659.91	7,918.92	0.00	0.00
01-2-L-1	0.00	7,918.92				
CIVIL SERVICE MEDICAL EXAMS	2,250.00	0.00	0.00	696.00	0.00	1,554.00
01-2-L-3	0.00	2,250.00				
CIVIL SERVICE STAT & PRINT	250.00	0.00	0.00	95.50	0.00	154.50
01-2-L-4	0.00	250.00				
CIVIL SERVICE INCS	250.00	0.00	0.00	250.00	0.00	0.00
01-2-L-5	0.00	250.00				
POLYGRAPH TESTS	4,200.00	0.00	0.00	2,100.00	0.00	2,100.00
01-2-L-6	0.00	4,200.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
CIVIL SERVICE - **CONTINUED**						

PSYCHOLOGICAL TESTS	350.00	0.00	0.00	0.00	0.00	350.00
01-2-L-8	0.00	350.00				
ENTRY TESTS	450.00	0.00	0.00	370.00	0.00	80.00
01-2-L-9	0.00	450.00				
PROMOTIONAL TESTS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
01-2-L-10	0.00	1,000.00				
*** TOTAL CIVIL SERVICE	16,668.92	0.00	659.91	11,430.42	0.00	5,238.50
	0.00	16,668.92				
SAFETY ADMINSTRATION						

SAFETY DIRECTOR	7,897.68	0.00	658.14	7,897.68	0.00	0.00
01-2-N-1	0.00	7,897.68				
SAFETY ADM INCS	50.00	0.00	0.00	0.00	0.00	50.00
01-2-N-5	0.00	50.00				
*** TOTAL SAFETY DEPARTMENT	7,947.68	0.00	658.14	7,897.68	0.00	50.00
	0.00	7,947.68				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
POLICE DEPARTMENT						

POLICE CHIEF	99,000.00	0.00	6,858.29	93,545.00	0.00	2,455.00
01-6-A	(3,000.00)	96,000.00				
POLICE	1,157,532.34	5,000.00	86,089.62	1,184,650.75	0.00	4,881.59
01-6-A-1	27,000.00	1,189,532.34				
POLICE OVERTIME	114,000.00	42,625.00	27,608.89	165,229.35	0.00	21,395.65
01-6-A-1A	30,000.00	186,625.00				
POLICE COMP TIME	0.00	0.00	(2,432.72)	0.00	0.00	0.00
01-6-A-1B	0.00	0.00				
CLERK	43,000.00	0.00	3,416.60	42,720.96	0.00	279.04
01-6-A-2	0.00	43,000.00				
POLICE DISPATCHERS	120,000.00	(8,000.00)	5,798.85	79,749.99	0.00	2,250.01
01-6-A-3	(30,000.00)	82,000.00				
POLICE STAT & PRINT	7,000.00	0.00	584.48	4,217.02	0.00	2,782.98
01-6-A-4	0.00	7,000.00				
POLICE INCS	2,000.00	0.00	7.85	1,393.68	0.00	606.32
01-6-A-5	0.00	2,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
POLICE DEPARTMENT- **CONTINUED**						

CROSSING GUARDS	40,000.00	0.00	3,049.48	32,107.05	0.00	1,892.95
01-6-A-6	(6,000.00)	34,000.00				
POLICE MAINT OF EQUIPMT	20,000.00	0.00	485.14	14,741.36	0.00	6,225.64
01-6-A-8	967.00	20,967.00				
EVIDENCE PROCESSING	7,500.00	0.00	435.00	7,648.80	0.00	2,349.50
01-6-A-9	2,498.30	9,998.30				
RADIO EQUIPMENT & REPAIR	23,077.00	0.00	1,923.00	23,076.00	0.00	1.00
01-6-A-10	0.00	23,077.00				
POLICE CLOTHING ALLOWANCE	11,500.00	0.00	224.52	8,342.12	0.00	5,336.30
01-6-A-11	2,178.42	13,678.42				
POLICE LIBRARY	700.00	0.00	0.00	625.00	0.00	75.00
01-6-A-12	0.00	700.00				
POLICE EQUIPMENT OUTLAY	40,000.00	(4,000.00)	4,645.13	35,817.45	0.00	1,748.32
01-6-A-13	1,565.77	37,565.77				
POLICE TRAINING & TUITION	11,000.00	0.00	419.00	5,554.11	0.00	445.89
01-6-A-14	(5,000.00)	6,000.00				
POLICE LIFE INSURANCE	6,500.00	0.00	408.00	5,174.40	0.00	1,325.60
01-6-A-15	0.00	6,500.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
POLICE DEPARTMENT- **CONTINUED**						

SUSTENANCE OF PRISONERS	50.00	0.00	6.62	34.92	0.00	15.08
01-6-A-17	0.00	50.00				
POLICE PENSION	247,890.31	0.00	22,714.43	247,890.31	0.00	0.00
01-6-A-20	0.00	247,890.31				
POLICE ACCRUED LIABILITY	18,821.04	0.00	0.00	18,821.04	0.00	0.00
01-6-A-23	0.00	18,821.04				
FURNITURE & FIXTURES	1,000.00	0.00	0.00	1,928.40	0.00	22.00
01-6-A-24	950.40	1,950.40				
PARKING FEES	1,250.00	0.00	42.00	749.00	0.00	501.00
01-6-A-25	0.00	1,250.00				
*** TOTAL POLICE DEPARTMENT	1,971,820.69	35,625.00	162,284.18	1,974,016.71	0.00	54,588.87
	21,159.89	2,028,605.58				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
FIRE DEPARTMENT						

FIRE CHIEF	92,146.00	0.00	11,601.07	90,818.10	0.00	1,327.90
01-7-A	0.00	92,146.00				
FIREMEN	1,904,688.00	(49,000.00)	139,656.17	1,855,688.00	0.00	0.00
01-7-A-1	0.00	1,855,688.00				
FIREMEN OVERTIME	100,000.00	60,100.00	18,115.26	159,907.87	0.00	192.13
01-7-A-1A	0.00	160,100.00				
PARAMEDIC & FIREFIGHTER TRAIN.	34,000.00	(10,000.00)	994.16	23,710.27	0.00	289.73
01-7-A-2	0.00	24,000.00				
TUITION AND TRAINING	26,000.00	(12,942.00)	0.00	16,277.78	0.00	0.22
01-7-A-2A	3,220.00	16,278.00				
AMBULANCE SUPPLIES	30,000.00	3,500.00	1,233.26	32,089.49	0.00	2,127.80
01-7-A-3	717.29	34,217.29				
MEDICAL DIRECTOR	10,000.00	0.00	0.00	10,000.00	0.00	0.00
01-7-A-3A	0.00	10,000.00				
FIRE DEPT STATIONERY & PRINT	500.00	0.00	0.00	142.32	0.00	357.68
01-7-A-4	0.00	500.00				
FIRE DEPT INCIDENTALS	7,500.00	0.00	123.45	4,770.40	0.00	2,729.60
01-7-A-5	0.00	7,500.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
FIRE DEPARTMENT- **CONTINUED**						

FIRE DEPT LIBRARY	500.00	0.00	0.00	0.00	0.00	500.00
01-7-A-6	0.00	500.00				
FIRE DEPT MAINT OF EQUIPMENT	29,000.00	42,486.75	1,456.24	24,832.37	0.00	48,154.38
01-7-A-8	1,500.00	72,986.75				
FIRE PREVENTION & EDUCATION	3,500.00	0.00	0.00	2,643.09	0.00	856.91
01-7-A-9	0.00	3,500.00				
FIRE HYDRANTS	5,000.00	0.00	0.00	8,538.16	0.00	736.82
01-7-A-10	4,274.98	9,274.98				
FURNITURE & FIXTURES	1,000.00	0.00	0.00	460.03	0.00	611.26
01-7-A-11	71.29	1,071.29				
FIRE DEPT EQUIPMENT OUTLAY	40,000.00	32,944.02	0.00	264,732.25	0.00	5,723.63
01-7-A-13	197,511.86	270,455.88				
FIRE DEPT CLOTHING ALLOWANCE	15,000.00	1,384.00	3,018.95	15,383.53	0.00	1,000.47
01-7-A-14	0.00	16,384.00				
FIREMEN LIFE INSURANCE	12,000.00	0.00	749.05	8,756.60	0.00	3,243.40
01-7-A-15	0.00	12,000.00				
FIREMEN PENSION	488,000.00	(8,000.00)	35,459.70	476,483.72	0.00	3,516.28
01-7-A-20	0.00	480,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
FIRE DEPARTMENT- **CONTINUED**						

RADIO EQUIPMENT & REPAIR	25,077.00	0.00	1,522.71	23,119.54	0.00	457.46
01-7-A-21	(1,500.00)	23,577.00				
FIRE DEPT ACCRUED LIABILITY	31,819.00	0.00	0.00	31,818.72	0.00	0.28
01-7-A-23	0.00	31,819.00				
ENVIRONMENTAL EMERGENCY FUND	100.00	0.00	0.00	0.00	0.00	100.00
01-7-A-25	0.00	100.00				
WELLNESS PROGRAM	1,000.00	0.00	0.00	1,000.00	0.00	0.00
01-7-A-26	0.00	1,000.00				
*** TOTAL FIRE DEPARTMENT	2,856,830.00	60,472.77	213,930.02	3,051,172.24	0.00	71,925.95
	205,795.42	3,123,098.19				

BUILDING MAINTNANCE SAFETY CTR	10,000.00	19,000.00	296.52	23,618.81	0.00	2,631.19
01-8-A-2	(2,750.00)	26,250.00				
CLEANING SAFETY CENTER	0.00	0.00	0.00	2,350.00	0.00	400.00
01-8-A-3	2,750.00	2,750.00				
*** TOTAL SAFETY CENTER	10,000.00	19,000.00	296.52	25,968.81	0.00	3,031.19
	0.00	29,000.00				

Number	Transfers	Total Budget				
HEALTH DEPARTMENT						

HEALTH DEPARTMENT						

HEALTH DEPT PROF MTGS	900.00	0.00	0.00	0.00	0.00	900.00
01-14-A-2	0.00	900.00				
HEALTH DEPT INCIDENTALS	750.00	0.00	0.00	239.95	0.00	510.05
01-14-A-5	0.00	750.00				
DIRECTOR OF NURSING	49,131.00	0.00	3,738.84	49,129.92	0.00	1.08
01-14-A-6	0.00	49,131.00				
VACCINE PROGRAM	2,000.00	0.00	0.00	725.00	0.00	2,000.00
01-14-A-7	725.00	2,725.00				
COUNTY HEALTH SERVICES	6,000.00	0.00	0.00	5,020.37	0.00	979.63
01-14-A-9	0.00	6,000.00				
***TOTAL HEALTH DEPARTMENT	58,781.00	0.00	3,738.84	55,115.24	0.00	4,390.76
	725.00	59,506.00				

ENVIRONMENTAL HEALTH DEPT.

