

**St. Bernard  
Community Investment Corporation  
February 16, 2016 Minutes**

**Call to Order – President**

Meeting was called to order by John Estep.

**Roll Call – Secretary**

Secretary Barb Kalb called the roll. In attendance were Paul Myers, Peggy Brickweg, Barb Kalb, John Goedde, Amy Yosmali, Ray Culbertson, Robert Culbertson, Scott Inderhees, John Estep, Adam Hackney and Gerry Wiedmann.

**Minutes – Secretary**

The minutes from the August 26, 2015 meeting were discussed. Motion to approve the minutes was made by Gerry Wiedmann, seconded by Ray Culbertson, all in favor.

**Treasurer's Report – Treasurer**

Report was presented by Robert Culbertson and is attached. Treasurer's report was accepted and approved.

**Old Business**

1. 4509 Vine St., old Ellerbusch building, awning was down. Building has been repainted and new awning installed.

**New Business**

1. Board Vacancies:
  - a. Paul Myers stated that two members of council stated that they would be open to serving on the board due to the vacancy created by Bill Burkhardt resignation – Don Tobertge and Mike Peck. After some discussion, motion by Ray Culbertson, seconded by Barb Kalb to elect Don Tobertge as new board member. All in favor.
  - b. Since Diana Schildmeyer resigned from the board, the President position was vacant. After some discussion, motion by Ray Culbertson, seconded by John Estep to elect Don Tobertge new President was made. All in favor.

- c. Peggy Brickweg also resigned from the board because the CIC charter in her possession did not state she was required to be a member as Auditor, which was her understanding. After some discussion about improving communications and the presentation of another, more recent charter stating that the Village Auditor was to be a member of the board, she agreed to stay.

### **Open Discussion**

1. The most recent CIC charter was discussed. The board asked for copies to be given to all members. No changes at this time.
2. Proposal for Imwallee property not open for discussion at this time.
3. A request was made for Paul to create a list of all CIC property and group the lots according future projects. Also, any property acquired for rehab was to be prioritized so we can determine what projects to pursue.
4. Question by Don Tobertge concerning whether or not the city was reimbursed \$25,000 for the sale of the property on Tower Avenue as was agreed. Paul will look into this. Later, Tom Rolfsen pointed out that according to CIC minutes, the city was to be reimbursed \$25,000 for sale of 4223 Tower.
5. Paul reported that at the end of February, the old Moon Tavern property on the corner of Vine and Baker as well as 41 Baker has been transferred to the Port Authority for demolition. The Port Authority has agreed to pay for demolition up to \$25,000. Anything over that amount would be paid by the village. The Port Authority will turn over ownership of the empty lots when demolition is complete.
6. No interest in the empty lots on Franklin and Tower at this time.
7. Cleveland project still need 6<sup>th</sup> piece of property to begin. Owner still not interested in selling at this time.
8. A request was made for Paul to show the PowerPoint presentation he was presenting to the Mayor's Advisory Board to the CIC Board at the May meeting.
9. John Estep discussed the Advisory Board he was creating stimulate business in St. Bernard.
10. Tom Rolfsen addressed board concerning a records request he has made. John Estep would continue to work with Tom to satisfy the request. He also wanted to see the contract for the lot at Vine and Bertus now that it was signed.

### **Next Meeting**

Next meeting will be May 17, 2016 at 5:30pm in conference room.

### **Adjournment**

Motion to adjourn made by Ray Culbertson, seconded by Amy Yosmali: all in favor.

Submitted by Barb Kalb, Secretary

**EXECUTIVE  
COMMITTEE:**

PRESIDENT –

vacant

VICE PRESIDENT –

John Estep

Treasurer –

Robert Culbertson

Secretary-

Barb Kalb

Executive Director –

Paul Myers

**MEMBERS:**

Ray Culbertson

John Goedde

Adam Hackney

Scott Inderhees

Gerry Wiedmann

Amy Yosmali

vacant

## ST. BERNARD

### COMMUNITY IMPROVEMENT CORPORATION

**TREASURER'S REPORT:**

February 16, 2016

The ongoing audit from the State Auditor's Office is nearing completion. All information requested has been submitted, and we are awaiting a response.

Roy Porter, CPA, Executive Vice President, Schonhardt & Associates, Inc. has been contracted to file the end of year report for 2016. Roy is also engaged to provide accounting services for the future.

As soon as these reports are released, copies will be sent to the Board members.

The current balance in the checkbook is \$80,648.82

Respectfully submitted,

Robert Culbertson, Treasurer