

ORDINANCE NO. 25, 2017

AMENDING THE ST. BERNARD CODIFIED ORDINANCES SECTION 121.10 (g), THE PROTOCOL, POLICY AND PROCEDURES CODE SECTION, AND DECLARING AN EMERGENCY

WHEREAS, the Village Council for the Village of St. Bernard intends to amend certain sections of the St. Bernard Codified Ordinances; now therefore

**BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF ST. BERNARD,
STATE OF OHIO:**

Section 1. Section 121.10 (g) of the St. Bernard Codified Ordinances which reads as follows:

(g) Clerk of Council.

- (1) The cassette tape recordings shall be the official record of Council Meetings and Committee of the Whole.
- (2) Policy for making copies of the Council meeting tapes will be as follows:
 - A. A request must be in writing to the Clerk at Village Hall.
 - B. The person making the request must supply the tape with the request.
 - C. The copy of the tape can be picked up at Village Hall on the Wednesday following the Council meeting, between 4-5 p.m., or any business day thereafter during normal business hours.

Shall be amended to read as follows:

(g) Clerk of Council.

- (1) Except those meetings or portions thereof occurring in executive session as defined in Ohio R.C. 121.22 as may be amended from time to time, all regular and special meetings of the Council of the Village of St. Bernard, Ohio including those meetings wherein the Council is meeting as a Committee of the Whole, shall be electronically recorded. The electronic recording of the proceedings shall constitute the official minutes of the meeting of the Council so recorded. For the purpose of clarification of the recorded minutes and supplemental thereto, the Village Clerk may provide written minutes of the meeting including a summary of the discussion on matters proposed, deliberated or decided, which member of council made a motion, which member of council seconded any motion and the vote thereon.
- (2) All electronic recordings which constitute the minutes of any meeting of the Village Council as set forth in paragraph (a) above shall be kept and maintained in the offices of the City Clerk.
- (3) Policy for making copies of the Council electronic recordings will be as follows:
 - A. A request must be in writing to the Clerk at Village Hall.
 - B. The person making the request must supply a digital disc with the request.
 - C. The copy of the disc can be picked up at Village Hall on the Wednesday following the Council meeting, between 4-5 p.m., or any business day thereafter during normal business hours.

Section 2. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety. The reason for the emergency is the immediate need to update the Codified Ordinances of the Village of St. Bernard. Therefore, this Ordinance shall take effect immediately by and upon its passage, and the approval of two-thirds of the members of said Council. However, this Ordinance shall take effect on the earliest date provided by law if approved by no more than a majority of the members of Council and in that event the emergency provisions herein are set at naught.

Passed this 2nd day of November, 2017.

Steve Asbach
President of Council - Pro-Tem

ATTEST: M. Sue Kathman
Clerk of Council

Approved this 2nd day of November, 2017.

John R. Estep
Mayor

I, M. SUE KATHMAN, CLERK OF COUNCIL, VILLAGE OF ST. BERNARD, STATE OF OHIO, DO HEREBY testify that the publication of Ordinance No. 25, 2017, was made by posting true copies of the same in the most public places designated by Council: St. Bernard Square Bus Stop; Vine Street and Washington Avenue; Bertus Street Park; Greenlee Avenue and Johnson Alley; Park on Heger Drive; each for a period of fifteen (15) days or more commencing 11-2, 2017.

ATTEST: M. Sue Kathman DATE 11-2-17
Clerk of Council

Approved as to form Richard N. Peck Date 11-2-17
Director of Law