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
SERVICE DIRECTOR/DEPARTMENT						
Service Director						
SERVICE DIRECTOR	71,702.66	1,930.46	5,515.58	73,633.00	0.00	0.12
01-2-O-1	0.00	73,633.12				
BLDG MAINT - CITY HALL	15,000.00	0.00	123.82	11,649.97	0.00	3,350.03
01-2-O-8C	0.00	15,000.00				
BLDG MAINT - GARAGE	5,000.00	0.00	454.20	4,464.88	0.00	2,535.12
01-2-O-8G	2,000.00	7,000.00				
BLDG MAINT - SWIMMING POOL	7,000.00	0.00	300.00	5,192.83	0.00	1,807.17
01-2-O-8S	0.00	7,000.00				
INDIGENT BURIAL	50.00	0.00	0.00	0.00	0.00	50.00
01-2-O-15	0.00	50.00				
ICRC	21,000.00	0.00	0.00	20,504.29	0.00	495.71
01-2-O-17	0.00	21,000.00				
GAS WELL MONITORING	90,000.00	(11,800.00)	5,707.00	44,213.32	0.00	33,986.68
01-2-O-19	0.00	78,200.00				
SIDEWALKS	30,000.00	0.00	2,715.00	5,215.00	0.00	24,785.00
01-2-O-21	0.00	30,000.00				
PROFESSIONAL SERVICES	149,000.00	(125,000.00)	4,969.50	20,182.50	0.00	4,587.50
01-2-P	770.00	24,770.00				
Total Service Director	388,752.66	(134,869.54)	19,785.10	185,055.79	0.00	71,597.33
	2,770.00	256,653.12				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
SERVICE DIRECTOR/DEPARTMENT **CONTINUED**						

Service Department						
EMPLOYEES	850,000.00	0.00	65,001.76	848,605.17	0.00	5,394.83
01-2-O-2	4,000.00	854,000.00				
OVERTIME	43,000.00	(9,260.16)	1,620.65	28,350.61	0.00	1,389.23
01-2-O-2A	(4,000.00)	29,739.84				
PART TIME SEASONAL	70,000.00	0.00	0.00	72,563.62	0.00	36.38
01-2-O-2B	2,600.00	72,600.00				
SERVICE DEPT STAT & INCS	2,000.00	0.00	46.44	450.83	0.00	1,549.17
01-2-O-4	0.00	2,000.00				
SUPPLIES	12,500.00	0.00	69.55	5,979.66	0.00	6,520.34
01-2-O-4A	0.00	12,500.00				
EQUIPMENT MAINTENANCE	52,000.00	(8,000.00)	5,724.17	33,637.56	0.00	8,362.44
01-2-O-9	(2,000.00)	42,000.00				
PARK MAINTENANCE	30,000.00	0.00	70.56	25,308.38	0.00	4,691.62
01-2-O-10	0.00	30,000.00				
PLASTIC LINERS & RECYCLE BINS	21,000.00	0.00	0.00	15,061.20	0.00	3,338.80
01-2-O-12	(2,600.00)	18,400.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
SERVICE DIRECTOR/DEPARTMENT Service Department **CONTINUED**						
SERVICE DEPT EQUIP OUTLAY	95,000.00	(17,000.00)	1,316.11	13,560.06	0.00	73,234.94
01-2-O-13	8,795.00	86,795.00				
CLOTHING ALLOWANCE	9,800.00	0.00	350.04	4,078.66	0.00	5,721.34
01-2-O-14	0.00	9,800.00				
FUEL & OIL	114,000.00	(20,000.00)	3,622.66	51,135.03	0.00	42,864.97
01-2-O-16	0.00	94,000.00				
LANDFILL & COMPOSTING	140,000.00	6,000.00	8,255.98	141,620.61	0.00	4,379.39
01-2-O-18	0.00	146,000.00				
PARKING LOTS	15,000.00	(14,500.00)	0.00	407.27	0.00	92.73
01-2-O-20	0.00	500.00				
PESTICIDES	1,500.00	0.00	0.00	0.00	0.00	1,500.00
01-2-O-23	0.00	1,500.00				
DOG & SHELTER	50.00	0.00	0.00	0.00	0.00	50.00
01-2-O-24	0.00	50.00				
PEST CONTROL	50.00	0.00	0.00	0.00	0.00	50.00
01-2-O-25	0.00	50.00				
Total Service Department	1,455,900.00	(62,760.16)	86,077.92	1,240,758.66	0.00	159,176.18
	6,795.00	1,399,934.84				
*** TOTAL SERVICE DEPT	1,844,652.66	(197,629.70)	105,863.02	1,425,814.45	0.00	230,773.51
	9,565.00	1,656,587.96				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
TRANSPORTATION/FITNESS DEPT						

EMPLOYEES	90,728.00	(8,000.00)	5,601.26	80,798.26	0.00	1,929.74
01-36-1	0.00	82,728.00				
RADIO & DISPATCHING	500.00	0.00	120.00	120.00	0.00	380.00
01-36-2	0.00	500.00				
TRANSP DEPT INCS	500.00	0.00	0.00	225.31	0.00	274.69
01-36-5	0.00	500.00				
MAINTENANCE	52,000.00	0.00	0.00	46,389.72	0.00	5,610.28
01-36-8	0.00	52,000.00				
*** TOTAL TRANSPORTATION DPT	143,728.00	(8,000.00)	5,721.26	127,533.29	0.00	8,194.71
	0.00	135,728.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
RECREATION						

RECREATION DIRECTORS	29,156.52	0.00	2,429.71	29,156.52	0.00	0.00
01-58-1	0.00	29,156.52				
REFEREES	3,000.00	0.00	0.00	1,442.50	0.00	1,557.50
01-58-2B	0.00	3,000.00				
UMPIRES	5,000.00	0.00	0.00	4,590.50	0.00	409.50
01-58-2C	0.00	5,000.00				
WATER AEROBICS	7,000.00	0.00	1,190.00	5,880.00	0.00	1,120.00
01-58-2D	0.00	7,000.00				
DANCE & FITNESS STUDIO	0.00	2,255.00	295.00	2,858.20	0.00	4,396.80
01-58-3	5,000.00	7,255.00				
POOL	4,000.00	0.00	11.44	3,989.20	0.00	10.80
01-58-4A	0.00	4,000.00				
SWIM TEAM	7,000.00	0.00	0.00	4,637.20	0.00	2,362.80
01-58-4B	0.00	7,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
RECREATION - **CONTINUED**						

DIRECTOR CLOTHING	500.00	0.00	0.00	498.00	0.00	2.00
01-58-4C	0.00	500.00				
OFFICIALS CLOTHING	200.00	0.00	0.00	23.80	0.00	176.20
01-58-4D	0.00	200.00				
SOFTBALL	1,000.00	0.00	0.00	1,000.00	0.00	0.00
01-58-5A	0.00	1,000.00				
KNOTHOLE	1,000.00	0.00	0.00	1,000.00	0.00	0.00
01-58-5B	0.00	1,000.00				
TEE-BALL	2,000.00	0.00	0.00	1,509.55	0.00	490.45
01-58-5C	0.00	2,000.00				
SOCCER	3,500.00	0.00	0.00	1,493.00	0.00	2,007.00
01-58-5D	0.00	3,500.00				
ADULT LEAGUE	1,500.00	0.00	0.00	1,259.22	0.00	240.78
01-58-5E	0.00	1,500.00				
ARTS & CRAFTS	3,500.00	0.00	0.00	3,148.10	0.00	351.90
01-58-5F	0.00	3,500.00				
UNIFORMS	10,000.00	0.00	0.00	8,148.00	0.00	1,852.00
01-58-6	0.00	10,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
RECREATION - **CONTINUED**						

CONCERTS	5,000.00	0.00	0.00	2,577.89	0.00	22.11
01-58-7A	(2,400.00)	2,600.00				
PRINTING	500.00	0.00	0.00	0.00	0.00	500.00
01-58-7B	0.00	500.00				
RECREATION INCIDENTALS	5,000.00	0.00	0.00	2,618.52	0.00	2,218.23
01-58-7C	(163.25)	4,836.75				
TENNIS COURT REPAIRS	2,000.00	0.00	0.00	0.00	0.00	0.00
01-58-7D	(2,000.00)	0.00				
SENIOR CITIZENS	8,000.00	0.00	1,649.01	7,489.11	0.00	634.60
01-58-7E	123.71	8,123.71				
FIREWORKS-4TH OF JULY	20,000.00	0.00	2,410.49	17,055.04	0.00	2,944.96
01-58-7F	0.00	20,000.00				
TEEN ACTIVITIES	2,000.00	0.00	0.00	1,368.86	0.00	631.14
01-58-7G	0.00	2,000.00				
HOLIDAY ACTIVITY - RECREATION	15,500.00	0.00	284.72	9,932.92	0.00	5,686.93
01-58-8	119.85	15,619.85				
EQUIPMENT OUTLAY-FITNESS CENTE	8,000.00	1,500.00	2,282.91	7,001.37	0.00	3,847.63
01-58-13	1,349.00	10,849.00				
*** TOTAL RECREATION	144,356.52	3,755.00	10,553.28	118,677.50	0.00	31,463.33
	2,029.31	150,140.83				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
EMPLOYEES BENEFITS						

P.E.R.S.	360,000.00	(46,000.00)	22,109.43	311,133.34	0.00	2,866.66
01-59-D	0.00	314,000.00				
WORKMEN'S COMPENSATION	200,000.00	(48,865.36)	0.00	151,134.64	0.00	0.00
01-61-A	0.00	151,134.64				
MEDICARE	85,000.00	(8,000.00)	5,979.95	75,305.87	0.00	1,694.13
01-62	0.00	77,000.00				
RETIREE BENEFIT	40,000.00	0.00	0.00	33,081.60	0.00	6,918.40
01-62A	0.00	40,000.00				
UNEMPLOYMENT COMPENSATION	2,000.00	12,542.00	0.00	12,933.80	0.00	1,608.20
01-66	0.00	14,542.00				
EMPLOYEES ACCUMULATED SICK PAY	100,000.00	65,000.00	22,773.10	161,385.07	0.00	3,614.93
01-67	0.00	165,000.00				
LIFE INSURANCE POLICY	8,300.00	0.00	540.00	6,408.00	0.00	1,892.00
01-68	0.00	8,300.00				
*** TOTAL EMPLOYEES BENEFITS	795,300.00	(25,323.36)	51,402.48	751,382.32	0.00	18,594.32
	0.00	769,976.64				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
CITY HALL						

CLERK	54,237.00	0.00	4,142.40	54,201.21	0.00	35.79
01-5-A-2	0.00	54,237.00				
CITY HALL FURNITURE & FIXTURES	2,500.00	0.00	1,000.00	1,320.97	0.00	1,179.03
01-5-A-3	0.00	2,500.00				
C H STATIONERY & PRINTING	16,000.00	0.00	259.80	12,077.35	0.00	3,922.65
01-5-A-4	0.00	16,000.00				
C H SUPPLIES & INCIDENTALS	2,000.00	0.00	59.15	1,920.30	0.00	79.70
01-5-A-5	0.00	2,000.00				
HALL RENTAL REFUND	1,500.00	0.00	0.00	1,100.00	0.00	400.00
01-5-A-6	0.00	1,500.00				
TRAINING	500.00	0.00	0.00	500.00	0.00	0.00
01-5-A-8	0.00	500.00				
ENVIRONMENTAL HEALTH DIRECTOR	10,000.00	0.00	833.33	9,999.96	0.00	0.04
01-5-A-12	0.00	10,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
CITY HALL - **CONTINUED**						

CITY HALL EQUIPMENT OUTLAY	5,000.00	0.00	0.00	696.86	0.00	4,303.14
01-5-A-13	0.00	5,000.00				
MAINTENANCE CONTRACTS	56,000.00	(10,000.00)	7,124.08	44,350.65	0.00	1,649.35
01-5-A-14	0.00	46,000.00				
MEMORIAL	1,300.00	0.00	0.00	335.40	0.00	964.60
01-5-A-16	0.00	1,300.00				
GENERAL FUND TRANSFER OUT	0.00	3,694,076.00	0.00	3,694,076.00	0.00	0.00
01-5-A-19	0.00	3,694,076.00				
*** TOTAL CITY HALL	149,037.00	3,684,076.00	13,418.76	3,820,578.70	0.00	12,534.30
	0.00	3,833,113.00				
****** GENERAL FUND TOTAL	9,401,093.71	3,516,005.56	677,149.61	12,584,638.10	0.00	576,450.79
	243,989.62	13,161,088.89				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
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STREET MAINTENANCE						

FOREMAN & HEAVY EQUIP OPERATOR	142,303.80	0.00	10,504.00	136,564.88	0.00	5,738.92
02-33-1	0.00	142,303.80				
SCMR EMPLOYEES OVERTIME	6,000.00	0.00	0.00	4,995.96	0.00	1,004.04
02-33-1A	0.00	6,000.00				
SCMR MATERIALS	120,000.00	(70,000.00)	0.00	24,500.46	0.00	25,499.54
02-33-2	0.00	50,000.00				
SCMR CONTRACTS	30,000.00	(19,150.00)	0.00	10,850.00	0.00	0.00
02-33-4	0.00	10,850.00				
SCMR INCIDENTALS	750.00	0.00	0.00	25.00	0.00	725.00
02-33-5	0.00	750.00				
STREET SIGNS	5,000.00	0.00	0.00	3,209.11	0.00	1,790.89
02-33-6	0.00	5,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
STREET MAINTENANCE - **CONTINUED**						

SCMR EQUIPMENT MAINTENANCE	20,000.00	(10,000.00)	3,142.00	13,139.54	0.00	1,229.18
02-33-8	4,368.72	14,368.72				
TRAFFIC LIGHTS	11,000.00	0.00	214.40	6,582.99	0.00	4,417.01
02-33-12	0.00	11,000.00				
SCMR EQUIPMENT OUTLAY	2,000.00	0.00	0.00	1,719.96	0.00	280.04
02-33-13	0.00	2,000.00				
**** TOTAL STREET MAINT. FUND	337,053.80	(99,150.00)	13,860.40	201,587.90	0.00	40,684.62
	4,368.72	242,272.52				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
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SWIMMING POOL FUND						

