

ATTENTION:

PLEASE NOTE THESE STATE MANDATED CHANGES FOR THE **2015 FILING SEASON**

- 1) Tax returns received **AFTER** the April 18 filing deadline are subject to a **\$25.00 per month** late filing penalty, not to exceed \$150.00.
- 2) Tax returns filed with documents missing, such as the Federal Form 1040, are **NOT** considered filed until all forms are received. (If you do not have all the required documents, you will need to file an Extension with the tax department.)
- 3) If assistance from the tax office is needed to file your return, your **e-mail address** and **phone number** must be provided and once completed, **you must return to sign your return.**

NOTE: Any tax owed must be paid in full by April 18 or a payment plan set up immediately. Payment plans are set for automatic deductions from either a bank account or credit card. **Extensions are for the filing of a return only.** Any possible tax owed is still due April 18 or penalties and interest will accrue.