SWIMMING POOL MANAGERS	20,000.00	0.00	0.00	12,838.01	0.00	661.99
04-SP-1	(6,500.00)	13,500.00				
SWIMMING POOL EMPLOYEES	100,000.00	(5,000.00)	757.76	99,981.82	0.00	1,518.18
04-SP-2	6,500.00	101,500.00				
SWIMMING POOL SUPPLIES	16,000.00	0.00	0.00	10,875.61	0.00	5,124.39
04-SP-4	0.00	16,000.00				
SWIMMING POOL INCIDENTALS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
04-SP-5	0.00	1,000.00				
SWIMMING POOL EQUIPMENT OUTLAY	5,000.00	0.00	0.00	822.28	0.00	4,177.72
04-SP-6	0.00	5,000.00				
EQUIPMENT MAINTENANCE	12,000.00	(8,412.86)	0.00	3,228.02	0.00	359.12
04-SP-9	0.00	3,587.14				
**** TOTAL SWIMMING POOL FUND	154,000.00	(13,412.86)	757.76	127,745.74	0.00	12,841.40
	0.00	140,587.14				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
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BUILDING DEVELOP & PLAN DEPT						

Personnel						
DIRECTOR/CODE ASSIST OFFICER	73,521.72	0.00	5,465.38	69,487.04	0.00	4,034.68
05-MP-1A	0.00	73,521.72				
BLDG COMMISIONER/HIP INSPECTOR	52,976.48	0.00	4,034.72	52,976.36	0.00	0.12
05-MP-14	0.00	52,976.48				
CONTRACT STAFF	50,000.00	(10,500.00)	5,785.00	38,177.50	0.00	1,322.50
05-MP-1B	0.00	39,500.00				
Total Personnel	176,498.20	(10,500.00)	15,285.10	160,640.90	0.00	5,357.30
	0.00	165,998.20				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
BUILDING DEVELOP & PLAN DEPT **CONTINUED**						

Non-personnel						
MP-CI CONTRACTS	25,000.00	(11,250.00)	0.00	7,460.51	0.00	6,289.49
05-MP-2	0.00	13,750.00				
TRAVEL AND TRAINING	4,000.00	0.00	0.00	1,611.00	0.00	2,389.00
05-MP-3	0.00	4,000.00				
PROPERTY MANAGEMENT	100,000.00	65,054.25	0.00	165,054.25	0.00	0.00
05-MP-4	0.00	165,054.25				
MP SUPPLIES & INCIDENTALS	500.00	0.00	0.00	314.00	0.00	186.00
05-MP-5	0.00	500.00				
EQUIPMENT OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
05-MP-13	0.00	1,000.00				
MP-CI LEGAL ADS	8,000.00	0.00	0.00	4,445.95	0.00	5,227.33
05-MP-6	1,673.28	9,673.28				
STREETS &SEWERS PROJECTS	312,000.00	367,882.05	193,800.00	677,819.99	0.00	2,062.06
05-MP-9	0.00	679,882.05				
Total Non-personnel	450,500.00	421,686.30	193,800.00	856,705.70	0.00	17,153.88
	1,673.28	873,859.58				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
Special Projects						
Discretionary						
MILLCREEK VALLEY CONSERV DIST	500.00	0.00	0.00	500.00	0.00	0.00
05-MP-12	0.00	500.00				
Total Discretionary	500.00	0.00	0.00	500.00	0.00	0.00
	0.00	500.00				
**** TOTAL BUILD DEV & PLAN	627,498.20	411,186.30	209,085.10	1,017,846.60	0.00	22,511.18
	1,673.28	1,040,357.78				

REHAB LOAN FUND

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
------------------------------						
CAPITAL IMPROVEMENT FUND						

VINE STREET STREETSCAPE PROJ.	0.00	385,995.90	0.00	398,342.93	0.00	0.00
07-04	12,347.03	398,342.93				
SERVICE GARAGE PROJECT	0.00	0.00	0.00	41,400.00	0.00	0.00
07-05	41,400.00	41,400.00				
SAFETY CENTER PROJECT	0.00	0.00	0.00	34,727.12	0.00	0.00
07-06	34,727.12	34,727.12				
ROSS AVE ROAD PROJECT	14,466.66	0.00	0.00	33,221.55	0.00	1,734.66
07-07	20,489.55	34,956.21				
*** TOTAL CAPITAL IMPROVEMT FD	14,466.66	385,995.90	0.00	507,691.60	0.00	1,734.66
	108,963.70	509,426.26				

POLICE PENSION FUND						

POLICE PENSION FUND	25,000.00	(20,000.00)	1,958.30	2,326.54	0.00	2,673.46
08	0.00	5,000.00				
**** TOTAL POLICE PENSION FUND	25,000.00	(20,000.00)	1,958.30	2,326.54	0.00	2,673.46
	0.00	5,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
FIREMEN PENSION FUND	25,000.00	(24,600.00)	0.00	368.24	0.00	31.76
09	0.00	400.00				
*** TOTAL FIREMEN PENSION FUND	25,000.00	(24,600.00)	0.00	368.24	0.00	31.76
	0.00	400.00				

C-9 TRUST FUND

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
C-9 TRUST RETIRE HEALTHCARE	50,000.00	0.00	0.00	50,000.00	0.00	0.00
10	0.00	50,000.00				
**** TOTAL C-9 TRUST FUND	50,000.00	0.00	0.00	50,000.00	0.00	0.00
	0.00	50,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
------------------------------						
DRUG OFFENDER FINES FUND						

DRUG OFFENDER FINES EXPENSES	1,200.00	2,800.00	0.00	0.00	0.00	4,000.00
12-01	0.00	4,000.00				
**** TOTAL DRUG OFFENDER FINES	1,200.00	2,800.00	0.00	0.00	0.00	4,000.00
	0.00	4,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
------------------------------						
CRIMINAL ACTIVITY FORFEIT FUND						

CRIMINAL ACT FORFEIT EXPENSES	1,200.00	25,500.00	59.10	2,997.10	0.00	26,640.90
13-01	2,938.00	29,638.00				
*** TOTAL CRIMINAL ACT FORFEIT	1,200.00	25,500.00	59.10	2,997.10	0.00	26,640.90
	2,938.00	29,638.00				

BLDG. PERMIT FEE AGENCY FUND						

BUILDING PERMIT FEE EXPENSES	2,500.00	0.00	47.53	298.47	0.00	2,201.53
17-01	0.00	2,500.00				
***TOTAL BLDG PERMIT FEE FUND	2,500.00	0.00	47.53	298.47	0.00	2,201.53
	0.00	2,500.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
------------------------------						
CAP PROJ-STORM SEWER IMP FUND						

OPWC LOAN PRINCIPLE ISSUE II	2,592.00	0.00	0.00	2,591.43	0.00	0.57
18-02	0.00	2,592.00				
INTEREST	484.00	0.00	0.00	483.87	0.00	0.13
18-03	0.00	484.00				
***TOTAL CAP PROJ-STORM SEWER	3,076.00	0.00	0.00	3,075.30	0.00	0.70
	0.00	3,076.00				

FEMA FUND EXPENSES

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
MAYOR'S CT COMPUTERIZATION						

MAYOR'S COURT COMPUTERIZATION	300.00	900.00	180.00	900.00	0.00	300.00
21-01	0.00	1,200.00				
***TOTAL MAYOR'S CT COMPUTER	300.00	900.00	180.00	900.00	0.00	300.00
	0.00	1,200.00				

CLERK OF CTS COMPUTERIZATION						

CLERK OF COURT COMPUTERZATION	300.00	6,000.00	0.00	2,833.00	0.00	3,467.00
22-01	0.00	6,300.00				
***TOTAL CL OF CTS COMPUTER	300.00	6,000.00	0.00	2,833.00	0.00	3,467.00
	0.00	6,300.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
------------------------------						
GENERAL BOND RETIREMENT FUND						

GENERAL BOND RETIREMENT-SP	95,000.00	0.00	0.00	95,000.00	0.00	0.00
31-01	0.00	95,000.00				
INTEREST-SP	45,343.76	0.00	0.00	45,343.76	0.00	0.00
31-02	0.00	45,343.76				
GENERAL BOND RETIRE-FIRE EQUIP	70,000.00	0.00	0.00	70,000.00	0.00	0.00
31-03	0.00	70,000.00				
INTEREST-FIRE EQUIP	8,050.00	0.00	0.00	8,050.00	0.00	0.00
31-04	0.00	8,050.00				
GENERAL BOND RETIRE-ST SWEEPER	24,441.57	0.00	0.00	24,441.57	0.00	0.00
31-05	0.00	24,441.57				
INTEREST-ST SWEEPER	3,879.45	0.00	0.00	3,879.45	0.00	0.00
31-06	0.00	3,879.45				
GEN BOND RETIREMT POLICE CARS	49,000.00	0.00	4,047.77	47,936.38	0.00	1,063.62
31-20	0.00	49,000.00				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
------------------------------						
BUILDING DEVELOP & PLAN DEPT **CONTINUED**						

INTEREST-POLICE CRUISERS	5,000.00	0.00	307.97	4,332.50	0.00	667.50
31-21	0.00	5,000.00				
BOND DEBT PRINCIPAL	510,000.00	25,000.00	43,331.64	525,724.96	0.00	9,275.04
31-50	0.00	535,000.00				
BOND DEBT INTEREST	688,990.02	0.00	56,132.35	672,654.08	0.00	16,335.94
31-51	0.00	688,990.02				
***TOTAL GEN BOND RETIREMENT	1,499,704.80	25,000.00	103,819.73	1,497,362.70	0.00	27,342.10
	0.00	1,524,704.80				

Account Title Number	Original Budget Transfers	Revisions Total Budget	MTD Expenses	YTD Expenses	Encumbered	Balance Left
------------------------------						
EMPLOYEE HEALTH PLAN FUND						

EMPLOYEE HEALTH CARE EXPENSES	1,000,000.00	650,000.00	102,137.04	1,537,927.46	0.00	112,072.54
51-07	0.00	1,650,000.00				
EMPLOYEE DENTAL AND VISION EXP	76,000.00	0.00	4,739.43	57,782.77	0.00	18,217.23
51-08	0.00	76,000.00				
***TOTAL EMPLOYEE HEALTH PL FD	1,076,000.00	650,000.00	106,876.47	1,595,710.23	0.00	130,289.77
	0.00	1,726,000.00				
***** GRAND TOTALS - ALL FUNDS	13,218,393.17	4,866,224.90	1,113,794.00	17,595,381.52	0.00	851,169.87
	361,933.32	18,446,551.39				

Account Title Number	ESTIMATED REV	MONTH TO DATE	YEAR TO DATE	REVISIONS
GEN'L PROPERTY TAX 01-1001	0.00	34,676.89	846,624.50	0.00
HAMILTON CO. COURT FINES 01-1002	0.00	0.00	155.00	0.00
HAM CTY LGF 01-1003	0.00	8,882.42	102,405.87	0.00
LIQUOR LICENSES 01-1004	0.00	0.00	6,170.85	0.00
CIGARETTE TAX 01-1005	0.00	0.00	197.76	0.00
TRASH BAGS 01-1007	0.00	850.00	9,310.00	0.00
BUILDING PERMITS 01-1011	0.00	901.13	11,496.95	0.00
STATE LOCAL GOVT FUND 69 01-1012	0.00	2,089.00	29,219.43	0.00
RECYCLING 01-1013	0.00	104.80	1,754.93	0.00
RECREATION 01-1024	0.00	564.00	24,643.05	0.00
HOLIDAY ACTIVITY 01-1025	0.00	0.00	6,843.57	0.00
PROPERTY TAX ROLLBACK 01-1029	0.00	0.00	34,981.66	0.00
BUS FARES 01-1030	0.00	776.00	9,290.00	0.00
MISCELLANEOUS COLLECTIONS 01-1031	0.00	7,153.55	586,781.07	0.00
INTEREST 01-1032	0.00	2,342.47	13,690.13	0.00

Account Title Number	ESTIMATED REV	MONTH TO DATE	YEAR TO DATE	REVISIONS
CABLE CONTRACT 01-1035	0.00	0.00	46,288.83	0.00
MAYOR'S COURT 01-1036	0.00	2,811.05	42,102.75	0.00
EARNED INCOME TAX 01-1037	(150.00)	1,289,294.10	10,363,004.13	(150.00)
RENTAL PROGRAM 01-1038	0.00	50.00	2,254.81	0.00
EMERGENCY RUNS FD 01-1042	0.00	13,332.23	123,544.95	0.00
HALL RENTAL 01-1043	0.00	1,000.00	19,750.00	0.00
PARK SHELTER RENTALS 01-1044	0.00	0.00	2,875.00	0.00
BUSINESS DUMPSTERS FEE 01-1045	150.00	0.00	23,900.00	150.00
FITNESS CENTER PASSES 01-1047	0.00	600.00	8,255.00	0.00
RECYCLE AND TRASH BINS 01-1050	0.00	100.00	3,700.00	0.00
** TOTAL GENERAL FUND	0.00	1,365,527.64	12,319,240.24	0.00

Account Title Number	ESTIMATED REV	MONTH TO DATE	YEAR TO DATE	REVISIONS
STREET MAINTENANCE RECEIPTS ------------------------				
GASOLINE EXCISE TA (60) 02-2001	0.00	7,867.81	92,305.75	0.00
HAM CTY MV FEES 02-2002	0.00	2,188.95	33,534.18	0.00
ST & LOCAL GOVT HGWY DIST (68) 02-2003	0.00	4,377.02	48,523.98	0.00
STATE PERM TAX-AUTO REG 02-2004	0.00	2,190.00	31,647.58	0.00
SCMR TRANSFER IN 02-2034	0.00	0.00	100,000.00	0.00
** TOTAL STREET MAINT	0.00	16,623.78	306,011.49	0.00
SWIMMING POOL RECEIPTS ----------------------				
SWIMMING POOL 04-4001	0.00	0.00	34,440.43	0.00
SWIMMING POOL TRANSFERS IN 04-4034	0.00	0.00	90,000.00	0.00
** TOTAL SWIMMING POOL	0.00	0.00	124,440.43	0.00

Account Title Number	ESTIMATED REV	MONTH TO DATE	YEAR TO DATE	REVISIONS
MASTER PLAN RECEIPTS				

MP-CI TRANSFERS IN 05-5034	0.00	0.00	875,000.00	0.00
** TOTAL MASTER PLAN	0.00	0.00	875,000.00	0.00
POLICE PENSION 08-8001	0.00	0.00	22,808.20	0.00
FIREMEN PENSION 09-9001	0.00	0.00	22,808.20	0.00
C-9 TRUST FUND TRANSFERS IN 10-1034	0.00	0.00	50,000.00	0.00
CAPITAL PROJECT TRANSFER IN 18-1834	0.00	0.00	3,076.00	0.00
MAYOR'S CT COMPUTERIZATION 21-2101	0.00	111.00	1,272.17	0.00
CLERK OF CT COMPUTERIZATION 22-2201	0.00	370.00	4,249.00	0.00

GEN BOND RETIREMENT TRANS-IN 31-3134	0.00	0.00	1,500,000.00	0.00
EMPLOYEE HEALTH PLAN 51-5101	0.00	18,308.17	356,195.34	0.00
EMPLOYEE HEALTH PLAN TRANS-IN 51-5134	0.00	0.00	1,076,000.00	0.00
***GRAND TOTAL - ALL FUNDS	0.00	1,400,940.59	16,661,101.07	0.00

Treasurer's Report

Village of St. Bernard
John G. Ungruhe, Treasurer E-mail: treasurer@cityofstbernard.org

March 29, 2017

John R. Estep
Mayor, City of St. Bernard
110 Washington Avenue
St. Bernard, Ohio 45217

Dear Mayor Estep,

Enclosed is the 2016 Annual report from the Treasurer's Office. The beginning and ending balances are shown on the enclosed documents.

Fifth Third Bank and the Village have an arrangement for any monies in the checking accounts to earn over night at a low interest rate. The Treasury notes are invested at different rates of return depending on the rates on the date of issue.

The total investment in Treasure Notes held by the Village of St. Bernard as of December 31, 2016 with 5th 3rd Securities were $ 1,015,000.00. The Star Plus Ohio account, that was opened last year, ended with a balance of $2,219,565.98. The Villages total investments as of 12/31/2016 were $3,234,565.98.

The Villages balance including cash accounts as of December 31, 2015 was	$	5,523,479.94
The Villages balance including cash accounts as of December 31, 2016 was	$	4,605,193.78
Year to date decrease	$	(918,286.16)

This was primarily caused by a decrease in the Capital Improvement Fund of $507,691.60 for the work completed during the year on the Safety Center and Vine Street Improvement projects. As of the end of the year, this fund has a remaining balance of $546,645.59. In addition, the General Fund Account also had a decrease of $249,403.57.

Future investments and money management ideas will be discussed with the Investment Committee. I feel it is important to review our income and investment policies as well as our expenditures to keep the city's future moving forward.

Respectfully submitted,

John G. Ungruhe
Treasurer
Village of St. Bernard

110 Washington Avenue, St. Bernard, Ohio 45217 (513) 242-7700 Fax: (513) 641-1840
www.cityofstbernard.org

VILLAGE OF SAINT BERNARD

A12030 Page 1
AUDITORS

AUDITORS REPORT

01/11/2017 16:13:30
PB Period 12/2016

Account Title Number	Beginning MTD Balance YTD Balance	MTD Receipts YTD Receipts	MTD Disbursements YTD Disbursements	Ending Balance	MTD Change YTD Change
GENERAL FUND CASH ACCOUNT	1,741,519.82	1,365,527.64	677,149.61	2,429,897.85	688,378.03
	2,679,301.42	12,319,288.62	12,568,692.19		-249,403.57
STREET MAINT FUND CASH ACCOUNT	361,002.90	16,623.78	13,860.40	363,766.28	2,763.38
	259,342.69	306,011.49	201,587.90		104,423.59
SWIMMING POOL FUND CASH ACCT	111,112.86	.00	757.76	110,355.10	-757.76
	113,660.41	124,440.43	127,745.74		-3,305.31
MASTER PLAN-CAP IMP CASH ACCT	275,469.64	.00	209,085.10	66,384.54	-209,085.10
	209,231.14	875,000.00	1,017,846.60		-142,846.60
REHAB LOAN FUND CASH ACCT	135,026.10	.00	.00	135,026.10	
	135,026.10	.00	.00		
CAPITAL IMPROVEMT FD CASH ACCT	546,645.59	.00	.00	546,645.59	
	1,054,337.19	.00	507,691.60		-507,691.60
POLICE PENSION FD CASH ACCT	139,712.53	.00	1,958.30	137,754.23	-1,958.30
	117,272.57	22,808.20	2,326.54		20,481.66
FIREMEN PENSION FD CASH ACCT	167,795.87	.00	.00	167,795.87	
	145,355.91	22,808.20	368.24		22,439.96
C-9 TRUST FUND CASH ACCT	.00	.00	.00	.00	
	.00	50,000.00	50,000.00		
DRUG OFFENDER FINES CASH ACCT	4,027.35	.00	.00	4,027.35	
	4,027.35	.00	.00		
CRIMINAL ACT FORFEIT CASH ACCT	23,919.87	.00	59.10	23,860.77	-59.10
	26,857.87	.00	2,997.10		-2,997.10
D.A.R.E. PROGRAM FUND CASH ACC	.00	.00	.00	.00	
	.00	.00	.00		
BLDG. PERMIT FEE CASH ACCOUNT	2,841.49	.00	47.53	2,793.96	-47.53
	3,092.43	.00	298.47		-298.47
CAP PROJ-STORM SEWER IMP FD CA	4.49	.00	.00	4.49	
	3.79	3,076.00	3,075.30		.70
FEMA CASH ACCOUNT	.00	.00	.00	.00	
	.00	.00	.00		
MAYOR'S CT COMPUTERIZATION FD	1,727.00	111.00	180.00	1,658.00	-69.00
	1,285.83	1,272.17	900.00		372.17
CLERK OF CT COMPUTERIZATION FD	7,517.00	370.00	.00	7,887.00	370.00
	6,471.00	4,249.00	2,833.00		1,416.00

Account Title Number	Beginning MTD Balance YTD Balance	MTD Receipts YTD Receipts	MTD Disbursements YTD Disbursements	Ending Balance	MTD Change YTD Change
GENERAL BOND RETIREMENT FUND	437,871.54 331,414.51	.00 1,500,000.00	103,819.73 1,497,362.70	334,051.81	-103,819.73 2,637.30
EMPLOYEE HEALTH PLAN CASH ACCT	361,853.14 436,799.73	18,308.17 1,432,195.34	106,876.47 1,595,710.23	273,284.84	-88,568.30 -163,514.89
TOTAL	4,318,047.19 5,523,479.94	1,400,940.59 16,661,149.45	1,113,794.00 17,579,435.61	4,605,193.78	287,146.59 -918,286.16

STAR OHIO
State Treasury Asset Reserve of Ohio
P. O. Box 7177
Dublin, OH 43017

Account Statement

December 1, 2016 - December 30, 2016

ACCOUNT NUMBER
[redacted]

REGISTRATION
VILLAGE OF ST BERNARD
ATTN PEGGY BRICKWEG
110 WASHINGTON AVE
SAINT BERNARD, OH 45217

0002196-0002257 PDFE 593073

VILLAGE OF ST BERNARD
ATTN PEGGY BRICKWEG
110 WASHINGTON AVE
SAINT BERNARD, OH 45217

REP NAME REP ID
[redacted]

Shareholder Services [redacted]

Funds Management
STAR Ohio
Columbus, OH 43260

Please visit our website at:
www.tos.ohio.gov

Shareholder Message Center

STAR Ohio will be closed Monday, January 16, 2017 in observance of Martin Luther King Jr. Day. STAR Client Services can be reached from 8:30 AM to 5:00 PM Monday through Friday at 1-800-648-7827.

PORTFOLIO SUMMARY

Funds	Fund ID	Cost Basis Election	Total Shares	Share Price	Share Value	Portfolio %
Star Ohio	4508	N/A	2,219,565.980	$1.00	$2,219,565.98	100.00%

Portfolio Value as of 12/30/2016: $2,219,565.98

DISTRIBUTION SUMMARY

		YTD Earnings			Reinvestment Option		
Funds	Fund ID	Income	S/T Cap Gains	L/T Cap Gains	Income	S/T Cap Gains	L/T Cap Gains
Star Ohio	4508	$8,977.96	$0.00	$0.00	Reinvest	Reinvest	Reinvest

TRANSACTIONS

Star Ohio **4508 - 75776** **30 Day Yield = 0.77%**

Date	Transaction Type	Transaction ID	Shares	Share Price	Gross Amount	Ded. Amount	Net Amount
12/01/2016	Opening Balance		1,918,304.210	$1.00			$1,918,304.21
12/29/2016	Purchase	17717011	300,000.000	1.00	300,000.00		300,000.00
12/30/2016	Income Dividend Reinvestment	179636151	1,261.770	1.00	1,261.77		1,261.77
12/30/2016	Closing Balance		2,219,565.980	$1.00			$2,219,565.98

FIFTH THIRD SECURITIES

Report: Inventory Detail - Village of St. Bernard
Account: 53-Village of St. Bernard
As of: 12/30/2016

CUSIP	Current Par	Security Type	Final Maturity	Original Cost	Book Value	Accrued Balance	Net Unrealized	Market Price	Market Value	Market Value + Accrued	Book Yield	Callable	Next Call Date	Effective Maturity
686184TD4	125,000.00	CD	04/19/2017	125,000.00	125,000.00	36.99	16.25	100.01	125,016.25	125,053.24	0.900	Y	2/19/2017	2/19/2017
38143AG66	240,000.00	CD	09/26/2017	240,000.00	240,000.00	1,009.97	1,236.00	100.52	241,236.00	242,245.97	1.600	N	---	9/26/2017
3134G32Y5	500,000.00	AGCY BOND	12/28/2017	500,000.00	500,000.00	37.50	(355.00)	99.93	499,645.00	499,682.50	0.900	Y	3/28/2017	12/28/2017
78658AFY9	150,000.00	CD	04/30/2018	150,000.00	150,000.00	254.79	(64.50)	99.96	149,935.50	150,190.29	1.000	Y	4/30/2017	4/30/2018
---	**1,015,000.00**	---	**11/23/2017**	**1,015,000.00**	**1,015,000.00**	**1,339.25**	**832.75**	**100.138**	**1,015,832.75**	**1,017,172.00**	**1.080**	---	---	11/16/2017

* Weighted by: Market Value + Accrued, except Book Yield by Base Book Value + Accrued
* Holdings Displayed by: Position

Total Investments as of December 30th, 2016	
5th 3rd:	**1,015,000.00**
Star Ohio Account:	**2,219,565.98**
Total All:	**$ 3,234,565.98**

12/5/2017

First State Bank (Saving Account) **$ 5,634.37** Nov. Decstatement not yet received
Memorial Fund - used for upkeep of war memorials in front of town hall

Village Clerk's Report

2016
ANNUAL REPORT

VILLAGE ADMINISTRATIVE ASSISTANT

BY: HEIDI CULBERTSON

ITEMS PROCESSED THROUGH THE CASH REGISTER FOR THE YEAR 2016

ITEM DESCRIPTION	AMOUNT
BOXES (100 EACH) TRASH BAGS SOLD @ $10	9,090.00
RECYCLE CANS @ $50	1,400.00
TRASH CANS @$50	2,050.00
STREET OPENING PERMITS @ $50 (NO CHARGE TO UTILITY COMPANIES)	0.00
BUILDING PERMITS	12,391.19
ZONING APPLICATION	150.00
VARIANCE APPLICATION	75.00
RENTAL PERMIT APPLICATIONS	950.00
HALL RENTALS @ $100	16,600.00
HALL DEPOSITS CHARGED VIA CREDIT CARD TO GENERAL FUND @ $50 UNTIL MAY THEN $	2,800.00
PARK RENTALS @ $25	2,725.00
HALL DAMAGES OR FORFEITURES	100.00
FITNESS CENTER PASSES ISSUED ($10 PER MONTH)	8,030.00
CIVIL SERVICE APPLICATION FEES @ $15	615.00
COPIES MADE ($.05 PER PAGE)	0.00
POSTAGE SOLD	18.65
HISTORICAL BOOKS @ $11	66.00
RECREATION FEES	19,998.05
DUMPSTER PAYMENTS	22,850.00
SENIOR BUS CARDS SOLD @ $12	132.00
REGULAR BUS CARD SOLD @27	0.00
CASH TAKEN IN FROM BUS	8,967.00
HALL RESERVATION DEPOSITS TO HALL FUND @ $50 UNTIL MAY THEN $200	20,375.00
DANCE & FITNESS STUDIO (STARTING SEP. 2016)	1,664.00
MISCELLANEOUS	50.00
TOTAL AMOUNT PROCESSED DURING THE YEAR	**$131,096.89**
TOTAL PETTY CASH PAID OUT FOR THE YEAR	**$438.68**
TOTAL TRASH BAGS GIVEN OUT TO NEW RESIDENTS	**78**

MARCH 8, 2017 (BY: HEIDI CULBERTSON)

CASH REGISTER MONTHLY AND YEARLY BALANCE REPORT FOR 2016

CATEGORIES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YEARLY TOTAL
TRASH BAGS	820.00	660.00	680.00	1,030.00	350.00	780.00	740.00	1,200.00	630.00	540.00	810.00	850.00	9,090.00
RECYCLE CAN	50.00	50.00	100.00	400.00		100.00	200.00	150.00	0.00	100.00	250.00	0.00	1,400.00
TRASH CANS	300.00	100.00	150.00	250.00		200.00	100.00	400.00	150.00	200.00	150.00	50.00	2,050.00
STREET OPENING PERMITS													0.00
RECREATION FEES	1,427.50	4,950.00	2,099.55	510.00	1,215.00	3,580.00	4,196.00	862.00	608.00	10.00	40.00	500.00	19,998.05
ZONING APP			25.00				75.00	50.00					150.00
VARIANCE APP				50.00	25.00								75.00
HALL DAMAGES OR FORFEITS				100.00									100.00
HALL RENTALS	1,500.00	2,100.00	1,400.00	1,300.00	2,300.00	1,100.00	1,400.00	1,500.00	1,500.00	600.00	1,100.00	800.00	16,600.00
PARK RENTALS	500.00	200.00	400.00	325.00	300.00	300.00	275.00	275.00	125.00	25.00	0.00	0.00	2,725.00
FITNESS CENTER PASSES	980.00	870.00	650.00	900.00	380.00	700.00	620.00	600.00	570.00	510.00	650.00	600.00	8,030.00
CIVIL SERVICE APPS	495.00	120.00											615.00
BUILDING PERMITS	1,685.29	832.24	1,008.37	990.95	1,712.36	807.15	1,198.34	559.54	1,365.33	401.98	928.51	901.13	12,391.19
RENTAL PROGRAM	50.00	150.00		100.00	50.00	100.00		100.00	150.00	50.00	100.00	100.00	950.00
DUMPSTER PAYMENT	4,387.50	1,200.00		4,287.50	150.00		5,137.50	900.00	1,200.00	3,390.00	2,197.50	0.00	22,850.00
COPIES MADE													0.00
POSTAGE	3.06		1.20			1.15			5.24	8.00			18.65
HISTORICAL BOOKS				11.00					33.00	11.00		11.00	66.00
MISC					25.00	25.00							50.00
DANCE & FITNESS STUDIO									382.00	313.00	905.00	64.00	1,664.00
HALL DEPOSIT TO GENERAL FUND (CREDIT)	50.00	100.00	50.00		750.00	50.00		200.00	400.00	600.00	400.00	200.00	2,800.00
SENIOR BUS CARDS (RED) @ 12.00	0.00	12.00	12.00	12.00	12.00	12.00	36.00		36.00				132.00
REG. CARDS (BLUE) @27.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
CASH FROM BUS	766.50	792.00	724.00	840.50	395.00	875.00	697.50	865.50	682.50	701.00	851.50	776.00	8,967.00
TOTAL DEPOSITED INTO GENERAL FUND	13,014.85	12,136.24	7,300.12	11,106.95	7,664.36	8,630.30	14,675.34	7,662.04	7,837.07	7,459.98	8,382.51	4,852.13	110,721.89
TOTAL DEPOSITED INTO HALL FUND	725.00	950.00	800.00	650.00	3,600.00	1,750.00	2,850.00	2,800.00	2,600.00	600.00	1,650.00	1,400.00	20,375.00
GRAND TOTAL	13,739.85	13,086.24	8,100.12	11,756.95	11,264.36	10,380.30	17,525.34	10,462.04	10,437.07	8,059.98	10,032.51	6,252.13	131,096.89

DIAL-A-RIDE FULL-MONTH REPORT 2016

	DEPOSITS	SENIOR CITIZENS	PERSONS W/ DISABILITIES	REGULAR	TOTAL PASSENGERS
JANUARY	$766.50	486	76	436	998
FEBRUARY	$839.00	470	85	455	1,010
MARCH	$736.00	608	83	445	1,136
APRIL	$852.50	622	56	192	870
MAY	$407.00	672	73	282	1,027
JUNE	$887.00	661	50	282	993
JULY	$733.50	676	60	322	1,058
AUGUST	$865.50	564	86	430	1,080
SEPTEMBER	$718.50	622	59	279	960
OCTOBER	$701.00	772	16	357	1,145
NOVEMBER	$851.50	740	6	340	1,086
DECEMBER	$776.00	762	9	360	1,131
YEARLY TOTALS	**$9,134**	**7,655**	**659**	**4,180**	**12,494**

Civil Service Commission Report

Report of Activities for Calendar Year 2016

CIVIL SERVICE COMMISSION

VILLAGE OF ST. BERNARD, OHIO

Present Population: Less than 5,000
(does not require submission to State)

Name of Mayor: John Estep

1. CIVIL SERVICE COMMISSION

	Present Members Name	Term Expires
Chairman	Chris Schildmeyer	3/31/2022
Member	Tony Zerges	3/31/2019
Member	Tim Newton	3/31/2018

Secretary: Heidi Culbertson

Date originally organized: 1910
Commission Mailing Address: 110 Washington Avenue
St. Bernard, Ohio 45217

Telephone Number: 513-242-7770
Fax Number: 513-641-1840

2. FISCAL OPERATIONS

Appropriations received from Village: $16,668.92
Expenditures for Calendar Year: $11,430.42

3. NUMBER OF POSITIONS

Types of Positions	Classified*	Unclassified**	Emergency	Total***
In Municipal Service	60	9	0	69

* Classified Positions include 17 Service Department, 24 Fire Department, 17 Police Department employees and 2 other full time employees.

** Unclassified includes 9 full time employees.

*** Elected positions are not included in this report.

4. NUMBER OF EXAMINATIONS ADMINISTERED

	No. of Exams	Applications Filed	Applications Rejected	Did Not Appear	Failed	Passed
Entrance	32	35	5	3	7	25
Promotional	0	0	0	0	0	0

5. NUMBER OF CERTIFICATIONS AND APPOINTMENTS

Applicants appearing on Certified Lists: 10
Appointments from Certified Eligible Lists: 1
Total Appointments: 0

6. NUMBER OF TERMINATIONS

Resignations	Retirements	Removals	Disability Separations
0	1	0	0

Report of Activities for Calendar Year 2016

CIVIL SERVICE COMMISSION

VILLAGE OF ST. BERNARD, OHIO

Present Population: Less than 5,000

Name of Mayor: John Estep

7. NUMBER OF APPEALS HEARD - 0

Removals	Suspensions	Layoffs	Classifications	Investigations
0	0	0	0	0

8. NUMBER OF COURT DECISIONS ISSUED

Number of Court Decisions issued during year on civil service matters in which municipality or municipal employee was a party: **None**

Please attach copies of court decisions - n/a

9. NUMBER OF ATTORNEY OPINIONS ISSUED

Number of attorney opinions or opinions of special counsel issued during year on civil service matters: 0

Please attach copies of court decisions - n/a

Signature of Chairman or Secretary: Heidi Anderson

Date: 3-29-17

Fire Department Report

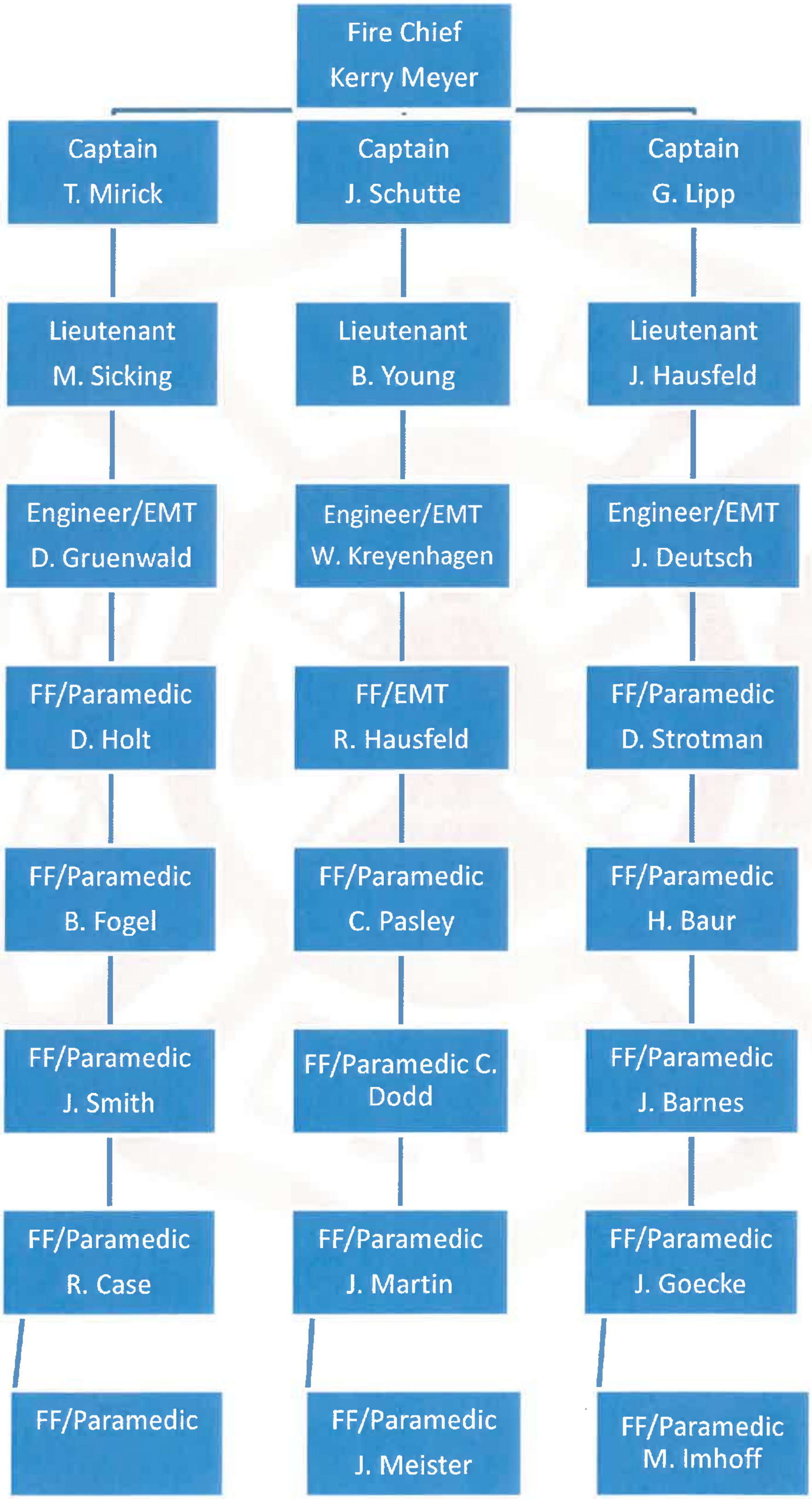
St. Bernard Fire Department 2016 Annual Report

MISSION STATEMENT

The Members of the St. Bernard Fire Department are dedicated to serve and protect the Village of St. Bernard, its citizens, industries and guests from the anguish of ill health, the perils of fire, natural disaster or any incident involving a threat to life or property with courtesy, common sense, safety and courage.

Value Statements

- **Positive Attitudes**: We encourage a Positive Attitude toward this Village and this Department. We encourage every department member to make "our" successes "their" successes.
- **Professionalism**: We encourage pride in our department, pride in the quality of our work. Our conduct, both on and off duty, is a reflection of our professional commitment.
- **Service Orientation**: We encourage a commitment to service. Our performance must ultimately be judged by the satisfaction of those we serve. We recognize a service responsibility to other divisions within our department, to other Village departments, and to every element of our business and neighborhood community.
- **Teamwork**: We encourage teamwork; none of us is as effective alone as we are with the cooperative help of others. We encourage all shifts and divisions to work together as equal partners.
- **Equal Opportunity**: The St. Bernard Fire Department strongly supports and promotes participation by all individuals at all levels of the organization.
- **Innovation**: We encourage the challenge of new ideas and technology; just as the environment we work in changes, so must we. We encourage resourceful, self-motivation.
- **Performance**: We are committed to personal and professional development. We encourage training, education, and skill development on an on-going basis. The St. Bernard Fire Department is committed to a comprehensive safety program that recognizes the inherent hazards of our profession. We are committed to policies that encourage the mental and physical health of our workforce.


Fire Chief
Kerry Meyer
Captain
T. Mirick
Captain
J. Schutte
Captain
G. Lipp
Lieutenant
M. Sicking
Lieutenant
B. Young
Lieutenant
J. Hausfeld
Engineer/EMT
D. Gruenwald
Engineer/EMT
W. Kreyenhagen
Engineer/EMT
J. Deutsch
FF/Paramedic
D. Holt
FF/EMT
R. Hausfeld
FF/Paramedic
D. Strotman
FF/Paramedic
B. Fogel
FF/Paramedic
C. Pasley
FF/Paramedic
H. Baur
FF/Paramedic
J. Smith
FF/Paramedic C.
Dodd
FF/Paramedic
J. Barnes
FF/Paramedic
R. Case
FF/Paramedic
J. Martin
FF/Paramedic
J. Goecke
FF/Paramedic
FF/Paramedic
J. Meister
FF/Paramedic
M. Imhoff

Residential Fire Department Response

Structure Fires Including Mutual Aid	13
Cooking Fires	7
Unauthorized Burning	0
EMS Runs and Assists	47
Storm Damage/Power Line	2
Brush and Vegetation Fires	5
Electrical Problems	8
Investigations/Good Intent Calls	52
Service Calls Other	86
Total Residential Calls	220

Fire responses to residential properties remained steady in 2016.

Fire Department Response to Business/Industry/Schools

1. Structure Fires	3
2. Hazmat/Hazardous Conditions	5
3. Dumpster/Trash Fires	6
4. Smoke/Odor Removal	0
5. Electrical Fires/Problems	0
6. Investigations	1
7. EMS Runs	2
8. Service Calls	11
9. False Alarms	87
10. Vehicle fires/small fires	6
Total Fire Response	**121**

Fire response to St. Bernard businesses and industry remained steady in 2016

Fire Department Response to Motor Vehicle Accidents/Fires

1. Passenger Vehicle Accident w/Injuries	37
2. Vehicle Accident No Injuries	24
3. Investigation	1
4. EMS Calls	0
5. Vehicle Fires	2
6. Passenger Extrications	1
7. Pedestrian Struck	3
Total Vehicle Response	**68**

Mutual Aid Fire Response

City	Given/Received
Elmwood	12/10
Golf Manor	10/7
Lockland	1/4
Norwood	15/5
Sprinfield Township	3/4
Wyoming	0/1
Cincinnati	13/8
Green Twp.	1/0
Reading	1/0
Woodlawn	1/0
Wyoming	0/1
Total	57/40

Mutual aid has become a vital component in fire response throughout the county. With limited staffing available in a timely fashion, we depend on our neighboring departments more than ever. With automatic dispatch, we know we will be getting the necessary resources to effectively handle all situations. However, it also means that we are making more mutual fire runs than ever before. Mutual aid fire runs nearly doubled in 2016 from 2015. The increase is due partly to a new county wide dispatch system that had all departments re-evaluate mutual aid response. As a result, St. Bernard is now required to respond to other communities more frequently.

Total Fire Response 2016

Residential	220
Business/Industry/Schools	121
Motor Vehicle Responses	68
Mutual Aid Responses	57
Total	**466**

Fire responses remained steady in 2016, even with the increase in mutual aid responses.

EMS Activity 2016

Total EMS Runs 2016

1. Patients Transported	585
2. Patients Not Transported	393
Total EMS Runs	**978**

EMS runs were down about 10% in 2016, much of the decrease was due to being called to Elmwood much less frequently.

EMS Mutual Aid Runs

Elmwood	108
Norwood	9
Cincinnati	6
Golf Manor	2
Springfield Twp.	3
Lincoln Heights	2
Deer Park	1
Other	2
Total EMS Mutual Aid	**133**

Out of town EMS runs were down 2015. Elmwood runs are most our mutual aid runs; their run totals were down significantly from 2015.

Fire Safety Inspection Report for the year 2016

Fire Protection Consultation	1
Sprinkler System Hydrostatic Test	2
Annual Fire Safety Inspection	27
Follow-up Inspections	16
Fire Drills	11
Special Inspections	4
Fire Alarm Acceptance Test	1
Permits	1
Life Safety Evaluation	1
Public Education Event	1

Due to fact that the Department had to assign the inspector to shift work for much of 2016, the numbers for the Inspection Bureau were down from where we would like them to be. One way we will be addressing this Issue in 2017 is to have engine companies take inspections over completely.

2016 Fire Department Training

In 2016, the Fire Department held our annual certification trainings of Hazmat Technician and Confined Space Technician.

Daily trainings were held with the emphasis on search and rescue, fire attack and firefighter safety. Yearly SCBA fit testing and review is typically done early in the year along with Blood Borne Pathogens as required. In 2017 the department is going to focus on online training to more efficiently train our firefighters.

2016 Fire Education and Safety Programs

The St. Bernard Fire Department participates in fire safety programs with our local schools. The programs and educational materials are tailored to the age group being taught. Firefighters Dave Holt and Dave Strotman handle the scheduling and teaching of various age appropriate subjects such as stop, drop and roll and proper use of 911 emergency numbers. The use of the department's fire/safety trailer enhances and reinforces lessons learned about escape routes and fire safety in general.

The St. Bernard Fire Department also provides and installs smoke detectors to residents at no cost to our citizens. While the department now has to purchase the smoke detectors to distribute, it is still a vital service for the Village. The small cost of the detectors is well worth it to minimize fire related injuries and fatalities.

Facilities and Equipment

Facility

On December 15, 2014 we moved to the new Safety Center. After 2 full years in the new station, we are completely acclimated and using all the new features.

Equipment

The department received and put into new service a new Horton Ambulance. The department also received a grant from the Bureau of Workers Compensation to purchase an automatic cot, which hopefully will help reduce injuries to our firefighters.

Health Department Report

Nothing to Report

Legal Department Report

Nothing to Report

Building, Development & Planning Department Report

BUILDING, DEVELOPMENT, & PLANNING DEPARTMENT

ANNUAL REPORT

2016

BUILDING, DEVELOPMENT & PLANNING DEPARTMENT

ANNUAL REPORT

2016

OVERVIEW

2016 brought new challenges and responsibilities to our department.

A Vision Plan for the Village was created in 2011 and used as blueprint to follow through 2025 in the revitalization efforts for the Village. The Vision Plan has two primary elements being commercial and residential components. Our goal is to raise the property values of the Village and create our own real estate "comps" in the process.

BDP office continues to work in conjunction with the Community Improvement Corporation.

St. Bernard is continuing its proactive approach and our future continues to look promising.

SYNOPSIS

The following is a brief synopsis of our Department's activities in the year 2016.

I. BUILDING DEVELOPMENT & PLANNING

A. Community Improvement Corporation

The CIC meets on a quarterly basis, with routine work reviewed and approved by the Executive Committee, and daily activities reviewed with the President. This structure allows for a streamlined work process and meaningful Board of Trustee meetings. The organization is structured to act as a real estate holding company and developer for the Village.

The CIC continues a residential program that involves the remodeling of existing properties and the building of new housing units with a focus on the Vine Street corridor in conjunction with the completion Vine St. Streetscaping Project.

B. Landmark News

New Hamilton County Library was completed at the NE corner of Vine and McClelland. This facility will replace the existing branch, and increase the library space by a factor of 4.

C. Business and Industry

Continuous improvements are being made in our commercial and industrial areas. The Industrial Base continues to invest and expand, and bodes well for the future financial health of the Village.

1. **Procter & Gamble** continues to revitalize their St. Bernard Campus.

2. **Emery Oleochemicals** produced a plan to invest more than eight million dollars into the St. Bernard side of their facility. This work started in 2015 and continues through 2016.

3. **Vine St. Businesses** increased during the year:
   - **Woodstone Creek**, a boutique distiller of whiskey, wine, and vodka opened for business at 4712 Vine St in 2015 and continues to expand the business.
   - **A/Y Designs** remodeled their building at 4722 Vine St. The apartment on the upper floors remains while the previous bar was transformed into an art gallery.
   - **JuJu Bean Coffee & Friends** at 4728Vine St.
   - **Atmosphere Salon & Lounge** is thriving at 4732 Vine St.
   - **3D Color Inc**. at 4817 Vine St has expanded their facility and increased staff.

II. CODE ADMINISTRATION

A. Building Permit Issuance, Plan Review and Inspections

During the year 2016 a total of 100 permits were issued for a total cost of construction of **$11,850.00.** The breakdown of permits are as follows:

- One, two and three family construction: 64 permits were issued, with the cost of construction being $4459.00.
- OBC regulated construction: 44 permits were issued, with cost of construction Being $7391.00.

Approximately 325 inspections were made on construction and remodeling projects.

The Village had no O.B.B.C. code appeals in 2016.

B. Ohio Landlord Tenant Law

In 2016, 36 residents requested information and help on tenant-landlord regulations, restrictions and requirements. Questions on evictions, proper legal notifications, legal withholding of rents and the legal processing of forms were some of the most common issues.

C. HIP PROGRAM

In 2016, we actively continued the "HIP" Program inspections. Streets were selected to maximize the impact of the monetary investment in upgrading the sewers/streets/sidewalks of the Village with 121property inspections completed. 37 sets of orders were issued and to date 25 have been corrected.

The Village continues its cooperation with Hamilton County so our residents can participate in the County "HIP Loan" Program. 0 families participated in 2016. The Village also inspects and verifies completion of the program work.

D. PROPERTY MAINTENANCE CODE

In 2016, 14 notices were given either verbally or in the form of written orders to various property owners requiring compliance to St. Bernard's Property Maintenance Code. In these cases, owners made the necessary repairs in a timely manner.

E. RENTAL PROGRAM

In 2016, 206 notices were given either verbally or in the form of written orders to various property owners requiring compliance to St. Bernard's Property Maintenance Code. In all but 8 of these cases, owners made the necessary repairs in a timely manner. This program has been evaluated by the building owners and continues to be deemed beneficial to them.

F. ZONING & PLANNING ADMINISTRATION

In 2016, we addressed many questions and had many discussions regarding zoning issues. Residential sales and the transition of tenants in commercial and industrial properties led the way for an active zoning year.

Six Zoning Certificates and Certificates of Occupancy were issued together with 48 zoning map requests.

The Zoning Board of Appeals conducted 3 hearings. All were granted variances were granted.

Inspection programs, fees, and other internal mechanisms were reviewed, modified, or updated in order to promote public safety, and preserve property values.

G. FLOODPLAIN

The City continues to work with the Ohio Department of Natural Resources on Floodplain management issues. We monitor floodplain regulations through the use of our new F.E.M.A. floodplain maps, and St. Bernard continues to be active in the Mill Creek Valley Conservancy District.

III. CONTINUING EDUCATION AND DEPARTMENTAL DEVELOPMENT

Calendar year 2016 brought participation in the following educational seminars:

O.B.B.S.	Continuing education for residential inspectors
O.B.B.C.	International Building Code Updates
S.W.O.B.O.A.	Continuing education courses
O.B.O.A.	Continuing education courses
I.C.C.	Continuing education courses

The department continues to represent the Village by participation in The Center for Local Government, the Cognis Community Advisory Panel, the Mill Creek Watershed Council, the Hamilton County "H.I.P." Loan Program, the St. Bernard Community Investment Corporation, the Community Reinvestment Area Committee, the Southwest Ohio Building Officials Association, the Ohio Building Officials Association, the International Code Council, and the World Organization of Building Officials.

IV. FUTURE

In conclusion, we continue to look to the future. Our long range goals, established in 2010, are:

➢ Redevelopment of the Nu-Maid site	2016 — Occupied
➢ New streetscape plan for our Vine Street Corridor	2016 — Completed
➢ Construction of a new Service Department facility	2016 — Completed
➢ Construction of a new Safety Center facility	2016 — Completed
➢ Acquisition of key property for redevelopment	2016 — Progress
➢ Construction of a New Hamilton County Library	2016 — Completed
➢ Introduction of Townhouses as a housing option	2016 — Delayed

The future development of the Village appears to be moving at a reasonable pace.

Respectfully submitted,

Paul E. Myers
Building, Development, & Planning Director
STAFF:
Walter C. Moeller
Majed Dabdoub
Robert Ostertag

Police Department Report

Police Activity	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Police Activity
Action Response Reports	14	12	13	14	18	15	10	8	10	1	1	Action Response Reports
Alarm Drops	NA	NA	NA	NA	NA	NA	NA	NA	NA	331	404	Alarm Drops
Assist Other Departments	296	275	365	423	397	320	366	367	402	383	284	Assist Other Departments
Calls to Service	10,392	10,916	11,175	10,755	10,580	9,455	9,518	9,256	9,284	9,987	10,220	Calls to Service
Citizen Complaints	4	6	6	10	6	0	1	1	0	2	2	Citizen Complaints
Criminal Arrests	818	866	973	1,119	1,437	1,293	1,405	1,086	1,109	1,061	1,156	Criminal Arrests
Grievances	0	1	1	3	2	0	0	0	0	0	0	Grievances
Juvenile Complaints	NA	NA	NA	NA	NA	NA	NA	NA	NA	209	215	Juvenile Complaints
Offense Reports	602	617	669	735	880	834	579	538	597	595	653	Offense Reports
Parking Complaints	NA	NA	NA	NA	NA	NA	NA	NA	471	553	686	Parking Complaints
Pursuit Reports	2	0	2	2	3	2	0	0	0	0	0	Pursuit Reports
Tows	196	203	206	158	168	128	170	177	172	212	290	Tows
Traffic Accidents	249	227	201	235	221	181	256	226	264	336	333	Traffic Accidents
Traffic Arrests	1,012	1,206	945	964	717	581	529	429	428	414	407	Traffic Arrests
Traffic Parking Tickets	175	190	231	158	144	159	61	66	93	113	131	Traffic Parking Tickets
Warning Tags	950	901	953	855	691	670	946	574	330	487	559	Warning Tags

2016 Notes **NA= Not Available**

Analysis: Calls for service were slightly up; criminal and traffic arrests and offenses about the same with an increase in taxes and traffic warnings and slight increase in type 1 offenses from increased thefts; accidents were up with the IR75 construction. Action Response (Use of Force): were down, it is evident that Officers demonstrated proper application of force according to our policy and consistently utilized the least amount of force necessary to accomplish objectives. There was one incident where additional training was given. There were no pursuits again this year. Complaints were not policy related and were minor in nature.

Criminal Offenses for 2016 The Uniform Crime Reports (UCR) program was established in the 1920's by the International Association of Chief's of Police (IACP) to standardize crime reporting nationally. The reporting program has become the country's leading crime indicator, especially when comparing cities by population. The reports are divided into two categories, Part I and Part II crimes. Part I crimes include eight of the more serious and violent crimes, and Part II crimes include all other crime categories.

Criminal activity and the subsequent investigations to resolve them demand a significant commitment of time and energy. The crime rate in St. Bernard is extremely low compared to other Villages our size.

Overall there was a slight increase in Part 1 Offenses due to increases in thefts. We will continue to improve strategies through directed patrols and education as well as getting more citizen involvement in reporting crimes and suspicious activity. If you see something out of place call. We still get many calls after the fact.

Our mission is to continue to provide the highest level of police services with a goal to consistently reduce crime and keep St.Bernard a safe place for our residents,businesses, schools and visitors.

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
Total Offense Reports	602	617	669	735	880	834	579	538	597	595	653	**Total Offense Reports**
Criminal Arrests	819	866	973	1119	1437	1293	1405	1086	1109	1049	1156	**Criminal Arrests**

Part I Major Offenses	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	
Homicide	0	0	0	1	0	0	0	0	0	1	0	Homicide
Sexual Assault (GSI, Rape)	4	6	2	4	2	3	0	0	1	1	0	Sexual Assault (GSI, Rape)
Robbery	10	6	7	11	6	5	2	4	0	3	3	Robbery
Kidnapping	1	1	2	1	1	0	0	0	0	0	0	Kidnapping
Aggravated Assault	2	2	10	6	4	3	0	0	0	1	1	Aggravated Assault
Burglary	5	6	10	11	19	25	16	15	10	14	9	Burglary
Larceny/Theft	147	154	132	101	112	192	113	107	90	111	132	Larceny/Theft
Stolen Vehicles	13	18	14	10	9	1	4	6	9	4	6	Stolen Vehicles
Arson	1	0	0	2	0	2	1	1	0	1	0	Arson
Total Part I	183	193	177	147	153	231	136	133	110	136	151	**Total Part I**

Part II Minor Offenses	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Part II Minor Offenses
After Hours in City Parks	0	3	0	0	0	0	1	0	0	0	0	After Hours in City Parks
Alcohol Violations	14	14	25	46	28	7	22	9	10	7	21	Alcohol Violations
Assaults	26	19	30	20	27	23	30	11	11	12	13	Assaults
Assault on PO	1	0	0	0	1	0	0	2	1	0	0	Assault on PO
Bad Checks	0	0	1	3	5	4	1	2	2	0	1	Bad Checks
Barking Dog	7	0	0	1	4	11	5	4	2	2	1	Barking Dog
Bomb Threats	0	0	1	2	1	0	0	0	0	2	0	Bomb Threats
Breaking & Entering	18	16	25	27	10	12	20	15	8	5	11	Breaking & Entering
CCW	5	6	5	4	5	0	4	1	3	0	0	CCW
Child Abuse	0	1	1	0	1	3	2	2	0	0	0	Child Abuse
Criminal Damaging	64	59	64	62	41	71	33	37	35	34	24	Criminal Damaging
Child Endangering	1	5	6	12	10	3	4	6	2	2	1	Child Endangering
Child Enticement	0	0	0	0	0	0	0	0	0	0	0	Child Enticement
Counterfeit Money	13	3	1	2	5	7	2	0	5	2	4	Counterfeit Money
Criminal Mischief	2	7	19	4	3	6	4	1	2	1	1	Criminal Mischief
Criminal Tools	3	3	6	3	2	2	2	5	1	1	0	Criminal Tools
Criminal Trespass	8	17	44	19	20	14	13	5	10	8	6	Criminal Trespass
Curfew Violations	5	7	0	3	3	5	27	9	9	1	0	Curfew Violations
Dangerous Vicious Dog	2	5	0	3	9	1	3	0	2	0	1	Dangerous Vicious Dog
Disorderly Conduct	74	65	59	74	84	49	47	27	45	32	27	Disorderly Conduct
DOA Reports	2	7	4	5	5	4	4	3	7	4	8	DOA Reports
Dogs at Large	13	8	4	7	6	5	4	4	1	2	5	Dogs at Large
Domestic Violence	20	22	13	13	10	15	8	9	15	5	4	Domestic Violence
Drive By Shooting	0	0	0	0	0	0	0	0	0	0	0	Drive By Shooting
Drug Abuse	28	20	27	40	32	13	24	24	37	17	18	Drug Abuse
Drug Paraphernalia	7	8	13	10	9	4	5	23	24	4	10	Drug Paraphernalia
Drug Trafficking	29	14	3	2	8	12	6	3	3	11	0	Drug Trafficking
Escaped Prisoner	1	0	0	0	0	0	0	0	1	0	2	Escaped Prisoner
False Alarm	0	0	2	0	1	0	0	0	0	0	0	False Alarm
Falsification	3	0	2	2	0	5	4	0	0	0	0	Falsification
Firearms Violations	NA	NA	NA	NA	4	0	5	0	0	2	0	Firearms Violations
Fireworks Violations	2	1	1	2	0	0	0	0	0	0	0	Fireworks Violations
Fleeing a PO	0	1	2	5	2	3	2	3	1	0	1	Fleeing a PO
Forgery	5	3	28	1	0	0	0	7	1	0	1	Forgery
Fraud	4	7	16	7	7	12	2	6	5	21	14	Fraud
Grave Desecration	0	0	2	0	0	0	0	0	0	0	0	Grave Desecration
Identity Theft	6	4	3	2	3	6	3	1	3	6	5	Identity Theft
Inciting to Violence	0	1	0	0	0	0	0	0	0	0	0	Inciting to Violence
Intimidation (Ethnic)	0	1	0	0	0	0	0	0	0	0	0	Intimidation (Ethnic)
Improper Handle Firearm	1	1	0	1	1	0	1	0	0	0	1	Improper Handle Firearm
Jaywalking	4	1	3	1	0	1	0	0	0	0	0	Jaywalking
Littering	3	1	1	1	0	0	1	1	0	0	0	Littering
Loud Noise	1	0	0	0	0	0	3	2	0	1	0	Loud Noise
Menacing	17	12	14	24	10	14	6	3	1	7	7	Menacing
Mental Holds	10	6	6	7	5	8	13	6	11	1	12	Mental Holds
Misconduct at Emergency	0	0	1	0	3	0	0	0	1	0	0	Misconduct at Emergency
Missing Persons	6	5	6	3	6	4	3	5	3	3	5	Missing Persons

Misuse of Credit Card	1	0	1	1	1	1	0	1	1	0	0	Misuse of Credit Card
Obstruction Official Business	16	20	16	7	18	14	20	10	7	16	6	Obstruction Official Business
Property Code Violation (HIP)	3	6	0	6	2	12	0	1	0	0	7	Property Code Violation (HIP)
Prostitution	0	0	0	0	0	0	0	0	3	0	0	Prostitution
Public Indecency	2	3	2	2	1	0	1	2	0	1	0	Public Indecency
Resisting Arrest	3	3	3	10	11	5	8	4	9	4	1	Resisting Arrest
Riot	0	0	1	0	0	0	0	0	0	0	0	Riot
RSP	9	7	8	8	2	13	5	1	3	3	8	RSP
Scavenging	0	0	2	0	0	0	0	1	0	0	0	Scavenging
Street Sales	0	0	5	3	1	0	2	3	4	1	0	Street Sales
Stalking	1	1	0	0	0	1	0	0	1	1	0	Stalking
Suicide	0	0	0	2	1	2	0	1	1	0	0	Suicide
Tax Code Violations	0	0	0	0	229	170	265	208	235	166	229	Tax Code Violations
Telephone Harassment	8	13	15	16	19	7	5	6	8	4	7	Telephone Harassment
Truancy	0	0	0	0	1	0	0	0	0	0	0	Truancy
Unauthorized Use MV	5	2	2	4	3	2	2	2	1	0	1	Unauthorized Use MV
Vandalism	3	8	13	2	1	2	3	0	3	0	7	Vandalism
Other Offenses	17	5	5	6	4	3	1	0	2	0	1	Other Offenses
Total Part II	419	424	492	588	727	603	443	405	487	459	502	**Total Part II**
Part II Minor Offenses	**2006**	**2007**	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**Part II Minor Offenses**

Service Department Report

2016 Annual Report

Items Recycled

- Curb side pickup 385.25 tons
- Steel 26.10 tons
- Aluminum 5.89 tons
- 186 tires
- 107 Christmas Trees

The St. Bernard recycling program diverted 385.25tons of material from going to the landfill in 2016.

The City's savings and receipt of funds are as follows:

• 385.25 tons @ $34.00	$ 13,098.50
• Recycling Money	$ 1,754.93
• Residential Recycling Incentive Program	$ 10,184.90
Total	**$25,038.33**

- 1,744 special pickups
- 346 trucks spotted
- 339 dumpsters spotted
- 1374 overtime hours
- Trash taken to the land fill 2,396.44 tons
- CSI 30 yd. roll offs 2,190 cubic yards
- 13 part-time employees working 7,191 hours

Fuel

- All Departments unleaded 14,744 Gallons
- All Departments Diesel 13,705 Gallons

2016 Service Department Equipment

YEAR	DESCRIPTION	MILEAGE	CONDITION
2003	Sterling.New way Packer #2	74760	Very Poor
2006	Sterling.New way Packer #4	50353	Fair
2001	Ford Dump Truck #12	71484	Poor
2002	Ford Dump Truck #10	33630	Very Poor
1999	Chevrolet P.U. Truck #18	76896	Poor
2004	Chevrolet P.U. Truck #15	53756	Poor
2006	Ford F150 P.U. Truck #5	37393	Fair
1990	Chipper	288 hours	Fair
2000	Bobcat #17	1610 hours	Fair
2001	Dodge(electric Truck) #9	52039	Very Poor
2002	Dodge Ram(Paint Van) #16	16554	Fair
2003	Leaf Vacuum #19	893	Fair
1988	American Trailer		Poor
1992	International Trailer		Fair
2006	International Trailer		Fair
2003	Dodge Caravan #6Bus	72701	Fair
2007	Case Payloader #14	2068 hours	Fair
2008	Ford 350 Bus #2Bus	137282	Fair
2008	Ford Dump Truck F550 #13	21637	Fair
2008	John Deer Gator	1311 hours	Fair
2008	John Deer Gator	1131 hours	Fair
2008	Sterling Packer #3	64263	Fair
2010	International Packer #1	46940	Fair
2010	Ford F350 Maint Truck #11	21044	Good
2011	John Deer Tractor	222 hours	Good
2012	Ford Dump Truck F550 #7	14106	Good
	Cat Fork Lift #21	1535 hours	Good
1996	Ford F150 P.U. Truck	127112	Poor
2014	Freightliner Sweeper #6	6877	New
2015	John Deer Gator	590	Very Good
2016	Ford Bus #1	375	New

Tax Department Report

March 20, 2017

Attached is the Annual Report for the Tax Department for the Tax Year 2016.

If there are questions, or any further information needed, please contact the Tax Department.

Richard Moore

Tax Administrator

Village of St. Bernard

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Village of St. Bernard
Tax Department

Annual Report for Tax Year 2016

Village of St. Bernard
Tax Department

Mission Statement

Complete, consistent, fair and accurate application and maintenance of the Municipal Tax Code of the Village of St. Bernard to ensure proper collection and recording of local earned income tax for the intent of providing funds for the betterment of the lives of the citizens of St. Bernard.

ST. BERNARD TAX DEPARTMENT

2016 STAFF

Richard Moore

Tax Administrator

Leighanne Helmes

Deputy Tax Administrator/

Tax Enforcement Officer

Sharon McCullough

Tax Clerk

Earned Income Tax Receipts

Year End Earned Income Tax (EIT) receipts for 2016 totaled **$10,370,890.25**. This represents a decrease of **$278,964.51** or **2.62%** from 2015 to 2016.

Net Profit:

Net profit revenue income for 2016 was **$3,401,568.64**. This was a decrease of **$178,434.88** or **4.99%** from 2015 to 2016.

Withholding:

Withholding tax revenue for 2016 was **$6,453,772.13.** This was a decrease of **$135,717.47** or **2.1%** from 2015 to 2016.

Individual:

Individual earned income receipts for 2016 were **$515,549.48** which represents an increase of **$35,187.84** or **7.3%** from 2015 to 2016.

The conclusion to be drawn from this data is that overall income decreased by 2.6%. This decline in revenues is directly attributable to the decrease in business payments, both withholding payments and net profit taxes. The loss of business revenue can be attributed to the loss of several individual businesses, and the loss of several smaller business units of large employers which were transferred out of town. These businesses and business units were not replaced. The increase in individual revenue can be traced to the vigorous enforcement of the new tax code and the follow up of those individuals who did not meet their tax obligations.

Income compared to projected 2016 revenue

Earned income was originally projected by the Tax Administrator to match 2015 revenues of $10.6 million. This estimate was based on the idea that revenues would match the previous year. However, during the first and second quarters of 2016 it became obvious that for a variety of reasons we were not going to meet 2015 income levels. The Tax Administrator then lowered the projected revenue totals to $10.2 million, based on meeting 2015 totals for the last two quarters of 2016. Second half revenues of 2016 exceeded 2015 second half income by $200,000. The final results for tax year 2016 were an overall decrease of approximately $279K, although we did exceed the revised projected figure by $70,000.

Tax Department Staffing for 2016

Office staff for 2016 consisted of the Tax Administrator, the Deputy Tax Administrator, and the Tax Clerk. The Tax Administrator was newly appointed at the beginning of the year and consequently some of the first part of the year was getting him trained and up to speed on Tax Office procedures. No part time personnel were utilized due to budgetary constraints.

Outstanding Issues

Tax Enforcement

The new Tax Code was in effect on January 1, 2016. The enforcement of this code was a major part of the Tax Office agenda throughout 2016. All pertinent forms and information were updated to conform to the new code. Making the public aware of the changes and how it affected them was an ongoing process that consumed much of the Tax Office resources, especially during tax season (Feb 1 – Apr 18).

TAX OPERATION UPDATES

1. The Deputy Tax Administrator/Enforcement Officer continued the process of reviewing records to enforce the code for those taxpayers failing to file and for delinquent tax payments. This concentration of effort to insure all taxpayers contributed their fair share enabled the collection of individual taxes to rise by 7.3% versus 2015.

2. Tax returns were not sent to taxpayers. The Village provided a notice of 2016 tax filing requirements through direct mail, call command and information posted on the Village web site. We did send blank returns via USPS or e-mail when specifically requested to do so. This follows protocol established by both Federal and State filing requirements.

3. The Tax Department made a concerted effort to update all information and records on the Village web site on an ongoing basis throughout the year.

4. The Tax Department utilized return mail, census data, county and state records to correct and update our data base throughout the year. This enabled the department to keep accurate and up to date information, as much as possible, on individual and corporate taxpayers.

5. Tax return forms include an option to allow taxpayers to make payment by credit card when filing their return. In addition, the department began accepting over the phone credit card payments to make it more convenient for taxpayers to meet periodic payments when court ordered to do so.

6. The Automated Payment System continued to be used to allow bi-weekly or monthly payments to be automatically withdrawn from a bank account or to be charged to a credit card. Payments continued to be accepted at the tax office window. Cash payments continue to be checked for authenticity.

7. New Rules and Regulations that adhered to the new tax code were written and implemented. In addition, Taxpayer's Rights and Responsibilities were updated to conform to the new code. Both documents were uploaded to the Village web site for the convenience of the taxpayers.

Refunds

Refunds for 2016 totaled **$148,783.41**. The budget for 2016 refunds was $150,000. Most refunds went to employees who worked outside of St. Bernard for significant periods of time and had St. Bernard tax withheld.

Ongoing Activity

1. **SWOTAA (Southwest Ohio Tax Administrators Association)**

   The Tax Administrator attended three of the four quarterly meetings in 2016. He was unable to attend the winter meeting due to the distance and inclement weather. This was a valuable resource for learning about the challenges faced by municipalities and how they met those challenges, especially for the new Tax Administrator.

2. **MITS (Municipal Income Tax Solutions Data Base)**

   MITS continues to be an invaluable resource for organizing and enforcing the tax code. The new tax code regulations were uploaded into MITS where applicable to enable the Tax Office to be in compliance with the new ordinance.

3. **OBG (Ohio Business Gateway)**

   The tax office continued working with OBG to process electronically submitted payments and returns from businesses. The process was challenging at times throughout the year as OBG had some difficulties in transferring the payments. Only a small percentage of businesses use OBG, but several of the larger employers in town are beginning to utilize OBG services. The Tax Office needs to remain vigilant in processing information sent by OBG to insure prompt and efficient payments.

Review of Goals for 2016

1. Get the new Tax Administrator up to date on policies, procedures, the new Ordinance and how it is applied to the collection of municipal taxes as quickly as possible.

   In an ongoing process, the new Tax Administrator was brought up to speed on policies and procedures, and the new Tax Ordinance and how it is applied. This process continues to be ongoing, but was facilitated greatly by the cooperation and patience of the Deputy Tax Administrator and the Tax Clerk.

2. Investigate and install a method for taxpayers to make ongoing tax payments on line through the Village web site.

   Due to time constraints, and the Tax Administrator having to spend time getting acclimated to his new duties, we were unable to implement this in 2016.

3. Write and establish new Rules and Regulations as they applied to the new tax code.

   The Tax Administrator rewrote the Rules and Regulations to conform to the new tax code. He did this with guidance from the Deputy and the Clerk, and by following guidelines used in previous versions. The new Rules and Regulations were presented to the Tax Review Board and the city solicitor for their input and approval. The finalized version was uploaded to the Village web site to be accessed by the citizens.

4. Delve further into the data to determine the amount of taxes individual residents as a whole are responsible for and the source of other tax revenues, including net profit and withholding.

   The Tax Administrator put together a report that looked at individual tax receipts street by street. This provided information about the sources of taxes collected and the impact any changes would have on each segment of the tax base. As expected, the report showed that the majority of earned income taxes raised come from businesses located in the village and withholding payments for those employees who come into the village to work.

5. Continue enforcement of the Landlord requirements of the tax code. Pursue methods to better monitor landlord properties and track movements of renters in and out of said properties.

   The Tax Office looked at each rental property to see if the landlord was in compliance with the code regarding reporting of tenants. Those who were not in compliance were sent notices requesting updated information. Those who did not respond were threatened with legal consequences. We received a good response and were able to update the majority of our records accordingly.

6. Continue to monitor activities emanating from the legislature in Columbus regarding "home rule" and the taxation of residents only. Project the effect on the village if such legislation is passed.

   Although there was no activity regarding "home rule" at the state level, there continue to be grumblings about centralized collection and the expansion of OBG.

7. Continue to monitor and update the tax section of the village website to keep it current and in compliance.

   As mentioned previously, forms and documents have been uploaded on a regular basis. We will continue to try to keep the website as up to date as possible.

Goals for 2017

1. Investigate and implement a method for taxpayers to make tax payments online through the village website.

2. Write and establish Policies and Procedures for all aspects of the Tax Office operations.

3. Delve into the data to determine in detail where income originates and set up the procedure of following the top ten accounts to anticipate trends and better help make future income estimates more accurate.

4. Continue to monitor activities emanating from the legislature in Columbus regarding "centralized collections' and the further erosion by the state of home rule.

March 17, 2017

Attached is the Annual Report for the Tax Department for the Tax Year 2016.

If there are questions, or any further information needed, please contact the Tax Department.

Richard Moore

Tax Administrator

Village of St. Bernard

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